TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: Jenna Prater
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Building, Street & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

July 9, 2026

7:00 P.M.

1. **INVOCATION – Pastor Cody Sturgill, Chilhowie Baptist Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**
4. **APPROVAL OF MINUTES**
   Regular June 11, 2026, and Continued June 18, 2026, Council Meeting Minutes
5. **YARD SALE ORDINANCE DISCUSSION**
6. **SPECIAL PRESENTATION –** Mrs. Tarah Kesterson, Virginia Clean Cities
7. **CITIZEN TIME**
8. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

   B. Update on Hurricane Recovery, Approval of Pay Request Number 9 – Town Manager & Clerk Treasurer (See Attachment)

   C. Update of Double D Water Project – Town Manager & Public Works Director

D. Smyth County Regional Industrial Facility Authority (RIFA) – Town Manger (See Attachment)

9. NEW BUSINESS

A. Adoption of Resolution for Fiscal Year 2026-2027 Tax Levy – Clerk-Treasurer (See Attachment)

B. Adoption of Appropriation of Fiscal Year 2026-2027 – Clerk Treasurer (See Attachment)

C. Request to Surplus Bypass Hoses, Torch and Tanks – Town Manager (See Attachment)

D. Quarterly Report for Highway Safety Initiative - Deputy Chief Smith (See Attachment)

E. Presentation from Chief Executive Officer of Ethic Cards – Chief Moss (See Attachment)

F. Update on Request for Crosswalk at Chilhowie Public Library – Town Manager

G. Update on Town Community Service Program – Town Manager

H. Update on FY 2023-2034 and FY 2024-2025 Audits – Clerk Treasurer

10. COMMITTEE REPORTS

- None

11. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – Jenna Prater
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Trent Crewe

12. ANY OTHER COUNCIL BUSINESS

13. CLOSED SESSION

None

14. Adjournment