VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

# 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) Draft

Prepared by the Community Development Department

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## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Projects funded in the 2024 program year addressed the Village's housing and community development objectives. The Village of Schaumburg expended funds on the following projects/activities:

- Grant Administration - Used funds to provide for CDBG grant administration, including salary, supplies, public notices, audit, and a CDBG consultant.
- Public Service Agencies - Provided funds to 9 public service agencies to provide healthcare, programming for persons with disabilities, homeless prevention and assistance, counseling services, housing and emergency housing, and legal services. These agencies provided services to approximately 530 residents of the Village.
- Residential Rehabilitation Loan Program - Provided 0% interest loans to eligible homeowners for necessary home improvements. Priority is given to elderly and disabled homeowners. A maximum loan of $25,000 for a single-family household ($15,000 for a multi-family household) is provided to the homeowner and is due in 30 years, whenever the home is sold or there is a change in title. Loans have a 0% interest rate, and there are no monthly payments due making it a reasonable option for seniors. (2 households served)
- Harbour Transitional Housing Renovation - Renovated a group home owned and operated by The Harbour. The Harbour completed a roof replacement project that was initiated in PY22. Additionally, they completed a kitchen renovation project that was planned for PY23.
- Little City Foundation – Group Home Renovation - Renovated a group home owned and operated by Little City Foundation. Funding was used for a siding replacement project for the Little City Group home located on Parker Drive in Schaumburg. (7 individuals served)
- Area 2 Sidewalk Project - Replaced existing sidewalk in a project area bound by Barrington Road to the east, Schaumburg Road to the north, and Village corporate limits to the south and west. This project area is located in a low- and moderate-income area census block group.
- CDBG Streets Program (Gregory Lane) – Resurfacing of an existing street (Gregory Ln) located in the census block group bounded by N. Salem Drive to the east, W. Schaumburg Road to the south, N. Braintree Road to the west, and Aimtree Place to the north. This street is located in a low- and moderate-income area census block group area.

- Economic Development - The Village assisted 3 small businesses. Funds were expended to help create 2 jobs and retain 1 job for low-income persons.
- The PY2024 Action Plan allocated funds for the Jennings House Project as one of the large projects to be completed in PY 2024. However, the Village determined the project was cost prohibitive and decided not to move forward with the project. The Village amended the 2024 Action Plan to reallocate funds to public infrastructure projects (CDBG Sidewalk Replacement and Streets Improvements).

Under the CARES Act, the Village received $929,915 in CV funding. To date, the Village has expended $846,651.51 in CDBG-CV funds with $10,231.67 being spent during Program Year 2024. A summary of CV funds is attached to the CAPER.

This year the village collaborated with Roosevelt University to utilize CDBG-CV funds to start a Micro Enterprise Incubator Program. RISE provides low- and moderate-income entrepreneurs with space and resources to develop successful businesses. Through this program the Village will fund a Micro Enterprise Assistance Grant program to further help qualifying business owners with developing their business. The Village's Economic Development Department and Roosevelt University are working together to leverage CDBG funding to continue the program through other funding sources.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|---|---|---|---|---|---|---|---|---|---|
| Affordable Housing | Affordable Housing | CDBG: $ | Homeowner Housing Rehabilitated | Household Housing Unit | 55 | 39 | 71% | 14 | 2 | 14% |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Economic Development | Economic Development | CDBG: $ | Jobs created/retained | Jobs | 10 | 7 | 70% | 3 | 3 | 100% |
| Homeless/Continuum of Care Public Services | Homeless | CDBG: $ | Homelessness Prevention | Persons Assisted | 715 | 1285 | 179% | 269 | 292 | 108% |
| Other Public Service (Non-Housing/Non-Special Need | Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 238 | 166 | 69.75% | 35 | 30 | 86% |
| Public Facilities | Public Facilities | CDBG: $ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 100 | 154 | 154.00% | 0 | 0 | 0 |
| Public Facilities | Public Facilities | CDBG: $ | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit | Households Assisted | 10 | 7 | 70% | 2 | 2 | 100.00% |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Public Infrastructure | Public Infrastructure | CDBG: $ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 3590 | 14,940 | 416.15% | 4,625 | 4,625 | 100% |
| Special Needs Public Services | Non-Homeless Special Needs | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 1077 | 1,140 | 105.85% | 275 | 227 | 83% |

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

All funds were used to assist low- and moderate-income residents in some capacity. Funds were used to address high priority areas of affordable housing, public facilities, and infrastructure, planning and administration, and public services. Overall, the Village has done a good job of addressing the high priority needs identified for Program Year 2024 and the overall 2020 – 2024 Strategic Plan.

In 2024, the Village had 6 goals that were completed at 80% or more. The goals achieved or exceeded were for economic development, Homeless/ Continuum of Care Public Services, Other Public Service (Non housing / Nonspecial needs), public facilities, public infrastructure, and

special needs public services.

In PY2024 the Village funded the Small Business Loan Program. The Village provided loans to 3 small businesses and helped to create 2 jobs and retain 1 job for low-income people.

The Village completed 2 of 2 public facility projects. A siding replacement project for Little City Foundation's Parker House, and a security system installation at the Harbour Transitional Home. At this time The Harbour Transitional Home has requested a 90-day extension to their agreement to allow them additional time to complete other facility improvement projects at their home in Schaumburg.

The Village also completed 2 public infrastructure projects through the Sidewalk Replacement Program and Street Improvements Program.

The remaining goal of Affordable Housing was not completely achieved. The Village completed 2 Residential Rehab projects this program year. The Handy worker Program provides grants to elderly and disabled homeowners for minor repairs. A maximum grant amount of $500 per household is provided. The Village was unable to complete any projects through the Handy worker program this year. The Village lost the contractor for the program earlier this year and has not been successful in finding another contractor. The Village will continue to work on hiring a new contractor and is exploring changes to the grant amount per household for Program Year 2025.

Overall, all the goals of the 2020 - 2024 Consolidated Strategic plan have been accomplished at 70% or higher. Goals including Affordable Housing, Economic Development, Public Facilities for Low/Moderate Income Housing Benefit, and Other Public service activities other than Low/Moderate Income Housing Benefit were accomplished at 70% in the last 5 years. The rest of the goals exceeded the accomplishments set for the five-year strategic plan. These include Public Infrastructure, Homeless Continuum of Care – Homeless Prevention, Public facilities other than Low/Moderate Income Housing Benefit, and Special Needs Public Services other than Low/Moderate Income Housing Benefit.

## CR-10 - Racial and Ethnic composition of families assisted

### Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

| | CDBG |
|---|---|
| White | 367 |
| Black or African American | 152 |
| Asian | 64 |
| American Indian or American Native | 2 |
| Native Hawaiian or Other Pacific Islander | 2 |
| Black & White | 5 |
| Black & American Indian | 2 |
| Other/ Multi Racial | 53 |
| **Total** | 647 |
| Hispanic | 137 |
| Not Hispanic | 510 |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The race and ethnicity of people assisted using CDBG funds are identified above. A total of 530 individuals were assisted. The race and ethnicity of 530 individuals are listed in the table above. This data is compiled from Public Services, Residential Rehab Loan Program, Handy worker Program and Public Infrastructure projects. When compiling this information, the resident/client has the option to self-report racial/ethnic data.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|---|---|---|---|
| CDBG | public - federal | 858,773.95 | 569,616 |

**Table 3 - Resources Made Available**

### Narrative

The Village received an entitlement allocation of $389,198. Additional funds were made available from unspent uncommitted and committed prior year funds totaling $398,845.69. The Village also received $70,730.26 in program income. The total amount available in PY 2024 was $858,773.95.

The Village also received CDBG-CV funds through the Coronavirus Aid, Relief and Economic Security (CARES) Act, to prevent, prepare for, and respond to the coronavirus pandemic. Under the CARES Act, the Village was awarded $929,915 in CDBG-CV funding. To date, the Village has expended $846,948.84 in CDBG-CV funds with $10,231.67 being spent during Program Year 2024.

### Identify the geographic distribution and location of investments

### Narrative

For the most part, funds were made available Village-wide to residents in need. The Village spent some funds on geographic-specific projects, including sidewalk replacement and street improvement projects in low- and moderate-income areas. The Village also funded the installation of a security system at a group home and, a siding replacement project at another group home. The Village does not have any target areas (as defined by HUD) identified for improvement

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG does not have a match requirement; however, additional resources were leveraged on behalf of CDBG-funded subrecipients and applicants.

For public service agencies, the Village's CDBG contribution is usually less than 10% of the agency's program budget. The public service agencies provide additional funding through state and local grants as well as private donations and in some instances, program fees. Additionally, support from the municipalities increases their credibility when seeking other donations and applications for other funding opportunities.

The Village joined the Cook County HOME Consortium during Program Year 2013. HOME funds are awarded annually as formula grants to participating jurisdictions and can be used for housing-related activities, including housing counseling, homebuyer assistance, owner occupied residential rehabilitation, rental rehabilitation, and largescale housing developments (i.e., senior housing, housing for persons with disabilities, etc.). Joining the consortium allowed Cook County to access additional HOME funds on behalf of the Village. Although HOME funds were not utilized within Schaumburg, other communities in the northwest suburbs have received the benefit of HOME funds. Staff will continue to coordinate with Cook County about utilizing HOME funds within the Village.

Since 2013, the Village has participated in the CDBG North Suburban Network, which consists of other, local, CDBG entitlement municipalities. The CDBG North Suburban Network has come together in an effort to streamline documentation, monitoring and resources for subrecipient agencies that may receive CDBG funds from multiple CDBG entitlement communities. Examples include streamlining the application and reporting paperwork and conducting joint monitoring visits when appropriate.

The Village’s administrative offices are used for administration of the CDBG program, Handy worker Program, Small Business Loan Program, and coordination of public facility and infrastructure projects.

This year the Village collaborated with Roosevelt University to utilize CDBG-CV funds to start a Micro Enterprise Incubator Program. RISE provides low- and moderate-income entrepreneurs with space and resources to develop successful businesses. Through this program the Village will fund a Micro Enterprise Assistance Grant program to further help qualifying business owners with developing their business. The Village’s Economic Development Department and Roosevelt University are working together to leverage CDBG funding to continue the program through other funding sources.

## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

| | One-Year Goal | Actual |
|---|---|---|
| Number of Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 4 | 2 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| **Total** | **4** | **2** |

**Table 4 – Number of Households**

| | One-Year Goal | Actual |
|---|---|---|
| Number of households supported through Rental Assistance | 0 | 0 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 4 | 2 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| **Total** | **4** | **2** |

**Table 5 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Village's 2024 Action Plan goals included the renovation of 4 housing units through the Residential Rehabilitation Loan Program. During PY 2024, the Village completed 2 renovation projects.

The Village contracts out administration of the Residential Rehabilitation loan Program to North West Housing Partnership. North West Housing Partnership currently has one active application with work to be completed in PY 2024. This year there were challenges receiving income eligible applications for the program. The Village will continue to work on more ways to advertise the program to the community. Through this program the Village was able to accomplish 50% of the goal.

The Village also implemented the Handy worker Program to assist seniors and persons with disabilities with minor home repairs. Unfortunately, the Village did not have a contractor to conduct handy work

through the Handy worker Program and was unable to accomplish the goal to assist 10 individuals through the Handy Worker Program. Staff continues to receive inquiries for the program and anticipates continued need for the program in PY25.

### Discuss how these outcomes will impact future annual action plans.

Village staff will continue to track inquiries to determine if program requirements or funding for the programs needs adjustments. Village staff will also continue to work on various ways to advertise the programs to Village residents. The Village will continue to work on hiring a new contractor and is exploring changes to the grant amount per household for Affordable housing programs in program year 2025.

### Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|---|---|---|
| Extremely Low-income | 2 | 0 |
| Low-income | | 0 |
| Moderate-income | | 0 |
| **Total** | **2** | **0** |

**Table 6 – Number of Households Served**

### Narrative Information

The Village provides two affordable housing programs to correct code violations, improve energy efficiency and repair items in disrepair. Providing these programs helps to foster and maintain affordable housing. A total of 2 households were assisted.

The Village has social workers on staff to assess and refer “worst-case” housing needs situations as the Village’s initial point of contact. Referrals are then made to partner nonprofit agencies, including Journeys, Northwest Compass, WINGS, and Fellowship Housing, depending on the specific situation. The Village funds these public service agencies to assist Schaumburg residents.

The Village also funded renovations for two group homes. One was a transitional group home for youth experiencing homelessness and the other a group home for individuals with intellectual disabilities.

## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

### Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

### Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Village of Schaumburg provides CDBG funds to Journeys the Road Home/Journeys from PADS to HOPE, which provides outreach and supportive services to homeless persons. The Village is a member of Cook County's Alliance to End Homelessness, and staff attends their monthly meetings to stay up to date with the needs of homeless persons in and around Schaumburg.

### Addressing the emergency shelter and transitional housing needs of homeless persons

The Village of Schaumburg allocated CDBG funds to Journeys the Road Home/Journeys from PADS to HOPE to provide homeless and homeless prevention services. Journeys typically provides emergency shelter during the winter months at local churches. During the Covid-19 pandemic hotels were also used to provide emergency shelter. CDBG funds are specifically used to provide quality of life services, including a food pantry, clothing closet, and bathing facilities. Direct services also include mental health counseling, job training, housing counseling, and healthcare.

The Village also funded a renovation for The Harbour transitional group home for youth experiencing homelessness.

### Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Alliance to End Homelessness in Suburban Cook County is the Continuum of Care that serves Schaumburg. Agencies meet monthly to share information, discuss resources for clients in need, and discuss ways to streamline the point of entry for potential clients, which includes development of a coordinated entry system. Coordinated entry is a community-wide system that standardizes and expedites access for people experiencing homelessness or who are at imminent risk of homelessness. Coordinated entry will help suburban Cook County better target the limited resources provided by the homeless assistance system to people who are experiencing homelessness.

Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help

communities plan their assistance and identify needed resources. In addition, one of the main purposes of coordinated entry is to ensure that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. HUD's policy is that people experiencing chronic homelessness should be prioritized for permanent supportive housing.

Coordinated entry offers a more organized, efficient approach to provide households experiencing homelessness with services and housing by creating quicker linkages to programs. When implemented effectively, it simplifies the roles of providers, and shortens the path to permanent housing for households experiencing homelessness. Phases of the coordinated entry system have begun being implemented.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In addition to providing assistance to Journeys the Road Home/Journeys from PADS to HOPE and WINGS, the Village also provided housing assistance to Northwest Compass and Fellowship Housing Corporation. Northwest Compass provides housing assistance, including mortgage and rental assistance, housing counseling and budgeting assistance to Schaumburg residents. Fellowship Housing Corporation provides a transitional housing program for single mothers and their children. This transitional housing program is a 2-year program, with a successful graduation rate to transition single mothers from transitional housing to self-sufficiency.

The Harbour and Shelter Inc are other organizations within the Village that provide housing to youth in need. The Schaumburg Township office has a veteran's services division to assist veterans and make referrals as needed.

## CR-30 - Public Housing 91.220(h); 91.320(j)

### Actions taken to address the needs of public housing

The Housing Authority of Cook County provides Housing Choice Vouchers used within the Village. Emerald Village (150 W. Wise Road) and Cedar Village (1325 Mercury Drive) are project-based Section 8 properties. Subsidized rents are provided for low-income households at these locations.

### Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Public housing is under the jurisdiction of the Housing Authority of Cook County. The Housing Authority of Cook County has a homeownership program.

### Actions taken to provide assistance to troubled PHAs

Public housing is under the jurisdiction of the Housing Authority of Cook County. In 2024 The Housing Authority of Cook County was designated as a troubled Public Housing Authority. However as of September of 2025 the Housing Authority of Cook County increased its Public Housing Assessment System (PHAS) total composite score by 30 points, and ascended from Troubled status up to Standard Performer

## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

### Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Village actively reviews various policies that serve as barriers to affordable housing. The Community Development Department regularly reviews land use controls and zoning codes. During PY24, the Village has had fair housing discussions within the CDBG Network.

The Village of Schaumburg implemented its first property tax in 2009. Property taxes are used to pay a portion of day-to-day Public Safety operations such as Police, Fire, and Emergency Medical Services. Previously, it was also used to pay principal and interest on bonds sold to fund infrastructure improvements and Police and Fire Pension obligations. The Village held the property tax at the same level from 2014 through 2017, reduced it by 1% in 2018 and then 5% in 2019 when the only property tax supported bond was retired. The levy has remained at the same rate since 2019. Today, the levy funds police and firefighter pensions in full, and helps offset public safety operations.

Overall, residential permit fees are provided at a reduced rate when compared to commercial projects. Additionally, any construction permit fees for CDBG-funded projects are waived up to $5,000.

### Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Village continues to seek out individuals and agencies who demonstrate a need. The underserved may be less vocal and therefore overlooked. Public hearings are held to discuss what community members and public service agencies think are the needs of Schaumburg residents. The Village relies on the public service agencies to bring forth the concerns of the underserved populations who are unable to attend public hearings or express their needs to the Village.

### Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Village acts to reduce lead-based paint by addressing hazards through the Residential Rehabilitation Loan Program. Homes approved for the program are required to undergo a lead-based paint inspection if the home was constructed prior to 1978.

### Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Families below the poverty level may have encountered great setbacks through divorce, domestic abuse, illness, or other obstacles. These families may be transient in nature and move from relatives and friends' homes, emergency shelter sites, parks, automobiles, and other short-term accommodations as they search for somewhere to stay. Those families who need financial help and a home are referred

to subsidized housing programs and social service agencies that can provide counseling, shelter, and programs to help them become self-sufficient. The Village funded various public service agencies to assist poverty-level families.

### Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Village has continued to improve its communication with other agencies and nonprofit organizations by talking individually with numerous service providers and by contributing to regional organizations. This increased presence has improved the Village's awareness of housing and community development needs. The Village has additional staff that is assisting with CDBG and is learning about what programs are undertaken by various agencies. This improved communication should enhance future cooperative efforts with other regional entities. The Village also participates in Cook County's Continuum of Care to address homelessness.

The Village has also worked on improving relationships with for-profit organizations. Financial institutions work with the Village to improve programs and marketing efforts that are available to low-income residents.

The Village has been actively participating in the CDBG North Suburban Network, which is comprised of northwest suburban entitlement communities. The Network has coordinated with public service agencies that may receive funding from multiple CDBG entitlement communities.
The Village also has a partnership with North West Housing Partnership (NWHP), who routinely receives grant funds from Cook County for housing assistance. NWHP also administers the Village's Residential Rehabilitation Loan Program.

This year, the Community Development Department has also improved coordination of services within the Village, specifically with the Village Economic Development Department to assist businesses and residents in need. New staff received CDBG training through a CDBG consultant and a HUD funded CDBG-CV consultant to help in setting up and administering economic development programs.

### Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Village of Schaumburg is involved in all aspects of providing community development services to the residents of Schaumburg. The Village also provides the administrative services that are necessary to ensure the effectiveness of the program through other Village Divisions and Departments. Both the Code Enforcement Division and the Building Division are involved in conducting inspections of the homes that are being rehabilitated under the Residential Rehabilitation Loan Program. Any construction permit fees up to $5,000 are waived for any CDBG-funded projects. The Finance Department assists with the handling of CDBG funds. Economic Development department assists with administering CDBG Economic Development Programs. Additionally, the Village's Health & Human Services Committee and Village Board were also part of the Action Plan and CAPER review.

The Village also provides direct services to persons in need without the use of CDBG funds:

- The Police Department's Multi-Family Crime Free Housing Program is designed to assist tenants, owners, and managers of rental property in keeping drugs and other illegal activity away from their properties. Topics such as Housing Choice Vouchers and Fair Housing are included in the program. The benefits of the program allow for a stable, more satisfied tenant base, increased demand for rental units, lower maintenance and repair costs, increased property values, improved personal safety for tenants, landlords and managers.
- The Village social workers assist the homeless, abused, elderly and other persons that need immediate help. Services provided by the social workers to these populations include transportation to a shelter, legal assistance, or money for emergency assistance. The social workers manage the following programs:
- Community Assistance Fund: Assists families in crisis and victims of domestic violence and other crimes referred from the police department. This fund provides critical services such as transportation, housing, legal fees, and expenses that other agencies cannot provide.
- Neighbors Helping Neighbors: Assists with residents who are at risk of having their water shut off.
- The Village's Nursing Division provides a variety of services to promote the physical and emotional well-being of Village residents. Services include limited in-home care, blood pressure/heart rate, blood sugar tests, body composition analysis, medication review, nurse consultation, children's immunizations, and memory screening. The Division also provides blood drives, lending of medical equipment and disposal of medication and syringes.
- The Village of Schaumburg Barn houses the Teen Center and several senior programs including the Senior Meal Program, free health clinics, intergenerational programs with local youth, medical seminars, financial seminars, and social activities.
- The Transportation Department administers the Senior and Disabled Taxi Program, which provides subsidies in cooperation with licensed taxi companies for eligible seniors aged 65 or older or persons with a medically certified disability who reside in Schaumburg.
- The Economic Development Department manages various business incentives and economic development initiatives.

## Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

This year, the Village completed specific actions identified within the Analysis of Impediments (AI) to Fair Housing. During Program Year 2024, the following actions were taken:

1. The Village made a Proclamation to promote fair housing month in April 2025.
2. Forwarded complaints to agencies that manage fair housing complaints.
3. Presented the Village's Strategic plan goals to Northwest Alliance for Housing Affordability.
4. Staff participated in a Fair Housing training series provided by the Chicago Area Fair Housing Alliance.

## CR-40 - Monitoring 91.220 and 91.230

### Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

**Fiscal Monitoring**

The Village's Finance Department is the fiscal agency for the Village. The Finance Department has preventative internal control systems which ensure timely and accurate expenditure of CDBG resources. Additionally, the Village is audited on an annual basis, and CDBG funds are included in that audit.

**Performance Reporting**

The Village utilizes HUD's Integrated Disbursement and Information Systems (IDIS) to manage all financial and programmatic information that is generated through its CDBG program for each fiscal year. The CAPER is used to analyze the Village's annual activities and programs of the Five- Year Consolidated Plan. The CAPER includes the summary of programmatic accomplishments, resources available, and the status of activities that were undertaken to implement the priority needs established in the Five-Year Plan.

**Timeliness**

Village Staff checks its timeliness ratio on a regular basis to ensure that funds are spent in a timely manner. HUD requires a maximum timeliness ratio of 1.5, which equates to having less than 1.5 times the annual entitlement amount of funds available to spend. This year, the Village was in compliance with the timely expenditure of CDBG funds for the timeliness test conducted on August 2, 2025. The Village had an adjusted line of credit balance of 1.4 times the most recent entitlement grant.

**MBE/WBE**

Annually, the Village is required to report on Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). Of the six contracts awarded, one of the contractors was owned by an MBE or WBE. The Village encourages minority and women-owned businesses to bid on projects.

**Monitoring of Sub-Recipients**

The Community Development Department is responsible for creating a contract with its CDBG sub-recipients that outlines the procedures necessary for the sub-recipients to meet all compliance provisions required under the applicable program. The sub-recipients are monitored based on specific objectives and performance measures that are outlined in the agreement. The Village may utilize two methods to monitor its CDBG Sub-Recipients including quarterly status reports and an annual site visit (if determined necessary by Staff). Additionally, the Village will provide technical assistance to sub-recipients to ensure that the federal and local requirements are being met.

This year the Village monitored subrecipients using quarterly status reports and monthly check-in

meetings. No on-site monitoring visits were conducted.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports**.

A public notice for a public hearing and public comment period for the Draft 2024 CAPER will be published in the Northwest Suburbs Daily Herald on October 20, 2025. Copies of the CAPER will be made available on the Village Website and at Village Hall for public comment between October 20, 2025, and November 7, 2025. The Village will conduct a public hearing for the Draft 2024 CAPER on November 6, 2025. Any comments received on the Draft 2024 CAPER will be included in the final submittal to HUD. The Draft 2024 CAPER will go before the Village Board for approval at the 9th December 2025 meeting.

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Village had additional carryover funds not originally identified in the 2024 Action Plan. The Action Plan was amended to include the following:

1. Identification of carryover projects and budget redistribution for other activities due to unexpected carryover funds and projects not completed in previously approved Action Plans.
2. Reallocation of funds from the Jennings House Bathroom Renovation, and Lead and Asbestos abetment project to additional infrastructure projects.
3. Increase of funding for existing activities, public facilities, public infrastructure and CDBG administration.
4. Specifying a location for low-mod area infrastructure projects.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

### Identify the number of individuals assisted and the types of assistance provided

| Total Labor Hours | CDBG | HOME | ESG | HOPWA | HTF |
|---|---|---|---|---|---|
| Total Number of Activities | 0 | 0 | 0 | 0 | 0 |
| Total Labor Hours | 0 | | | | |
| Total Section 3 Worker Hours | 0 | | | | |
| Total Targeted Section 3 Worker Hours | 0 | | | | |

**Table 7 – Total Labor Hours**

| Qualitative Efforts - Number of Activities by Program | CDBG | HOME | ESG | HOPWA | HTF |
|---|---|---|---|---|---|
| Outreach efforts to generate job applicants who are Public Housing Targeted Workers | 0 | | | | |
| Outreach efforts to generate job applicants who are Other Funding Targeted Workers. | 0 | | | | |
| Direct, on-the job training (including apprenticeships). | 0 | | | | |
| Indirect training such as arranging for, contracting for, or paying tuition for, off-site training. | 0 | | | | |
| Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching). | 0 | | | | |
| Outreach efforts to identify and secure bids from Section 3 business concerns. | 0 | | | | |
| Technical assistance to help Section 3 business concerns understand and bid on contracts. | 0 | | | | |
| Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns. | 0 | | | | |
| Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services. | 0 | | | | |
| Held one or more job fairs. | 0 | | | | |
| Provided or connected residents with supportive services that can provide direct services or referrals. | 0 | | | | |
| Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation. | 0 | | | | |
| Assisted residents with finding child care. | 0 | | | | |
| Assisted residents to apply for, or attend community college or a four year educational institution. | 0 | | | | |
| Assisted residents to apply for, or attend vocational/technical training. | 0 | | | | |
| Assisted residents to obtain financial literacy training and/or coaching. | 0 | | | | |
| Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns. | 0 | | | | |
| Provided or connected residents with training on computer use or online technologies. | 0 | | | | |
| Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses. | 0 | | | | |

| | | | | | |
|---|---|---|---|---|---|
| Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act. | 0 | | | | |
| Other. | 0 | | | | |

**Table 8 – Qualitative Efforts - Number of Activities by Program**

## Narrative

The Village did not have any projects where Section 3 applied. All projects were below $200,000 in construction costs.

# CDBG-CV Summary

*CDBG-CV Funds*

Due to the C-19 pandemic, the Village received additional CDBG funds (referred to as CDBG-CV funds) through the Coronavirus Aid, Relief and Economic Security Act (CARES Act) to prevent, prepare for, and respond to the C-19 pandemic. Under the CARES Act, the Village received $929,915 in CV funding. To date, the Village has expended $846,651.51 in CDBG-CV funds with $10,231.67 being spent during Program Year 2024. Funds were spent on Economic Development Activities. The expended funds are broken out by program year below:

| CV Funds | PY20 | PY21 | PY22 | PY23 | PY24 |
|---|---|---|---|---|---|
| Program Administration | $14,217.66 | $6,042.96 | $1,526.38 | $0.00 | $0.00 |
| Public Services | $84,329.86 | $164,364.52 | $67,022.89 | $3,915.57 | $0.00 |
| Economic Development | $225,000.00 | $270,000.00 | $0.00 | $0.00 | $10,231.67 |
| **Total** | **$323,547.52** | **$440,407.48** | **$68,549.27** | **$3,915.57** | **$10,231.67** |

During Program year 2024, two public Economic Development activities were funded. Funds were used to fund a Micro-Enterprise Business Incubator Program at Roosevelt University and a public lecture series addressing business development post COVID-19. The activities provided met the criteria for CDBG-CV funds in preventing, preparing, and responding to the COVID-19 pandemic. A breakdown is as follows:

| Agency | CDBG-CV Funds (Spent in PY24) |
|---|---|
| RISE Incubator | $8,775.47 |
| RISE Public Lecture Series | $1,456.20 |
| **Total** | **$10,231.67** |

The Village has $83,263.49 remaining in CDBG-CV funds. Remaining CDBG -CV Funds must be spent before the end of Program Year 2025 (on September 30th, 2026). To date a balance of $44,7744.33 remains allocated to Economic Development activities, and $38,519 remains allocated to public service activities. Remaining public service funds will be reallocated to other public service or economic development activities that fall within CDBG-CV funding guidelines in program year 2025.