



CREMATION REQUEST

321 Court Avenue · Sevierville TN 37862 · Phone 865.774.3628

**** Complete this form, send appropriate paperwork (see bottom of form) and fax to 865-908-6449 or**

Emailed to: me@seviercountyttn.gov***

PLEASE PRINT LEGIBLY

Funeral Home or Hospital: _____

Funeral Home Billing Address: _____

CONTACT PERSON: _____

Phone #: _____

Fax #: _____

Billing E-mail: _____

Form of Payment: Credit Card ☐ Invoice ☐ (Can call office with credit card information)

DECEDENT INFORMATION

Name: _____ **Sex:** _____ **Race:** _____ **Age:** _____

Address: _____

Date of Birth: _____ **Date of Death & Time of Death:** _____

Location of Death: _____

If RESIDENCE, was decedent under Hospice Care? Yes ☐ OR No ☐

If Hospice Include all Hospice paperwork, who pronounced death, and what time.

If HOSPITAL, was the decedent In-Patient or DOA? _____

Name of the Doctor who signed the Death Certificate: _____

If this is a Knoxville Forensic Medical Examiner's case, please note here: Yes ☐ No ☐

******* NOTE: All cremation cases are subject to investigation prior to authorization.**

Requests received before 2:00 PM MAY be processed that day. Requests received after 2:00 PM will be reviewed the next business day for authorization. For requests received on Holidays or Weekends, the request will be reviewed the next business day.

DOCUMENTS TO BE RETURNED WITH THIS REQUEST INCLUDE:

1. Cremation Request Form
2. Cremation Permit
3. Demographic sheet from the agency if Hospice, Assisted Living, Nursing Home, etc.
4. Death Certificates MUST be in VRISM before the cremation permit will be authorized. If death certificate is already signed and/or pending send a copy of that death certificate with the permit. If the case is already a Medical Examiner case then you DO NOT need to have the signed death certificate to obtain a cremation permit.