



Michael Saunders, Chair

Sean Twilla, Vice Chair

Chris Nelson, Director

Bruce Kamilos, Director

Robert Wichert, Director

Ron Greenwood, Director

Nichole Baxter, Director

Brett Ewart, Director

Michael Grinstead, Director

REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE MEETING

**Tuesday, July 21, 2026
at 1:30 p.m.**

**2295 Gateway Oaks, Suite 100
Sacramento, CA 95833
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Committee on any item of interest before or during the Committee's consideration of that item. Public comment on items within the jurisdiction of the Committee is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/87910700156>

Meeting ID: 879 1070 0156

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT:

Members of the public who wish to address the committee may do so at this time.
Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Committee members may request an item be removed for separate consideration.

3.1 Approve draft meeting minutes of June 23, 2026, Executive Committee meeting

3.2 Approve Change Order #9 to Professional Services Agreement with Stantec Consulting Inc.

Action: Approve Consent Calendar

4. OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

5. CLOSED SESSION

5.1 Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Title: Executive Director

6. RETURN TO OPEN SESSION - ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

7. CONSIDER REVISING POLICY 400.4 (EXECUTIVE DIRECTOR REVIEW POLICY)

Presenter: Michael Saunders, Chair

Action: Chair to appoint an Ad Hoc Committee to propose revisions to Policy 400.4 (Executive Director Review Policy)

8. REVISE POLICY 200.1 (RULES FOR PROCEEDINGS)

Presenter: Gavin Ralphs, General Counsel

Action: Recommend Approval of Revisions to Policy 200.1 (Rules for Proceedings) to the Board of Directors

9. INFORMATION: STRATEGIC PLAN UPDATE

Presenter: Michael Saunders, Chair and Ashley Flores, Associate Project Manager

10. INFORMATION: RWA PROGRAM UPDATES

Presenter: Jim Peifer, Executive Director

11. EXECUTIVE DIRECTOR'S REPORT

12. DIRECTORS' COMMENT

ADJOURNMENT

Upcoming meetings:

Next RWA Board of Director's Meeting: Regular RWA Board Meeting, September 10, 2026, at 9:00 a.m. at the Sacramento Suburban Water District (Antelope Facility), 7800 Antelope North Road Antelope, CA 95843. The location is subject to change.

Next RWA Executive Committee Meeting: The next RWA Executive Committee Meeting is scheduled for August 25, 2026, at 1:30 p.m. at the RWA Office located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on: July 17, 2026

Ashley Flores
Ashley Flores, CMC, Clerk of the Board

Topic: Public Comment
Type: New Business
Item For: Information/Discussion
Purpose: [Policy 200.1, Rule 11](#)

SUBMITTED BY: Ashley Flores, CMC
Board Clerk

PRESENTER: Michael Saunders
Chair

EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the Regional Water Authority Executive Committee to recognize or hear from visitors that may be attending the meeting or to allow members of the public to address the Executive Committee on matters that are not on the agenda.

As noted on the agenda, members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

Public agencies are required by law to provide an opportunity for the public to address the RWA Executive Committee matters that are not on the agenda.

3.0 CONSENT CALENDAR

Topic: Meeting Minutes
Type: Consent Calendar
Item For: Action; Motion to Approve
Purpose: [Policy 200.1, Rule 14](#)

SUBMITTED BY: Ashley Flores, CMC
Associate Project Manager

PRESENTER: Ashley Flores, CMC
Associate Project Manager

EXECUTIVE SUMMARY

This is an action item for the Regional Water Authority Executive Committee to review and consider approving the draft minutes of the Regional Water Authority Executive Committee Meeting of June 23, 2026.

STAFF RECOMMENDED ACTION

A motion to approve the minutes, as presented or amended.

BACKGROUND

The draft minutes of the above referenced meetings are included with this Agenda. The minutes reflect the RWA Policy 200.1 to document specific details on items discussed at the meetings. The Executive Director may list on the agenda a "consent calendar," which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

FINDING/CONCLUSION

Staff believes the draft of the presented minutes correctly reflect the information shared and actions taken by the Executive Committee.

ATTACHMENTS

Attachment 1- Draft meeting minutes of the Regional Water Authority Executive Committee Meeting of June 23, 2026

1. CALL TO ORDER

Chair Saunders called the meeting of the Executive Committee to order on June 23, 2026, at 1:30 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. Five of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

Executive Committee Members

Michael Saunders, Georgetown Divide Public Utility District, Chair
Brett Ewart, City of Sacramento
Chris Nelson, City of Lincoln
Sean Twilla, Golden State Water Company
Robert Wichert, Sacramento Suburban Water District

Staff Members

Jim Peifer, Ryan Ojakian, Trevor Joseph, Tom Hoffart, Raiyna Villasenor, and Ashley Flores

Others in Attendance:

Jay Boatwright, Sacramento Suburban Water District

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

3.1 Approve draft meeting minutes of May 26, 2026 Executive Committee meeting

3.2 Recommend approval by the RWA Board of Directors of the admission of Yolo County Flood Control & Water Conservation District as an Associate member

3.3 Approve Task Order #5 Amendment #1 for Professional Services Agreement with Khadam Consulting, Inc.

A motion was made to the Consent Calendar as presented.

Motion/Second/Carried Director Wichert moved, with a second by Director Nelson

Michael Saunders, Georgetown Divide Public Utility District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 5
Noes- 0
Abstained- 0
Absent-4

4. LEGISLATIVE UPDATE

This is a discussion item for the Regional Water Authority Executive Committee to receive an update on legislative activity including AB 2026, a bill cosponsored by RWA and NCWA.

A motion to take positions on State and Federal legislation on any bill pending in the State Legislature or Congress upon a recommendation by staff and a discussion on the bill within the Executive Committee.

Motion/Second/Carried Director Nelson moved, with a second by Director Wichert

Michael Saunders, Georgetown Divide Public Utility District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 5
Noes- 0
Abstained- 0
Absent-4

5. REVISIONS TO POLICY 400.2 (COMPENSATION POLICY)

This is an action item for the Executive Committee to consider and recommend to the Board of Directors revisions to Policy 400.2 to clarify how and when Cost of Living Adjustments are applied. Last November, the RWA Board of Directors updated Policy 400.2 (Compensation Policy). Staff proposes edits to the policy to clarify when the Cost-of-Living Adjustments will be made.

A motion to recommend revisions to Policy 400.2 Compensation Policy to the Board of Directors.

Motion/Second/Carried Director Ewart moved, with a second by Director Twila

Michael Saunders, Georgetown Divide Public Utility District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 5
Noes- 0

Abstained- 0

Absent-4

6. STRATEGIC PLAN UPDATE

Executive Director Peifer presented this information item for the Executive Committee to receive an update on the project. ICS is currently in the information gathering part of the review conducting interviews with RWA membership. ICS has provided some initial findings to staff.

No action taken, information only.

7. RWA PROGRAM UPDATES

Executive Director Peifer presented this information item for the Executive Committee to receive a report on the various programs and initiatives the RWA and SGA currently have underway. These programs and initiatives included: The Sacramento Regional Water Bank, the North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update, implementation of the current NASb GSP, the Watershed Resilience Pilot Project, the Water Forum Agreement update, the Healthy Rivers and Landscapes Program, and the Reinitiation of Consultation for the Biological Opinions. The report included key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

No action taken, information only.

8. OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

None

9. CLOSED SESSION – ENTERED AT 2:52 P.M.

9.1 Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving one case.

9.2 Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: Executive Director

9.3 Closed session regarding labor negotiations (Gov. Code § 54957.6.)
Agency Representative(s): Directors Saunders and Twilla
Unrepresented employee: Executive Director

10. RETURN TO OPEN SESSION AT 4:57 P.M. - ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

No reportable action taken.

11. RWA BOARD MEETING AGENDA

Executive Director Peifer presented this action item for the Executive Committee to review and consider approving the draft agenda of the Regional Water Authority, Board of Directors Meeting of July 9, 2026.

A motion was made to approve RWA Board Meeting Agenda for July 9, 2026.

Motion/Second/Carried Director Twilla moved, with a second by Director Nelson

Michael Saunders, Georgetown Divide Public Utility District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 5

Noes- 0

Abstained- 0

Absent-4

12. EXECUTIVE DIRECTOR'S REPORT

Executive Director Peifer reported that staff met with a reporter from the Sacramento Bee to discuss potential coverage of carryover storage issues with Folsom Reservoir and Reclamation.

13. DIRECTORS' COMMENT

Directors Ewart, Nelson and Chair Saunders all reported that their Urban Water Management Plans are agendized for approval by their Boards.

Director Wichert reported that Sacramento Suburban Water District Board Member Kevin Thomas passed away.

ADJOURNMENT

Chair Saunders adjourned the meeting at 5:12 p.m.

By:

Attest:

Michael Saunders, RWA Chair

Ashley Flores, CMC, Clerk of the Board

Agenda Item 3.2



Topic: Approve Change Order #9 to Task Order #22-02 to the Agreement with Stantec Consulting Services, Inc.
Type: New Business
Item For: Consent Calendar
Purpose: Policy 300.2 - Professional Services

SUBMITTED BY:	Trevor Joseph, Manager of Technical Services	PRESENTER:	Trevor Joseph, Manager of Technical Services
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EXECUTIVE SUMMARY

This is an action item for the Executive Committee to approve Change Order #9 to Task Order #22-02 to the agreement with Stantec Consulting Services Inc. (Stantec) for professional services related to the development of the Sacramento Regional Water Bank (Water Bank) project.

STAFF RECOMMENDED ACTION

Approve Change Order #9 to Task Order #22-02 to the agreement with Stantec.

BACKGROUND

Task Order 22-02 authorized Stantec to support a series of tasks as defined in the Water Bank Plan of Study to aid RWA in completion Water Bank project. The Plan of Study provides the overarching framework to develop the Water Bank project. The Plan of Study includes the following tasks:

- Task 1 - Project Management and Coordination
- Task 2 - Plan Formulation
- Task 3 - Modeling Support
- Task 4 - Engineering and Cost Estimates (later modified to Conjunctive Use Best Management Practices (BMPs))
- Task 5 Economic and Financial Analysis
- Task 6 - Institutional Arrangements
- Task 7 - Environmental Compliance
- Task 8 - Sacramento Regional Water Bank Development Report
- Task 9 - Stakeholder Outreach and Involvement

To date Stantec has been authorized in the amount of \$1,061,400 to aid in completion of many Water Bank Plan of Study tasks. Change Order #9 modifies Task Order 22-02 as follows:

- Change in total compensation of \$257,200. Not-to-exceed budget is increased \$257,200 from \$1,061,400 to \$1,318,600.
 - Task 1 - Project Management and Coordination: increased from \$155,000 to \$175,500.

Agenda Item 3.2

- Task 3 - Modeling Support: increased from \$185,629 to \$280,929.
- Task 7 - Environmental Compliance: increased from \$386,100 to \$527,500.

- No changes to:
 - o Task 2 - Plan Formulation,
 - o Task 4 - Engineering and Cost Estimates,
 - o Task 5 - Economic and Financial Analysis,
 - o Task 8 - Sacramento Regional Water Bank Development Report, and
 - o Task 9 - Stakeholder outreach and Involvement.

- Change in Time of Performance:
 - No changes, the current Period of Performance is through March 31, 2027.

FINDING/CONCLUSION

RWA staff recommend the Executive Committee approve Change Order #9 in the amount of \$257,200 to Task Order #22-02 with Stantec thereby increasing Stantec's not to exceed amount for this project to \$1,318,600. Change Order #9 enables Stantec to advance tasks 1, 3, and 7 consistent with input from the Program Committee on the Water Bank project.

FISCAL IMPACT

If approved by the Executive Committee, RWA staff will utilize a portion Program Committee Phase 3 funds and Federal WIIN act grant funding.

ATTACHMENTS

Attachment 1 - Stantec Change Order #9 to Task Order #22-02

CHANGE ORDER

Contract No. 1511346, TO 22-02

Change Order No. 9

Effective Date: July 10, 2026

In accordance with Article 7 of the Master Consulting Services Agreement dated February 23, 2005 ("Agreement") between the Regional Water Authority ("CLIENT") and Stantec Consulting Services Inc., formerly MWH Americas, Inc., ("CONSULTANT"), this Change Order modified the Agreement as follows:

1. Change in Services:

- Revisions to Tasks 1, 3, and 7 during Period of Performance.
 - Task 1: increased level of effort of subtasks 1.1 and 1.2.
 - Task 3: increased level of effort of subtasks 3.1, 3.2, and 3.3.
 - Task 7: increased level of effort of subtasks 7.4 and 7.5.
- No changes to Tasks 2, 4, 5, 6, 8, or 9.
- See Attachment A for descriptions of amended levels of effort.

2. Change in Time of Performance:

- No change in Period of Performance.

3. Change in CONSULTANT's Compensation:

- Change in total compensation. Not-to-exceed budget is increased from \$1,061,400 to \$1,318,600.
 - Task 1: increased from \$155,000 to \$175,500.
 - Task 3: increased from \$185,629 to \$280,929.
 - Task 7: increased from \$386,100 to \$527,500.
- See Attachment B for revised task-by-task budgets.

All other terms and conditions remain unchanged.

CLIENT

CONSULTANT

Signature

Signature

Name (Printed or Typed)

Vanessa Nishikawa, Senior Principal

Name (Printed or Typed)

Date

July 10, 2026

Date

ATTACHMENT A

SACRAMENTO REGIONAL WATER BANK DEVELOPMENT SUPPORT

(CHANGE ORDER NO. 9)

TASK 1: PROJECT MANAGEMENT AND COORDINATION

Subtask 1.1: Project Management

Increased level of effort due to Period of Performance extension in Change Order No. 8. This subtask will not be completed during the current Period of Performance.

Subtask 1.2: Project Team Coordination

Increased level of effort due to Period of Performance extension in Change Order No. 8. This subtask will not be completed during the current Period of Performance.

Deliverables:

- Subtask 1.1: Additional monthly invoices with status reports.
- Subtask 1.2: No change to the deliverables currently authorized.

Budget:

Task 1 Budget authorization increased from \$155,000 to \$175,500.

TASK 2: PLAN FORMULATION

No change to Task 2.

TASK 3: MODELING SUPPORT

Subtask 3.1: Alternative Analysis (CalSim)

Increased level of effort to reflect continued coordination on and conduct of analytical evaluations (as described in the original Task Order 22-02 and amended in Change Orders No. 2, 3, 4, and 5). This subtask will be completed during the extended Period of Performance.

Subtask 3.2: Temperature and Water Quality Impact Analysis

Increased level of effort to reflect continued coordination on and conduct of analytical evaluations (as described in the original Task Order 22-02 and amended in Change Order No. 4). This subtask will be completed during the extended Period of Performance.

Subtask 3.3: Modeling Appendix

Initiate work under Subtask 3.3, as described in the original Task Order 22-02. This subtask will be completed during the extended Period of Performance.

Deliverables:

- Subtask 3.1: No change to the deliverables currently authorized.
- Subtask 3.2: No change to the deliverables currently authorized.
- Subtask 3.3: Deliverables authorized under Task 3.3 will be initiated as needed and as directed by the RWA Project Manager.

Budget:

Task 3 Budget authorization increased from \$185,629 to \$280,929.

TASK 4: ENGINEERING AND COST ESTIMATES

No change to Task 4 (not currently authorized).

TASK 5: ECONOMIC AND FINANCIAL ANALYSIS

No change to Task 5 (not currently authorized).

TASK 6: INSTITUTIONAL ARRANGEMENTS

No change to Task 6.

TASK 7: ENVIRONMENTAL COMPLIANCE

Subtask 7.1: Prepare Initial Study/Environmental Assessment, Prepare Notice of Preparation and Conduct Public Scoping

No change to Subtask 7.1.

Subtask 7.2: Project Objectives, Purpose and Need, Proposed Project, and Study Area

No change to Subtask 7.2.

Subtask 7.3: Proposed Alternatives Description

No change to Subtask 7.3.

Subtask 7.4: Document Preparation – Environmental Conditions/Affected Environment, Environmental Impacts/Consequences, and Mitigation

Increased level of effort associated with development of benchmark data, development of modeling assumptions relative to baseline conditions, and water rights discussions to reflect ongoing and anticipated work on Subtask 7.4 CEQA activities, along with incorporation of information being developed under other Task activities and by others outside this Task Order (e.g., RWA, other contractors). This subtask will not be completed during the current Period of Performance.

Subtask 7.5: Public Noticing and Notice of Determination

Initiate work under Subtask 7.5, as described in the original Task Order 22-02. This subtask will not be completed during the current Period of Performance.

Subtask 7.6: Administrative Record

No change to Subtask 7.6 (not currently authorized).

Subtask 7.7: Consultations & Coordination

No change to Subtask 7.7 (not currently authorized).

Deliverables:

- Subtasks 7.1, 7.2, 7.3: No change to the CEQA deliverables currently authorized.
- Subtask 7.4: No change to the CEQA deliverables currently authorized under Subtask 7.4. Deliverables (up to the Public Draft EIR) will be initiated as needed and as directed by the RWA Project Manager.

- Subtask 7.5: Deliverables as described in the original Task Order 22-02. Deliverables will be initiated as needed and as directed by the RWA Project Manager.
- Subtask 7.6: Deliverables as described in the original Task Order 22-02. Deliverables will be initiated as needed and as directed by the RWA Project Manager.
- Subtask 7.7: No deliverables currently authorized.

Assumptions:

- Comments from PC reviewers on the Administrative Draft EIR will not result in additional analyses or modeling or require recirculation of a revised Administrative Draft EIR for PC review.

Budget:

Task 7 Budget authorization increased from \$386,100 to \$527,500.

TASK 8: SRWB DEVELOPMENT REPORT

No change to Task 8 (not currently authorized).

TASK 9: STAKEHOLDER OUTREACH AND INVOLVEMENT

No change to Task 9.

ATTACHMENT B – CONTRACT BUDGET

The following table presents original level of effort and total cost for the Task Order 22-02; the levels of effort and costs for Change Orders 1, 2, 3, 4, 5, 7, and 8 (note that Change Orders 6 and 8 included Period of Performance extensions only); and the revised total cost.

Attachment B. Stantec Budget for Task Order 22-02, Change Order 9																																																				
Sacramento Regional Water Bank Development Support																																																				
		Stantec Labor																				Other Direct Costs				GRAND TOTAL (by task and)		GRAND TOTAL (ROUNDED)																								
		Level 25	Level 24	Level 23	Level 22	Level 21	Level 20	Level 19	Level 18	Level 17	Level 16	Level 15	Level 14	Level 13	Level 12	Level 11	Level 10	Level 9	Level 8	Level 7	Level 6	Level 5	Level 4	Level 3	Total Stantec Hours					TOTAL Stantec Labor	APC	Other Travel & Other ODCs	TOTAL ODCs																			
	CY1 Hourly Rate ^(*) :	\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110				\$0.00		\$	1.10																						
	CY2 Hourly Rate ^(*) :	\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110																													
	CY3 Hourly Rate ^(*) :	\$340	\$331	\$319	\$309	\$299	\$283	\$268	\$250	\$236	\$212	\$199	\$191	\$183	\$175	\$167	\$158	\$149	\$141	\$134	\$127	\$119	\$113																													
	CY4 Hourly Rate ^(*) :	\$350	\$341	\$329	\$318	\$308	\$291	\$276	\$258	\$243	\$218	\$205	\$197	\$188	\$180	\$172	\$163	\$153	\$145	\$138	\$131	\$123	\$116																													
	CY5 Hourly Rate ^(*) :	\$361	\$351	\$339	\$328	\$317	\$300	\$284	\$266	\$250	\$225	\$211	\$203	\$194	\$185	\$177	\$168	\$158	\$149	\$142	\$135	\$127	\$119																													
	CY6 Hourly Rate ^(*) :	\$372	\$362	\$349	\$338	\$327	\$309	\$293	\$274	\$258	\$232	\$217	\$209	\$200	\$191	\$182	\$173	\$163	\$153	\$146	\$139	\$131	\$123																													
	CY7 Hourly Rate ^(*) :	\$383	\$373	\$359	\$348	\$337	\$318	\$302	\$282	\$266	\$239	\$224	\$215	\$206	\$197	\$187	\$178	\$168	\$158	\$150	\$143	\$135	\$127																													
Task:																																																				
Task ORDER 22-02																																																				
Task 1 : Project Management and Coordination																																																			\$41,852	\$41,800
1.1: Project Management	CY1			4	4														10					10	28	\$4,910	\$0	\$0	\$0		\$4,910	\$7,200																				
	CY2			1	2														6					5	14	\$2,282	\$0	\$0	\$0		\$2,282																					
1.2: Meetings & Coordination	CY1			14	45											30								89	\$22,700	\$0	\$0	\$0		\$22,700	\$34,700																					
	CY2			14	20										10									44	\$11,960	\$0	\$0	\$0		\$11,960																						
Task 2: Plan Formulation																																																	\$94,434	\$94,500		
2.1: Planning Objectives, Constraints, and Criteria	CY1		2		36					36								18						92	\$22,296	\$0	\$0	\$0		\$22,296	\$44,800																					
	CY2		2		30					18								60						110	\$22,464	\$0	\$0	\$0		\$22,464																						
2.2: Formulation of Alternatives	CY1		2		30					30								30						92	\$20,862	\$0	\$0	\$0		\$20,862	\$49,700																					
	CY2		2		42					30								60						134	\$28,812	\$0	\$0	\$0		\$28,812																						
2.3: Evaluation and Comparison of Alternatives	CY2																							0	\$0	\$0	\$0	\$0		\$0		\$0																				
2.4: Plan Formulation Appendix	CY2																							0	\$0	\$0	\$0	\$0		\$0		\$0																				
Task 3: Modeling Support																																															\$0	\$0				
3.1: Alternative Analysis (CalSim)																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
3.2: Temperature and Water Quality Impact Analysis																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
3.3: Modeling Appendix																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
Task 4: Engineering and Cost Estimates																																																\$0	\$0			
4.1: Preliminary Design																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
4.2: Cost Estimating																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
4.3: Engineering Appendix																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
Task 5: Economic and Financial Analysis																																																	\$0	\$0		
5.1: Financial Analysis																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
Task 6: Institutional Arrangements																																																	\$78,001	\$78,000		
6.1: Water Accounting Framework	CY1				33													54						87	\$17,730	\$0	\$0	\$0		\$17,730	\$37,900																					
	CY2				38													52	5			5		100	\$20,205	\$0	\$0	\$0		\$20,205																						
6.2: Water Bank Governance Structure	CY1				36				36															72	\$19,548	\$0	\$0	\$0		\$19,548	\$40,100																					
	CY2				38				34											4			2	78	\$20,442	\$0	\$69	\$76		\$20,518																						
Task 7: Environmental Compliance (NEPA/CEQA)																																																\$141,838	\$141,800			
7.1: Prepare Initial Study/Environmental Assessment, Prepare Notice of Preparation and Conduct Public Scoping	CY1			8	18					32					32						30	32		152	\$28,004	\$0	\$0	\$0		\$28,004	\$81,600																					
	CY2			12	30					77					54						58	60		291	\$53,601	\$0	\$0	\$0		\$53,601																						
7.2: Project Objectives, Purpose and Need, Proposed Project, and Study Area	CY1			8	10					10					8								36	\$9,066	\$0	\$0	\$0		\$9,066	\$20,400																						
	CY2			4	14					14					12				4			2	50	\$11,370	\$0	\$0	\$0		\$11,370																							
7.3: Proposed Alternatives Description	CY1			12	26					26					26								90	\$21,686	\$0	\$0	\$0		\$21,686	\$39,800																						
	CY2			10	20					20					20					7		2	79	\$18,111	\$0	\$0	\$0		\$18,111																							
7.4: Document Preparation - Environmental Conditions/Affected Environment, Environmental Impacts/Consequences, and Mitigation																							0	\$0	\$0	\$0	\$0		\$0		\$0																					
7.5: Public Noticing and Notice of Determination																							0	\$0	\$0	\$0	\$0		\$0		\$0																					
7.6: Administrative Record																							0	\$0	\$0	\$0	\$0		\$0		\$0																					
7.7: Consultations & Coordination																							0	\$0	\$0	\$0	\$0		\$0		\$0																					
Task 8: SRWB Development Report																																																\$0	\$0			
8.1: Administrative Draft Report																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
8.2: Draft Report																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
8.3: Final Report																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
Task 9: Stakeholder Outreach and Involvement																																																\$70,788	\$70,800			
9.1: Communications and Outreach Plan																								0	\$0	\$0	\$0	\$0		\$0		\$0																				
9.2: Stakeholder Engagement Activities	CY1			4	42				36							60						57	10	209	\$39,939	\$0	\$0	\$0		\$39,939	\$70,800																					
	CY2			3	30				25							50						50	9	167	\$30,849	\$0	\$0	\$0		\$30,849																						
9.3: Communication and Outreach Record																							0	\$0	\$0	\$0	\$0		\$0		\$0																					
\$ 427,000																																																				
MODIFICATIONS IN CHANGE ORDER 01																																																				
Task 1 : Project Management and Coordination																																																	\$17,976	\$18,000		
1.1: Project Management	CY2			4												19							12	47	\$6,026	\$0	\$0	\$0		\$6,026	\$8,000																					
1.2: Meetings & Coordination	CY2			11				16								14								41	\$9,950	\$0	\$0	\$0		\$9,950	\$10,000																					
Task 2: Plan Formulation																																																\$10,000	\$10,000			
2.1: Planning Objectives, Constraints, and Criteria	CY2			18				17																35	\$10,000	\$0	\$0	\$0		\$10,000	\$10,000																					
Task 6: Institutional Arrangements																																																\$20,990	\$21,000			
6.2: Water Bank Governance Structure	CY2			26				36								21								83	\$20,990	\$0	\$0	\$0		\$20,990	\$21,000																					
Task 7: Environmental Compliance (NEPA/CEQA)																																																	-\$49,040	-\$49,000		
7.1: Prepare Initial Study/Environmental Assessment, Prepare Notice of Preparation and Conduct Public Scoping	CY2			-6	-14				-24							-24				-24	-24		-116	-\$21,348	\$0	\$0	\$0		-\$21,348	-\$21,300																						
7.2: Project Objectives, Purpose and Need, Proposed Project, and Study Area	CY2			-8	-10				-10							-10								-10	-\$1,955	\$0	\$0	\$0		-\$1,955	-\$2,000																					
7.3: Proposed Alternatives Description	CY2			-10	-22				-22							-10								-16	-\$2,994	\$0	\$0	\$0		-\$2,994	-\$3,000																					
\$ -																																																				
MODIFICATIONS IN CHANGE ORDER 02																																																				
Task 3: Modeling Support																																																		\$25,020	\$25,000	
3.1: Alternative Analysis (CalSim)	CY2							40									100		0					140	\$25,020	\$0	\$0	\$0		\$25,020	\$25,000																					
Task 7: Environmental Compliance (NEPA/CEQA)																																																		-\$24,915	-\$25,000	
7.1: Prepare Initial Study/Environmental Assessment, Prepare Notice of Preparation and Conduct Public Scoping	CY2			-6	-12				-22							-22																																				

**Attachment B. Stantec Budget for Task Order 22-02, Change Order 9
Sacramento Regional Water Bank Development Support**

				Stantec Labor																				Other Direct Costs				GRAND TOTAL (by task and		GRAND TOTAL (ROUNDED)	
		Level 25	Level 24	Level 23	Level 22	Level 21	Level 20	Level 19	Level 18	Level 17	Level 15	Level 14	Level 13	Level 12	Level 11	Level 10	Level 9	Level 8	Level 7	Level 6	Level 5	Level 4	Level 3	Total Stantec Hours	TOTAL Stantec Labor	APC	Other Travel & Other ODCs				
	CY1 Hourly Rate ⁽¹⁾	\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110			\$0.00		\$ 1.10			
	CY2 Hourly Rate ⁽²⁾	\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110								
	CY3 Hourly Rate ⁽³⁾	\$340	\$331	\$319	\$309	\$299	\$283	\$268	\$250	\$236	\$212	\$199	\$191	\$183	\$175	\$167	\$158	\$149	\$141	\$134	\$127	\$119	\$113								
	CY4 Hourly Rate ⁽⁴⁾	\$350	\$341	\$329	\$318	\$308	\$291	\$276	\$258	\$243	\$218	\$205	\$197	\$188	\$180	\$172	\$163	\$153	\$145	\$138	\$131	\$123	\$116								
	CY5 Hourly Rate ⁽⁵⁾	\$361	\$351	\$339	\$328	\$317	\$300	\$284	\$266	\$250	\$225	\$211	\$203	\$194	\$185	\$177	\$168	\$158	\$149	\$142	\$135	\$127	\$119								
	CY6 Hourly Rate ⁽⁶⁾	\$372	\$362	\$349	\$338	\$327	\$309	\$293	\$274	\$258	\$232	\$217	\$209	\$200	\$191	\$182	\$173	\$163	\$153	\$146	\$139	\$131	\$123								
	CY7 Hourly Rate ⁽⁷⁾	\$383	\$373	\$359	\$348	\$337	\$318	\$302	\$282	\$266	\$239	\$224	\$215	\$206	\$197	\$187	\$178	\$168	\$158	\$150	\$143	\$135	\$127								
Task:																															
MODIFICATIONS IN CHANGE ORDER 04																															
Task 1 : Project Management and Coordination																													\$56,905	\$57,000	
1.1: Project Management	CY2			8								12				18									38	\$7,712	\$0	\$0	\$0	\$7,712	\$14,000
	CY3			6							10					14									30	\$6,242	\$0	\$0	\$0	\$6,242	
1.2: Meetings & Coordination	CY2			42					26						10										78	\$21,038	\$0	\$0	\$0	\$21,038	\$43,000
	CY3			42					26						11										79	\$21,823	\$0	\$0	\$90	\$21,913	
Task 2: Plan Formulation																													\$24,988	\$25,000	
2.3: Evaluation and Comparison of Alternatives	CY2																								0	\$0	\$0	\$0	\$0	\$0	\$25,000
	CY3			20											20		26		40	40					146	\$24,988	\$0	\$0	\$0	\$24,988	
Task 3: Modeling Support																													\$129,965	\$130,000	
3.1: Alternative Analysis (CalSim)	CY2			12					11						60		56		60	48					247	\$39,621	\$0	\$0	\$0	\$39,621	\$80,000
	CY3			10					10						60		56		60	51					247	\$40,332	\$0	\$0	\$0	\$40,332	
3.2: Temperature and Water Quality Impact Analysis	CY3		</																												

Attachment B. Stantec Budget for Task Order 22-02, Change Order 9
Sacramento Regional Water Bank Development Support

			Stantec Labor																								Other Direct Costs					
		Level 25	Level 24	Level 23	Level 22	Level 21	Level 20	Level 19	Level 18	Level 17	Level 15	Level 14	Level 13	Level 12	Level 11	Level 10	Level 9	Level 8	Level 7	Level 6	Level 5	Level 4	Level 3	Total Stantec Hours	TOTAL Stantec Labor	APC	Other Travel & Other ODCs	TOTAL ODCs				
CY1 Hourly Rate ⁽¹⁾		\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110			\$0.00		\$ 1.10	GRAND TOTAL (by task and	GRAND TOTAL (ROUNDED)		
CY2 Hourly Rate ⁽²⁾		\$330	\$321	\$310	\$300	\$290	\$275	\$260	\$243	\$229	\$206	\$193	\$185	\$178	\$170	\$162	\$153	\$145	\$137	\$130	\$123	\$116	\$110									
CY3 Hourly Rate ⁽³⁾		\$340	\$331	\$319	\$309	\$299	\$283	\$268	\$250	\$236	\$212	\$199	\$191	\$183	\$175	\$167	\$158	\$149	\$141	\$134	\$127	\$119	\$113									
CY4 Hourly Rate ⁽⁴⁾		\$350	\$341	\$329	\$318	\$308	\$291	\$276	\$258	\$243	\$218	\$205	\$197	\$188	\$180	\$172	\$163	\$153	\$145	\$138	\$131	\$123	\$116									
CY5 Hourly Rate ⁽⁵⁾		\$361	\$351	\$339	\$328	\$317	\$300	\$284	\$266	\$250	\$225	\$211	\$203	\$194	\$185	\$177	\$168	\$158	\$149	\$142	\$135	\$127	\$119									
CY6 Hourly Rate ⁽⁶⁾		\$372	\$362	\$349	\$338	\$327	\$309	\$293	\$274	\$258	\$232	\$217	\$209	\$200	\$191	\$182	\$173	\$163	\$153	\$146	\$139	\$131	\$123									
CY7 Hourly Rate ⁽⁷⁾		\$383	\$373	\$359	\$348	\$337	\$318	\$302	\$282	\$266	\$239	\$224	\$215	\$206	\$197	\$187	\$178	\$168	\$158	\$150	\$143	\$135	\$127									
Task:																																
MODIFICATIONS IN CHANGE ORDER 07																																
Task 1 : Project Management and Coordination																													\$7,068	\$7,100		
1.1: Project Management	CY5			4.5								3			10.5									18	\$4,017	\$0	\$0	\$0	\$4,017	\$4,000		
1.2: Meetings & Coordination	CY5			9																				9	\$3,051	\$0	\$0	\$0	\$3,051	\$3,100		
Task 7: Environmental Compliance (NEPA/CEQA)																													-\$7,059	-\$7,100		
7.4: Document Preparation - Environmental Conditions/Affected Environment, Environmental Impacts/Consequences, and Mitigation	CY5			-3					-6		-2		-4					-6		-16				-37	-\$7,059	\$0	\$0	\$0	-\$7,059	-\$7,100		

\$ -

MODIFICATIONS IN CHANGE ORDER 09																														
Task 1 : Project Management and Coordination																											\$20,442	\$20,500		
1.1: Project Management	CY5		6					6									21							33	\$7,173	\$0	\$0	\$0	\$10,866	\$10,900
	CY6		3					3									10.5							17	\$3,693	\$0	\$0	\$0		
1.2: Meetings & Coordination	CY5		18																					18	\$6,318	\$0	\$0	\$0	\$9,576	\$9,600
	CY6		9																					9	\$3,258	\$0	\$0	\$0		
Task 3: Modeling Support																														
3.1: Alternative Analysis (CalSim)	CY5					10								160		160								330	\$65,250	\$0	\$0	\$0	\$95,230	\$95,300
3.2: Temperature and Water Quality Impact Analysis	CY5					10								40										50	\$11,290	\$0	\$0	\$0	\$11,290	\$11,300
3.3: Modeling Appendix	CY5					10								40		40								90	\$18,690	\$0	\$0	\$0	\$18,690	\$18,700
Task 7: Environmental Compliance (NEPA/CEQA)																											\$141,449	\$141,400		
7.4: Document Preparation - Environmental Conditions/Affected Environment, Environmental Impacts/Consequences, and Mitigation	CY5		61				126		35				124						212			40		598	\$129,801	\$0	\$0	\$0	\$129,801	\$129,800
7.5: Public Noticing and Notice of Determination	CY5		3				8	5		3			15					20						54	\$11,648	\$0	\$0	\$0	\$11,648	\$11,600

\$ 257,200

AMENDED TASK ORDER 22-02 (INCLUSIVE OF CHANGE ORDERS 01, 02, 03, 04 [AMENDMENTS 1, 2, & 3], 05, 06 (PoP only), 07, 08 (PoP only), and 09)																																	
Task 1 : Project Management and Coordination																																	\$175,500
1.1: Project Management																																	\$58,100
1.2: Meetings & Coordination																																	\$117,400
Task 2: Plan Formulation																																	\$77,600
2.1: Planning Objectives, Constraints, and Criteria																																	\$43,900
2.2: Formulation of Alternatives																																	\$33,700
2.3: Evaluation and Comparison of Alternatives																																	\$0
2.4: Plan Formulation Appendix																																	\$0
Task 3: Modeling Support																																	\$280,929
3.1: Alternative Analysis (CalSim)																																	\$221,200
3.2: Temperature and Water Quality Impact Analysis																																	\$41,029
3.3: Modeling Appendix																																	\$18,700
Task 4: Engineering and Cost Estimates																																	\$0
4.1: Preliminary Design																																	\$0
4.2: Cost Estimating																																	\$0
4.3: Engineering Appendix																																	\$0
Task 5: Economic and Financial Analysis																																	\$0
5.1: Financial Analysis																																	\$0
Task 6: Institutional Arrangements																																	\$177,000
6.1: Water Accounting Framework																																	\$99,900
6.2: Water Bank Governance Structure																																	\$77,100
Task 7: Environmental Compliance (NEPA/CEQA)																																	\$527,500
7.1: Prepare Initial Study/Environmental Assessment, Prepare Notice of Preparation and Conduct Public Scoping																																	\$131,900
7.2: Project Objectives, Purpose and Need, Proposed Project, and Study Area																																	\$33,700
7.3: Proposed Alternatives Description																																	\$57,500
7.4: Document Preparation - Environmental Conditions/Affected Environment, Environmental Impacts/Consequences, and Mitigation																																	\$292,800
7.5: Public Noticing and Notice of Determination																																	\$11,600
7.6: Administrative Record																																	\$0
7.7: Consultations & Coordination																																	\$0
Task 8: SRWB Development Report																																	\$0
8.1: Administrative Draft Report																																	\$0
8.2: Draft Report																																	\$0
8.3: Final Report																																	\$0
Task 9: Stakeholder Outreach and Involvement																																	\$80,071
9.1: Program Committee Meetings																																	\$0
9.2: Stakeholder Forums																																	\$80,071
9.3: GSA Coordination Meetings																																	\$0

\$ 1,318,600

⁽¹⁾ CY1 = Jan 2022 - Dec 2022

⁽²⁾ CY2 = Jan 2023 - Dec 2023

⁽³⁾ CY3 = Jan 2024 - Dec 2024

⁽⁴⁾ CY4 = Jan 2025 - Dec 2025

⁽⁵⁾ CY5 = Jan 2026 - Dec 2026

⁽⁶⁾ CY6 = Jan 2027 - Dec 2027

Agenda Items #4-6

Closed Session Material TBD

Topic: Revisions to Policy 400.4 (Executive Director Review Policy)
Type: Old Business
Item For: Information/Discussion
Purpose: Policy 400.4 (Executive Director Review Policy)

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Michael Saunders
RWA Chair

EXECUTIVE SUMMARY

This is an item for the Executive Committee to consider and recommend to the Board of Directors revisions to Policy 400.4 on how to improve the Executive Director review process

STAFF RECOMMENDED ACTION

Chair to appoint an ad hoc committee to develop recommendations to the Executive Committee.

BACKGROUND

The existing policy on the Executive Director review process is a highly taxing endeavor, which is very burdensome for the Chair and participants of the Executive Director review committee. In addition, the process tends to be dissatisfying to all involved in the process and, at worst, can be a source of division within the organization. The policy is often not helpful to the Executive Director, and too difficult to administer by the review committee resulting in violations of the policy. Both the substance and process of the policy should be reconsidered and improved.

Topic: Revisions to Policy 200.1 (Rules of Proceedings)
Type: Old Business
Item For: Information/Discussion
Purpose: Policy 200.1 (Rules of Proceedings)

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Gavin Ralphs
General Counsel

EXECUTIVE SUMMARY

This is an item for the Executive Committee to consider and recommend to the Board of Directors revisions to Policy 200.1 that addresses the ability of alternate board members to attend certain closed session items.

STAFF RECOMMENDED ACTION

Approve recommended revisions to Policy 200.1 to the Board of Directors.

BACKGROUND

Policy 200.1 (Rules of Proceedings) is the policy which contains the rules to facilitate public participation during meetings of the Board, protect the rights of all Directors, and to provide a process for conducting Board meetings in an orderly and efficient manner. Recently, it was observed that there is some confusion around who can attend certain closed session meetings and in particular, may alternate board members attend these meetings. The proposed policy revisions are intended to clarify the rules regarding when alternate board members may attend certain closed session meetings.

ATTACHMENTS

Attachment 1- Revised Policy 200.1 (Rules of Proceedings)

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Board of Directors
Policy Title : Rules for Proceedings of the Board of Directors
Policy Number : 200.1
Date Adopted : September 12, 2002
Date Amended : November 4, 2004;
September 13, 2012;
May 2, 2019;
September 14, 2023
January 8, 2026
September , 2026

RULES FOR PROCEEDINGS OF THE BOARD OF DIRECTORS

INTRODUCTION

These are the rules for proceedings of meetings of the Board of Directors of the Regional Water Authority ("Authority"), which are authorized by Section 17 of the Joint Exercise of Powers Agreement forming the Authority, dated July 1, 2001 ("JPA Agreement"). The purposes of these rules are to facilitate public participation during meetings of the Board, protect the rights of all Directors, and to provide a process for conducting Board meetings in an orderly and efficient manner. The provisions of the JPA Agreement, the Community Services District Law (see Section 7.a.12 of the JPA Agreement, and Government Code sections 61000, et seq.), the Brown Act (Government Code section 54950, et seq.) and any other law governing the powers and/or proceedings of the Authority will control over any inconsistent provision contained in these rules.

RULE 1 - SELECTION OF OFFICERS

The Chair and Vice-Chair of the Board will be elected by the members of the Board for a one-year term commencing immediately upon conclusion of the meeting where the election was held. The election will be held prior to January 31 each year. The procedures that the Board will follow for the election of Chair and the Vice-Chair are set forth in the "Procedures for Selection of the Executive Committee of the Board of Directors and the Chair and the Vice-Chair of the Executive Committee and the Board of Directors" (attached as **Exhibit 1**, as amended by the Board from time to time, "Election Procedures").

The Board will by majority vote appoint, considering the recommendation of the Executive Director of the Authority, a Secretary and a Treasurer, who will serve at the pleasure of the Board. (See JPA Agreement Section 18, and Government Code sections 61002 and 61050(b).)

RULE 2 - DUTIES OF CHAIR OF BOARD

The Chair of the Board of Directors will be its presiding officer. (See JPA Agreement Section 18, and Government Code section 61043(b).) The Chair's duties will include, but not be limited to, the following: acting as the liaison between the Executive Director and the Board and the Executive Committee, calling special meetings of the Board and the Executive Committee, presiding over meetings of the Board and the Executive Committee, establishing and appointing committees of the Board and the Executive Committee (except that, the members of the Executive Committee will be appointed in accordance with the procedures set forth in the Election Procedures), and appointing representatives of the Authority to associations of which the Authority is a member. The Board will appoint representatives of the Authority to joint powers authorities of which the Authority is a member. In the Chair's absence, the Vice-Chair of the Board will perform such duties. (See JPA Agreement Section 18.)

RULE 3 - TIME AND PLACE FOR REGULAR MEETINGS

The regular meeting of the Board of Directors will be held at a location within the Authority as designated by the Board of Directors from time to time. The dates and times of those regular meetings also will be as designated by the Board of Directors from time to time, with regular meetings generally occurring at least on the second Thursday of odd-numbered months. If a regular meeting falls on a holiday (as listed in Government Code section 6700), the meeting will be held on the day designated by the Board or the Executive Committee. (See Government Code section 54954(a).)

RULE 4 - QUORUM REQUIREMENTS

A majority of all of the members of the Board will constitute a quorum for the transaction of business. (See JPA Agreement Section 13.)

RULE 5 – PARTICIPATION BY MEMBERS

Participation in meetings of the Board shall be limited to each member agency's designated representatives. If a designated representative is absent, a member agency's designated alternate may serve in that representative's place and participate fully in the meeting. If one or both member agency's designated representatives are participating in a meeting, a designated alternate may attend the meeting only as a member of the public.

RULE 65 - MAJORITY VOTE

A majority of all of the members of the Board will be required to approve any resolution or motion, unless a different voting requirement to approve a particular action is specified under State law or the JPA Agreement. (See JPA Agreement Section 13.)

RULE 76 - WHAT CONSTITUTES AN AFFIRMATIVE VOTE

Unless a Director is not voting because of a conflict of interest, a Director who is present will be deemed to have voted in the affirmative on a matter unless the Director votes against the measure by casting a "no" vote. ~~An "abstain" vote will constitute an "aye" vote. (See *Dry Creek Valley Association, Inc. v. Board of Supervisors* (1977) 67 Cal.App.3d 839.)~~ When calling for the vote on a motion, the Chair of the Board may (1) ask for the "aye" and "no" votes, or (2) ask if there is any opposition, since the remaining Directors present will be deemed to have voted in the affirmative unless they are not voting due to a conflict of interest.

RULE 87 - CONFLICTS OF INTEREST

A member of the Board may not make, participate in making or in any way attempt to use his or her official position to influence a decision of the Board of Directors in which he or she knows or has reason to know that he or she has a financial interest. (Government Code section 87100.) Generally, a Director has a financial interest in a matter if it is reasonably foreseeable that the Board decision would have a material financial effect (as defined by the Fair Political Practices Commission's [FPPC] regulations) that is distinguishable from the effect on the public generally, involving dollar amount set by FPPC regulations from time to time, on (a) a business entity in which the Director has a direct or indirect investment, in the amount specified in FPPC regulations, (b) real property in which the Director has a direct or indirect investment interest, with a worth in the amount specified in FPPC regulations or, (c) a source of income of the Director, in the amount specified in FPPC regulations, within twelve months before the Board decision, (d) a source of gifts to the Director, in the amount specified in FPPC regulations, within twelve months before the Board decision, or (e) a business entity in which the Director holds a position as a director, trustee, officer, partner, manager or employee. An "indirect interest" means any investment or interest owned by the spouse or dependent child of the Director, by an agent on behalf of the Director, or by a business entity or trust in which the Director, or the Director's spouse, dependent child or agent owns directly, indirectly or beneficially a ten percent interest or greater. (Government Code section 87103.)

If a member of the Board believes he or she may be disqualified from participation in the discussion, deliberations or vote on a particular matter due to a conflict of interest, the following procedure will be used: (a) if the Director becomes aware of the potential conflict of interest before the Board meeting at which the matter will be discussed or acted on, the Director will notify the Executive Director of the potential conflict of interest, so

that a determination can be made whether it is a disqualifying conflict of interest; (b) if it is not possible for the Director to discuss the potential conflict with the Executive Director before the meeting, or if the Director does not become aware of the potential conflict until during the meeting, the Director will immediately disclose the potential conflict during the Board meeting, so that there can be a determination whether it is a disqualifying conflict of interest; and (c) upon a determination that a disqualifying conflict of interest exists, the Director (1) will not participate in the discussion, deliberation or vote on the matter for which a conflict of interest exists; and (2) unless the matter has been placed on the consent calendar, leave the Board room until after the discussion, vote or any other disposition of the matter has been concluded, except that the Director may speak on the matter during the time that the general public speaks on the matter. In such a case, the Board minutes will state: "Due to a potential conflict of interest, Director _____ left the boardroom and did not participate in the discussion, deliberation or vote on this matter."

RULE 98 - MOTIONS

The three steps for bringing a motion before the Board are: (a) a Director makes a motion, (b) another Director seconds the motion, and (c) the Chair states the motion. Once the motion has been stated by the Chair, it is open to formal discussion. While only one motion can be considered at a time, and a pending motion must be disposed of before any other question is considered, (a) a pending motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion (and second) "to amend" the pending motion, which is then approved by the Board, or (b) a pending motion may be tabled before it is voted on by motion (and second) made "to table," which is then approved by the Board, or (c) a pending motion may be rejected without further discussion or action by a motion (and second) "of objection to consideration," which is then approved by the Board, or (d) further discussion of a pending motion can be terminated by a motion (and second) "to call the question," which is then approved by the Board. Any Director, including the Chair, may make or second a motion.

RULE 109 - PROTECTION OF RIGHTS OF DIRECTORS

One of the primary purposes for these rules of procedure is to protect the rights of all Directors. The Chair will allow each Director a reasonable opportunity to discuss a motion, after it has been made and seconded, and before it has been voted on. The Chair can set reasonable time limits for discussion of a motion. A Director can object to a procedural ruling by the Chair by stating: "Mr./Madam Chair, I rise to a point of order." The Chair must then ask the Director to state the point of order. The Chair will then rule on the point of order. The Chair's ruling on a point of order may be appealed by a motion made and seconded to appeal the decision, which is then voted on by the Board.

In order to ensure that the Board's discussions and deliberations during a public meeting can be heard by other Board members and the public, Directors should refrain from engaging in other than oral communications on Authority matters during a Board or

committee meeting (e.g., refrain from using written, electronic or telephonic communications that are not made available to other Board members and to the public).

RULE 110 - RECORD OF VOTE

Except where action is taken by the unanimous vote of all Board members present and voting, the ayes and noes taken upon the passage of all resolutions or motions will be entered upon the minutes. (See Government Code section 61045(d).)

RULE 124 - AGENDA AND AGENDA MATERIALS

The Executive Director will be responsible for preparing the agenda for regular Board meetings and meetings of the Executive Committee and other standing committees (see Government Code section 54952 and Rules 224 and 232), and having it posted at the Authority office in a location freely accessible to the public no later than seventy-two hours before a regular meeting. The Executive Director will also be responsible for preparing the agenda for *ad hoc* advisory committee meetings. The agenda will specify the time and location of the meeting and contain a brief, general description of each item of business to be transacted or discussed at the meeting, including closed session items. (See Government Code section 54954.2.) Any member of the Board may request that the Executive Director place an item for discussion or action on the agenda. In order to allow sufficient time to prepare the agenda and back-up materials, the deadline for adding items to the agenda for a regular meeting will be at noon, five working days before the meeting.

An agenda for a regular or special Board meeting will contain the following statements: (a) "The public shall have the opportunity to directly address the Board on any item of interest either before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker." (See Government Code section 54954.3(a).); (b) "Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above." (See Government Code section 54957.5(b)(2).); and (c) "In compliance with the Americans with Disabilities Act, if you have a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact the Executive Director of the Authority. Requests must be made as early as possible, and at least one-full business day before the start of the meeting." (See Government Code section 54954.2 (a).)

The Public shall be provided the option to attend and participate in Board meetings and Executive Committee meetings via a two-way audiovisual platform, such as Zoom, GoToMeeting, or MS Teams.

Additional statements may be added to the agenda from time to time as recommended or deemed advisable by the Board Chair, Executive Director or General Counsel.

RULE 132 - REQUESTS FOR COPIES OF AGENDAS AND AGENDA MATERIALS

Any person may request the Authority to mail or electronically transmit to him or her a copy of the agenda or agenda packet for any meeting of the Board. When the Authority receives such a request, the Executive Director will transmit copies of the requested materials (except for documents that are exempt from disclosure under the Public Records Act) to the requesting party at the time that the agenda is posted or when the agenda packets are distributed to a majority of the Board members, whichever occurs first. Any request for copies of agendas or agenda packets for all Board meetings in a given year will be valid for the calendar year in which the request is submitted, and the request must be renewed after January 1 of each year in which it is to remain in effect. (Government Code section 54954.1.)

Documents that are distributed to all or a majority of the members of the Board by any person in connection with a matter subject to discussion or consideration at a regular or special meeting of the Board will be disclosable public records under the California Public Records Act (commencing with Government Code section 6250), and will be made available upon request by a member of the public without delay, except as to documents that are exempt from disclosure under the Public Records Act. Documents that are distributed during a regular or special Board meeting that are subject to disclosure under the Public Records Act will be made available for public inspection at the meeting, if prepared by the Authority or a member of the Board, or after the meeting, if prepared by some other person. The Authority may charge a fee for responding to requests for copies of agendas, agenda packets or other documents, which fee will be limited to the Authority's copying and postage costs. (See Government Code section 54957.5(a) and (b).)

Public documents and materials that are related to an open session agenda item that are provided to the Board less than seventy-two hours before a regular meeting will be made available for public inspection and copying at the Authority's office during normal business hours. These documents also may be made available on the Authority's web site. (See Government Code section 54957.5.)

Upon request, the agenda and other documents referred to in this rule will be made available in an appropriate alternative format to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. section 12132) and the federal rules and regulations adopted in implementation thereof. (See Government Code sections 54954.1, 54954.2(a) and 54957.5(b).) The Authority will not charge a special surcharge to provide documents requested in an alternative format by a person with a disability in accordance with the Americans with Disabilities Act and its

implementing regulations. (See Government Code section 54957.5(c).)

The Authority may record its meetings for the sole purpose of assisting staff with the preparation of minutes. If RWA records a meeting, it will retain the recording for at least thirty days following the meeting or Board or committee approval of the minutes, whichever occurs later, after which the recording may be erased or destroyed. The public may inspect the recording on a playback device made available by the Authority, without charge. (See Government Code section 54953.5(b).)

RULE 143 - AUTHORITY TO ACT ON MATTERS NOT ON THE AGENDA

The Board will not take action on or discuss any item not appearing on the posted agenda, except under the following conditions, in which cases the item will be publicly identified before discussion begins: (a) upon a determination by a majority of the Board that an emergency situation exists as provided in Rule 286; (b) upon a determination by a two-third vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted; or (c) the item was posted for a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. (See Government Code sections 54954.2 and 54956.5.)

RULE 154 - CONSENT CALENDAR

The Executive Director may list on the agenda a "consent calendar", which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

RULE 165 - ORAL INFORMATIONAL REPORTS

Any member of the Board may make an oral report at a regular meeting for the purpose of informing the Board of any matter of interest to the Authority. The Board may also call on the Executive Director, Authority staff or Authority legal counsel for oral informational reports on matters not on the agenda. Unless the Board makes the determinations required under Rule 143, there will be no more than limited discussion, and no action, on matters covered in such oral reports. (See Government Code section 54954.2(a).)

RULE 176 - PUBLIC FORUM AND COMMENT

Every agenda for a regular meeting will provide an opportunity for members of the

public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board and that do not appear on the agenda. This agenda item will be described substantially as follows: "Opportunity for public comment on non-agenda items." During the Public Forum, the Board may, at its discretion, not respond, briefly respond to statements made or to questions posed by the public, or ask Authority staff for clarification, refer the matter to Authority staff or ask Authority staff to report back at a future meeting. (See Government Code sections 54954.2 and 54954.3.) The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations set forth in Rule 143. In order to facilitate public participation during the Public Forum session of the meeting, the Board may limit the total amount of time allocated for public comment on a particular issue (10 minutes or less will normally be standard), and may limit the time allocated for public comment of an individual speaker (3 minutes or less will normally be standard). The Chair may declare as out of order irrelevant, repetitious or disruptive comments. (See Government Code section 54954.3.)

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. (See Government Code section 54954.3(a).)

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These rules are not intended to prohibit public criticism of policies, procedures, programs or services of the Authority, or of the acts or omissions of the Board. (See Government Code section 54954.3(c).)

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible, and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the Board may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, will be allowed to attend any session held pursuant to this section. Nothing in this section will prohibit the Board from readmitting an individual or individuals not responsible for disturbing the orderly conduct of the meeting. (See Government Code section 54957.9.)

The Chair of the Board, or their designee, may remove, or cause the removal of, an individual for disrupting an RWA meeting. This authority extends to individuals attending meetings remotely who engage in disruptive behavior. Prior to removing an individual, the Chair, or their designee, shall warn the individual that their behavior is disrupting the meeting and the failure to cease their behavior may result in their removal. The Chair, or their designee, may then remove the individual if they do not promptly cease their disruptive behavior. (See Government Code section 54957.95.)

It is the general policy of the Board to refer to the Executive Director for resolution of complaints received from members of the public. If the complaint cannot be resolved, the Executive Director will place it on a meeting agenda for consideration by the Board.

RULE 187 - PUBLIC HEARINGS

The procedure for conducting public hearings during a meeting of the Board will be as follows: (a) no earlier than the time set for the public hearing, the Chair of the Board will declare the public hearing open; (b) the Chair will ask the Executive Director whether notice of the public hearing has been given in the manner required by law; (c) the Chair will ask the Executive Director whether written comments on the subject matter of the public hearing have been received; (d) the Chair will ask whether any member of the public wishes to present written or oral comments on the subject of the public hearing; (e) in its discretion, the Board may set time limits on the amount of time an individual speaker is allowed to comment orally during the public hearing; and (f) following the close of presentation of comments, the Chair will declare the public hearing closed. The Board may continue a public hearing from time to time in accordance with the procedures provided in Rule 198. (See Government Code section 54955.1.) If otherwise permitted by law, the Board may take action related to the subject matter of the public hearing after the hearing is closed.

RULE 198 - ADJOURNMENT

A meeting of the Board will be adjourned by (a) loss of a quorum, (b) by motion made, seconded and approved to adjourn the meeting, or (c) by declaration of the Chair that the meeting is adjourned when the agenda has been completed and there is no further business to come before the Board. A regular or special meeting of the Board may also be adjourned for the purpose of continuing it to a specific day and time (a) by motion made, seconded and approved, (b) by approval of less than a quorum if a quorum is not present, or (c) by the Secretary of the Board if all members are absent from any regular or adjourned regular meeting. A copy of the order or notice of adjournment to continue a meeting to another date will be conspicuously posted on or near the door of the Authority boardroom or other location where the meeting was held within twenty-four hours after the time of adjournment. (See Government Code section 54955.)

RULE 2019 - SPECIAL MEETINGS

A special meeting may be called at any time by the Chair, by the Executive Committee or by a majority of the members of the Board, by delivering personally or by any other means, including mail, facsimile and electronic mail, written notice to each member and to each newspaper, radio or television station requesting notice in writing. Such notice must be received at least twenty-four hours before the time of such meeting as specified in the notice (except as to emergency meetings, in which case, the notice requirements specified in Rule 286 will be followed). Electronic mail will constitute notice of a special meeting only if the recipient confirms receipt, and it will be deemed to be received at the time of such confirmation. The call and notice must specify the time and place of the special meeting and the business to be transacted and will include the statements specified in Rule 124. No other business will be considered at such meeting. The written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the Authority Secretary a written waiver of notice. Waiver may be given in person or by mail, facsimile, or electronic mail. Such written notice may

also be dispensed with as to any member who was actually present at the meeting at the time it convenes. The call and notice must also be posted at least twenty-four hours before the meeting in a location freely accessible to the public. (See Government Code sections 54954.3(a) and 54956.)

RULE 219 - BOARD WORKSHOP MEETINGS

From time to time, the Board may set a regular or special meeting to be conducted as a “workshop meeting,” during which the Board will have the opportunity to receive presentations on and discuss matters identified on the agenda, but the Board would not normally take action on those items. Nothing in this rule is intended to prevent the Board from taking action on a matter during a workshop session if it is identified as an “action item” on the agenda for that meeting.

RULE 221 - BOARD COMMITTEES

Board committees will be composed of less than a majority of Directors, and may be either standing committees or *ad hoc* advisory committees. The Board has the following standing committee (i.e., committees with continuing subject matter jurisdiction; see Government Code section 54952): the Executive Committee. In accordance with Rule 124, standing committee meetings will be open to the public (except for authorized closed sessions), and the agenda for those meetings will be posted in the same manner as the agenda for regular Board meetings. In addition, the Chair may from time to time establish, and appoint the members of, *ad hoc* advisory committees to serve a limited or single purpose, which committees are to be dissolved once their specific task is completed. The meetings of an *ad hoc* advisory committee are not required to be open to the public, and notice of such meetings is not required to be posted. (See Government Code sections 54951 and 54952.)

Directors who are not members of a standing committee may attend a standing committee meeting only as observers, and they may not participate in the committee meeting, ask questions or sit with the committee members at the Board table. (See Government Code section 54952.2(c)(6).) Directors who are not members of an *ad hoc* committee may not attend an *ad hoc* committee meeting, unless such a meeting has been publicly noticed, in which case the same rules governing attendance at standing committee meetings described above shall apply.

RULE 232 - EXECUTIVE COMMITTEE

The Executive Committee of the Board will have the duties and authority specified in Section 10.a of the JPA Agreement, and as set forth in the “Authority Delegated to the Executive Committee” (Authority Policy 200.2, attached as **Exhibit 2**, as amended by the Board from time to time). The Executive Committee will operate according to these Rules to the extent applicable.

RULE 243 - EXECUTIVE DIRECTOR

The Executive Director of the Authority will have the duties and authority specified in Section 19 of the JPA Agreement, and as set forth in the "Authority Delegated to the Executive Director" (Authority Policy 300.1, attached as **Exhibit 3**, as amended by the Board from time to time).

RULE 254 - CLOSED SESSIONS

A closed session may be held on any subject authorized under the Brown Act. Attendance at a closed session is limited to each member agency's designated representatives and any individuals whose presence is necessary for consideration of a closed session item, as determined by the Authority's legal counsel. If a member agency's designated representative is absent, the member agency's designated alternate may attend and participate in the closed session in the designated representative's place. (See 82 Ops.Cal.Atty.Gen. 29 (1999).) Before convening a closed session, the Chair of the Board shall request that all alternates leave the room, unless an alternate is attending such closed session as provided for in the preceding sentence. The closed session shall not commence until all unauthorized alternates have left the room.

The agenda for a regular or special meeting will contain a brief, general description of the purpose of a closed session, in substantially the following form:

- a. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a); _____ v. _____ [insert name of case, e.g., *Jones v. Authority*].
- b. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a); case name unspecified because _____ [insert either "disclosure would jeopardize service of process" or "disclosure would jeopardize existing settlement negotiations"].
- c. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving _____ [describe].
- d. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(c); consideration of initiation of litigation involving _____ [describe].
- e. Public employee appointment involving _____ [insert position(s) to be filled]; Government Code sections 54954.5(e) and 54957.
- f. Public employee performance evaluation involving _____ [insert position(s) being reviewed]; Government Code sections 54954.5(e) and 54957.
- g. Public employee discipline/dismissal/release; Government Code sections

54954.5(e) and 54957. [No additional information required.]

h. Conference with labor negotiator involving _____ [insert name of Authority negotiator] and _____ [insert name of employee organization involved in negotiation]; Government Code sections 54954.5(f) and 54957.6.

i. Conference with labor negotiator involving _____ [insert name of Authority negotiator] and unrepresented employee(s) in position(s) of _____ [insert position(s) of unrepresented employee(s) involved in negotiation]; Government Code sections 54954.5(f) and 54957.6.

j. Conference with real property negotiator involving _____ [insert street address or other description of property], and _____ [insert name(s) of Authority negotiator(s); Authority negotiators will negotiate with _____ [insert name of other party(ies)]]. Instructions to the negotiator(s) may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

k. Closed session consultation with _____ [insert the name of a law enforcement agency, and the title of the officer, or the name of an applicable agency representative and title] concerning a threat to public services or facilities, or for the assessment of the security vulnerability of public facilities. (See Government Code section 54957.)

The Board will not keep minutes of its closed sessions. (See Government Code section 54957.2.) In the closed session, the Board will consider only those matters covered in its statement of reasons for holding the closed session. (See Government Code section 54957.7.)

Before holding a closed session to consider complaints or charges against a particular employee (as distinguished from mere evaluation of performance unrelated to any specific complaint or charge), the Authority will provide twenty-four hours' advance written notice to the employee of his or her right to have the matter heard in open session. (See Government Code section 54957.)

A closed session may be held to meet with the Authority's negotiator regarding the salary and benefits of Authority officers and employees, but not including elected officials, but the Authority's available funds, funding priorities or budget will not be discussed during the closed session. (See Government Code section 54957.6.)

Following every closed session, the Board will reconvene to open session and publicly report any action and vote during the closed session in accordance with the following guidelines:

a. For action concerning final approval of a real property purchase/sale agreement or lease, report in open session at the same meeting the action taken (including the substance of the agreement) and vote, except that, if final approval rests with another party, the report may be deferred until the other party's approval. (See

Government Code section 54957.1(a)(1).)

b. Approval given to legal counsel to defend or initiate a lawsuit, or seek appellate review will be reported in open session at the public meeting during which the closed session was held. (See Government Code section 54957.1(a)(2).)

c. Approval given to legal counsel to settle pending litigation or action taken to dispose of a claim will be reported in open session as soon as the settlement or claim disposition becomes final. (See Government Code section 54957.1(a)(3) and (4).)

d. For action to appoint, employ or dismiss, accept the resignation of, or otherwise affect the employment status of an employee, the Board will report in open session at the same meeting the action taken (including identity of employee or position and any change in compensation) and vote, except that, for any dismissal or non-renewal of a contract, the report back may be deferred until the first meeting after the exhaustion of administrative remedies. (See Government Code section 54957.1(a)(5).)

e. For action concerning a labor MOU, after the MOU has been approved by both parties, the Board will report in open session the action taken and vote. (See Government Code section 54957.1(a)(6).)

The Authority will make available after a closed session to anyone who has requested them in advance, agreements or other documents approved in closed session, unless the document needs to be revised, in which case it will be provided as soon as possible. After the closed session, changes to the agreement will be orally summarized if anyone present so requests. (See Government Code section 54957.1(b).)

A Director is not authorized, without approval of the Board of Directors, to disclose information that is deemed confidential information under applicable provisions of law to a person not authorized to receive it, that (1) has been received for, or during, a closed session meeting of the Board, (2) is protected from disclosure under the attorney/client or other evidentiary privilege, or (3) is not required or authorized to be disclosed under the California Public Records Act. A Director is not prohibited from taking the following actions in regard to a closed session of the Board: (a) making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the alleged illegality of an action taken by the Board, (b) expressing an opinion concerning the propriety or legality of actions taken by the Board in closed session, including disclosure of the nature and extent of the allegedly illegal action, or (c) disclosing information acquired by being present in a closed session that is not confidential information. Prior to disclosing confidential information pursuant to (a) or (b), above, however, a Board member will first bring the matter to the attention of either the Chair of the Board or the full Board, to provide the Board an opportunity to cure an alleged violation. A Director who willfully and knowingly discloses for pecuniary gain confidential information received by him or her in the course of his or her official duties may be guilty of a misdemeanor under Government Code section 1098. (See Government Code section 54963; 76 Ops.Cal.Atty.Gen. 289 (1993) and 80 Ops.Cal.Atty.Gen. 231 (1997).)

It is within the Board's discretion to allow a Director who serves as a member of the legislative body of a member agency to disclose information obtained in a closed session that has direct financial or liability implications for that member agency to the following individuals: (1) legal counsel of that member local agency for purposes of obtaining advice on whether the matter has direct financial or liability implications for that member local agency; or (2) other members of the legislative body of the member agency present in a closed session of that member agency. (See Government Code section 54956.96)

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RULE 265 - MEETINGS BY TELECONFERENCE

Board members shall attend and participate in RWA Board meetings or Executive Committee meetings in person unless they qualify to participate in the meeting remotely under the "just cause" provisions provided for in Government Code section 54953.8.3 and their alternate is unavailable, or if the Board elects to hold a meeting by teleconference. Notwithstanding the preceding sentence, Board members may attend and participate in RWA Board meetings or Executive Committee meetings via teleconference if they meet the requirements of Rule 276 of this Policy.

The Board or the Executive Committee may hold meetings by teleconference. (See Government Code section 54953(b).) For purposes of this rule, "meetings by teleconference" include meetings at which one or more Board member attends and participates in the meeting by telephone, video conferencing or any other electronic means using live audio or video, or both. For any meeting by teleconference conducted by the Board, the following requirements will apply:

- a. During a meeting by teleconference, at least a quorum of the members of the Board will participate from locations within the territory of the Authority.
- b. Each teleconference location (i.e., the location from which one or more Board members attends and participates in a meeting by teleconference) will be accessible to the public.
- c. When meetings by teleconference are held by telephone, speaker phones will be used at the main meeting location and at any teleconference location where there are members of the public in attendance.
- d. All votes taken at a meeting by teleconference will be by roll call.
- e. The Board will conduct the meeting by teleconference in a manner that protects the statutory and constitutional rights of parties and the public to attend and participate in the meeting.
- f. Each teleconference location will be identified in the regular meeting

agenda or special meeting notice, and the agenda or notice will state that members of the public will have the opportunity to address the Board from any teleconference location.

g. Notice of any meeting by teleconference will be included in the meeting agenda or special meeting notice in substantially the following form:

"All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference location(s) for the meeting are as follows: _____. Each teleconference location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location."

h. In addition to the usual notice and agenda requirements, the regular meeting agenda or special meeting notice will be posted at all teleconference locations at least seventy-two hours before regular meetings or twenty-four hours before special meetings.

RULE 276 – TELECONFERENCE ACCOMODATIONS FOR A DISABILITY

Board members may attend and participate in RWA Board meetings or Executive Committee meetings via teleconference if they require a reasonable accommodation for a disability, as defined in Government Code sections 12926 and 12926.1 or section 12102 of Title 42 of the United States Code.

Should a Board member with a disability attend a meeting via teleconference, the member must participate using both audio and video technology unless their disability requires an exception to the video component. Board members attending remotely must disclose whether any other individuals over the age of eighteen are present in the room at their remote location and provide a brief description of the general nature of their relationship to any such individuals.

A Board member's attendance via teleconference under this Rule 276 will be considered the equivalent to in-person attendance for all legal purposes, including establishing a quorum. (See Government Code section 54953(b)(4).)

RULE 287 – EMERGENCY MEETINGS

Under Government Code section 54956.5, the Authority may hold a meeting to address an emergency if a majority of the Board determines that a situation exists that involves matters upon which prompt action is necessary. An emergency situation is defined as: (1) a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both; or (2) a dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health, safety, or both.

As a condition of holding an emergency meeting, the Board Chair or his/her designee shall provide notice of the meeting by telephone to each local newspaper of general circulation, radio station and television station that has requested notice of special meetings. For a meeting for a “non-dire emergency” (Definition 1, above), the telephone notice must be provided at least one hour prior to the emergency meeting. In the case of a meeting for a “dire emergency” (Definition 2, above), the telephone notice must be provided to the media at or near the same time as notice is given to the members of the Board. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

The Board may meet in closed session upon approval by a two-thirds vote of the Board (or the unanimous vote of the Board if less than two-thirds are present) to discuss matters related to the emergency situation. (See Government Code sections 54956.5(c) and 54957.)

With the exception of the 24-hour notice and posting requirements and any other exceptions provided in herein, all special meeting requirements described in Rule ~~2049~~ shall be applicable to an emergency meeting called pursuant to this Rule.

The draft minutes of an emergency meeting called under this Rule must be posted in a public place for a minimum of 10 days as soon after the meeting as possible, and include a list of persons who the Board Chair or his/her designee notified or attempted to notify of the meeting, if applicable, any actions taken at the meeting, and a recording of any votes taken by roll call. (See Government Code section 54956.5(e).)

RULE ~~298~~ - COMPENSATION OF DIRECTORS

The Authority does not compensate or reimburse the expenses of members of the Board of Directors. Generally, the agency that a member of the Board represents provides for compensation and reimbursement of expenses associated with representing that agency on the Board of the Authority, in accordance with the rules of that agency.

RULE ~~3029~~ - AMENDMENT OF RULES

By motion made, seconded and approved, the Board in its discretion may at any meeting (a) temporarily suspend these rules in whole or in part, (b) amend these rules in whole or in part, or (c) both.

Topic: Strategic Plan 2030 Update
Type: New Business
Item For: Discussion; No action required
Purpose: General

SUBMITTED BY:	Ashley Flores, CMC Associate Project Manager	PRESENTER:	Michael Saunders, RWA Chair
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EXECUTIVE SUMMARY

This is a discussion item for the Executive Committee to receive updates on the Strategic Plan update.

STAFF RECOMMENDED ACTION

None. Information only.

BACKGROUND

At the last Executive Committee Meeting, the committee directed staff have the Strategic Plan Consultant (ICS) interview all the RWA Member agencies. Executive Director Peifer requested a proposal to interview the remaining members and ICS provided an estimate of \$8,160.00. The Executive Director disclosed this to the RWA Board at the July Board meeting, and the Board did not object to the additional work. The Executive Director is authorizing a contract amendment for additional work.

ICS is currently in the information gathering part of the review conducting interviews with RWA membership, this work will now expand to include additional interviews. ICS has provided some initial findings to staff.

FINDING/CONCLUSION

Staff projects that the draft strategic plan will be available for review Fall 2026 and we anticipate opportunities for the ad hoc committee and executive committee to participate in the process through the year.

Topic: RWA Program Update
Type: Old Business
Item For: Information/Discussion
Purpose: [Policy 200.2](#)

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an information/discussion item for the Executive Committee to have a two-way dialogue with staff regarding various programs and initiatives the RWA currently has underway.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

The RWA have a number of programs underway, the Executive Director will brief the Executive Committee on the status of many of those programs and initiatives. The report will include key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

Topic: Executive Directors' Report
Type: New Business
Item For: Information
Purpose: General

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an information item for the Executive Director to provide a briefing on important activities, reports, communications, advocacy, and other updates.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

This report is intended to provide an opportunity for the Executive Director to report to the Executive Committee on important activities, reports, communications, advocacy, and other updates.

OUTREACH

American River Climate Adaption Program – Mr. Peifer attended the California Extreme Precipitation Symposium and presented the Watershed Resilience Pilot Project.

Water Bank – Mr. Joseph made a presentation to the Sacramento Central Groundwater Authority to discuss the Water Accounting System and other associated items of the Water Bank.

PPIC - Mr. Joseph, Mr. Ojakian and Mr. Peifer met with Annalise Blum and Brad Franklin from the Public Policy Institute of California to discuss surface water and groundwater interactions in the Sacramento Valley.

Agenda Item 12



Topic: Directors' Comments
Type: New Business
Item For: Information
Purpose: Routine

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Michael Saunders
Chair

EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the RWA Executive Committee to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

This report is intended to provide an opportunity for the Board of Directors to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.