



SEVIER COUNTY BOARD OF COMMISSIONERS

Joint Meeting – Intergovernmental and Emergency Services Committee

June 19, 2023 1:00 PM

- I. Call to Order
- II. Report from Solid Waste Special Committee
- III. Old Business
- IV. New Business
 - A. A. Presentation from Sevier County Fire/Rescue
 - B. Consideration of Resolution 2023-06-09: Adopt the Various Standard Codes Relating to the Inspection Activities for Sevier County, Tennessee Pursuant to Tennessee Code Annotated, Sections 5-20-101 Through 5-20-106A
 - C. Consideration of Resolution 2023-06-10: Adopt Fee Schedule Update for Inspections Related to Fire Code and Life Safety
 - D. Consideration of Resolution 2023-06-11: Adopt Fee Schedule Update for Department of Geographical Information Services and Administration
 - E. Consideration of Resolution 2023-06-07: Approve, Recognize, and Establish Administrative Policies for the Operation of County Government
 - 1. Classification and Compensation Policy
 - 2. Fleet Administration and Vehicle Use Policy
 - 3. Fleet Safety Policy
 - 4. Asset Management Policy
 - 5. Comprehensive Travel Policy
 - 6. Procurement Policy
 - 7. Solid Waste Operations Policy
 - F. Consideration of Resolution 2023-06-08: Establish and Update the Sevier County Employee Handbook
 - 1. Summary of Change
- V. Other Business
- VI. Adjourn

Commissioner Godfrey called the Intergovernmental Committee and Commissioner Delius called the Emergency Services meeting to order at 1:18 PM.

Commissioner Delius recognized Chief Puckett and Vice Mayor McCarter gave the Fire/Rescue presentation. Commissioner Delius requested a review of Exempt Status for the Intergovernmental Committee which Vice Mayor McCarter gave. Commissioner Parton asked what authority the proposed inspectors would have. Chief Puckett explained if the violation was a life safety hazard the business can be shut down until the hazard is resolved, other non-life safety incidents could involve the District Attorney's office, similarly to how the Sheriff's



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Office operates. Director Jenkins explained that all inspected structures would have to be compliant based on the Certificate of Occupancy based on that year's Code.

Commissioner Woods recognized Vice Mayor McCarter to present Consideration of Resolution 2023-06-09: Adopt the Various Standard Codes Relating to the Inspection Activities for Sevier County, Tennessee Pursuant to Tennessee Code Annotated, Sections 5-20-101 Through 5-20-106A. Commissioner Parton made a motion to approve. Commissioner Maddron seconded the motion. The motion passed unanimously.

Commissioner Woods recognized Vice Mayor McCarter and Fire Marshall Tucker to present Consideration of Resolution 2023-06-10: Adopt Fee Schedule Update for Inspections Related to Fire Code and Life Safety. Commissioner Parton made a motion to approve. Commissioner Maddron seconded the motion. The motion passed unanimously.

Commissioner Delius made a motion to adjourn the Emergency Services Committee meeting. Commissioner Maddron seconded the motion. The meeting adjourned at 2:45 PM.

Commissioner Woods recognized Vice Mayor McCarter and Assistant County Mayor Rudder to present Consideration of Resolution 2023-06-11: Adopt Fee Schedule Update for Department of Geographical Information Services and Administration. Commissioner Ray Ogle made a motion to approve. Commissioner Godfrey seconded the motion. The motion passed unanimously.

Commissioner Woods recognized Mayor Waters and Vice Mayor McCarter to present Consideration of Resolution 2023-06-07: Approve, Recognize, and Establish Administrative Policies for the Operation of County Government (1. Classification and Compensation Policy, 2. Fleet Administration and Vehicle Use Policy, 3. Fleet Safety Policy, 4. Asset Management Policy, 5. Comprehensive Travel Policy, 6. Procurement Policy, and 7. Solid Waste Operations Policy). Commissioner Godfrey made a motion to approve. Commissioner Ray Ogle seconded the motion. The motion passed unanimously.

Commissioner Woods recognized Mayor Waters, Vice Mayor McCarter, and Director Strickland to present Consideration of Resolution 2023-06-08: Establish and Update the Sevier County Employee Handbook. Commissioner Woods made a motion to approve with the amendment to change the Employee Benefits policy on the Sevier County Government Retiree Insurance Program to years worked/served remain at 15 years. Commissioner Parton seconded the motion. The motion passed unanimously.



SEVIER COUNTY BOARD OF COMMISSIONERS
Joint Meeting – Intergovernmental and
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June 19, 2023 1:00 PM

Commissioner Godfrey made a motion to adjourn Intergovernmental Committee.
Commissioner Maddron seconded the motion. The meeting adjourned at 3:21 PM

Intergovernmental Committee Members

Ray Ogle
Jack Parton
Kent Woods
Michael Maddron
Chuck Godfrey
Chad Ogle

Emergency Services Committee Members

Bryan Delius
Ray Ogle
Chuck Godfrey
Jack Parton

Others

Mayor Larry Waters
Vice Mayor Bryan McCarter
Assistant County Mayor/Senior Director of Finance & Administration Brooke Huffaker
Assistant County Mayor/Senior Director of Community Planning and Development/Government Services Matt Rudder
Director of Grants and Special Projects Andrew Temple
Director of Public Affairs and Communications Tyler Basler
Director of Emergency Management Joe Ayers
Director of Human Resources Carrie Strickland
Director of Building Inspection Chris Jenkins
Director of Information Technology Robert Grover
Director of Fire Prevention and Response Chief David Puckett
Sheriff Michael Hodges
Commissioner Mike Chambers
Commissioner Fred Atchley
Commissioner Warren Hurst
Fire Marshall Josh Tucker
Jeff Farrell