AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
August 13, 2026
7:00 P.M.

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular July 9, 2026, Council Meeting Minutes

5. **SPECIAL PRESENTATION –** Mrs. Amanda Livingston, Smyth County Tourism & Mrs. Sarah Gillespie, Smyth County Chamber of Commerce

6. **CITIZEN TIME**

7. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

   B. Update on Weed Trash and Clutter Ordinance – Town Manager (See Attachment)

   C. Update on Hurricane Recovery, Approval of Pay Request Number 10– Town Manager & Clerk Treasurer (See Attachment)

   D. Update of Double D Water Project – Town Manager & Public Works Director

   E. Smyth County Regional Industrial Facility Authority (RIFA) – Town Manger

   F. Discussion of 2014 Ford Explorer – Town Manager

8. **NEW BUSINESS**

   A. Update on Wastewater Operations, PFAS Monitoring and Permit Renewal – Tristian Preece

B. Smyth County Chamber of Commerce Town of Country Dinner – Clerk Treasurer (See Attachment)

C. Update on Virginia Clean Cities, Electric Vehicle Charging Program – Town Manager (See Attachment)

D. Update on Sealed Bids for Bypass Hoses, Torch and Tanks – Town Manager

E. University of Virginia Health Sciences Research Project – Town Manager (See Attachment)

F. Request to Virginia Department of Transportation, Main Street Intersection Improvements – Town Manager (See Attachment)

G. Update on 2026 General Assembly Approved Bills – Town Manager (See Attachment)

9. COMMITTEE REPORTS

- None

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – Jenna Prater
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Discussion of Town Manager's Annual Evaluation – Justification 2.2-3711 (A)(1) of the Code of Virginia, as Amended -

13. Adjournment

COUNCIL MEETING RULES AND REGULATIONS

Sign-In

All persons entering Council Chambers shall sign in and state whether they wish to speak and the topic**.**

Citizen Time

Citizens must speak at the podium.
State name and address.
Direct comments only to Town Council.
Limit speaking time to a maximum of three minutes.
The speaker must be signed in and speak on topic.
Speak only once during a specific hearing or comment period.

Citizen Time is for citizen input, not question and answer session.

Citizen Time may be reopened later in meeting if needed.

Interruptions will not be tolerated to provide smooth operation of the Council in accordance with Robert's Rules of Order.
The first interruption will be given a warning.
Second interruption will result in removal from meeting.

Please silence cell phones, show respect for all speakers, and allow all opinions to be expressed in a tolerant atmosphere.