Westside Regional Center

Health and Safety Waiver Exemptions
(as a result of Local Minimum Wage)

The following documentation must be submitted when requesting an exemption due to a Local Minimum Wage (LMW) ordinance:

- Completed LMW H&S Waiver Request Template;
- A copy of vendor's original request to the Regional Center;
- A copy of the LMW ordinance applicable to the request; and,

The following should also be noted when preparing exemption requests:

- Requests must be directly linked to the health and safety of the consumers receiving services. The Department of Developmental Services (DDS) cannot approve requests that fail to establish this basis.
- Regional centers must thoroughly examine each consumer's needs, prior to submitting a request, to ensure that risks to the consumer's health and safety exist and cannot be mitigated in any other way.
- Only payroll and benefits costs that increase due to the LMW ordinance can be included in the requested rate.
- Supported Living Services (SLS) providers (service code 896) with a separately vendored administrative service (service code 894-SLS Vendor Administration), cannot include administrative costs with their rate for direct care services, if this would result in a duplication of administrative costs.

- The Department of Developmental Services does not require a separate request letter for each consumer when the same vendor serves, and the request applies to multiple consumers; instead, a regional center seeking a waiver for more than one consumer with a uniform enhanced rate should submit one request and include information about each consumer.

All requests must be submitted to Min-Wage-Request@WestsideRC.org