TOWN OF CHILHOWIE

Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone: (276) 646-3232
Fax: (276) 646-3012
www.chilhowie.org

Town Manager: Brian Martin
Clerk-Treasurer: Felicia C. Eller
Police Chief: Andrew K. Moss
Director-Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: Jenna Prater
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Recreation/Special Events Coordinator: Stephen Fields
Buildings, Streets, & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
September 10, 2026
7:00 P.M.

1. **INVOCATION – Rev. Larry Hamm, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular August 13, 2026, Council Meeting Minutes

5. **COMMEMORATION OF THE 25TH ANNIVERSARY OF SEPTEMBER 11TH**

6. **CITIZEN TIME**

7. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

   B. Update on Weed Trash and Clutter Ordinance – Town Manager

   C. Update on Hurricane Recovery – Town Manager & Clerk Treasurer

   D. Update of Double D Water Project – Town Manager & Public Works Director

   E. Adoption of Resolution for Virginia Main Street Program – Town Manager (See Attachment)

   F. Discussion of 2014 Ford Explorer – Town Manager

   G. Update on Sealed Bids for Bypass Hoses, Torch and Tanks – Town Manager (See Attachment)

   H. Smyth County Chamber of Commerce Town and Country Dinner – Clerk Treasurer (See Attachment)

8. NEW BUSINESS

A. DOLI/VOSH Site Visit and Response – Town Manager (See Attachment)

B. Proposed Request for Proposals for Website, I.T Service and Surveillance System – Town Manager (See Attachment)

C. Update on Virginia Clean Cities, Electric Vehicle Charging Program – Town Manager

D. Update on Veteran's Banners – Clerk-Treasurer

E. Smyth County Sixth Grade Water Shed Day – Town Manager

F. Update on Mount Rogers Planning District Commission Water/Wastewater Program – Town Manager

G. Annual USDA Racoon Rabis Vacation Program – Town Manager (See Attachment)

9. COMMITTEE REPORTS

- None

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – Jenna Prater
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

-None

13. Adjournment