Virginia: **At the regular meeting of the Chilhowie Planning Commission held Tuesday, April 5, 2022 at 5:30 p.m.**

Present: **David Blevins, Donna Blevins, Jim Bonham and Lynn Pease.**

Absent: **Jim Paine.**

Also Present: **John E.B. Clark, Jr., Town Manager/Zoning Administrator; Paul Cassell, Town Attorney; Randy Sturgill, Building Official and Felicia Eller, CMC, Secretary.**

The Planning Commission meeting was held in the Council Chambers of Town Hall and practiced social distancing.

Appointments of Chair and Vice Chair:

Motion by Donna Blevins, second by David Blevins Planning Commission reappoints Lynn Pease to serve as Chairman and Jim Bonham to serve as Vice Chairman of the Planning Commission. The motion was approved with following recorded vote:

David Blevins	Aye	Donna Blevins	Aye
Jim Bonham	Aye	Jim Paine	Absent
Lynn Pease	Aye		

Approval of January 4, 2022 Meeting Minutes:

Motion by Donna Blevins, second by Jim Bonham Planning Commission approves the January 4, 2022 meeting minutes. The motion was approved with following recorded vote:

David Blevins	Aye	Donna Blevins	Aye
Jim Bonham	Aye	Jim Paine	Absent
Lynn Pease	Aye		

Mr. Jim Paine entered the meeting at 5:34 p.m.

Review of Communications:

- Budget Autel Demolition – Mr. Sturgill reported he was in contact with the former property owner concerning numerous code violations pertaining to the Budget Autel. The property has recently been sold and asbestos issues have been rectified. The demolition process has begun and within the next couple of weeks all debris should be removed from the site.

- Board of Zoning Appeals Variance Request on Keesee Lane – For information purposes only Mr. Clark reviewed the variance request on Keesee Lane. The property that requires a variance has side yards of five (5) feet whereas the Zoning Ordinance requires ten (10) feet. The rear yard is fifteen (15) feet whereas the Zoning Ordinance requires twenty-five (25) feet and the front yard is 73.71 feet whereas the Zoning Ordinance requires eighty (80)

feet. The Board of Zoning Appeals scheduled a Public Hearing for Tuesday, April 19, 2022 at 5:30 p.m. The Public Hearing is advertised on April 2, 2022 and April 9, 2022 in the Smyth County News and Messenger.

Mr. Paul Cassell reviewed the Town Code sections pertaining to the variance request and reviewed the responsibilities of the Board of Zoning Appeals. If the variances are granted the property will become two separate lots.

Any Other Commission Business:

The Planning Commission briefly discussed the potential need for an electric car charging station within the Town.

Mrs. Eller presented the Planning Commission with information for the Certified Planning Commissioner program offered by the Virginia Commonwealth University. The Certified Planning Commissioner program is a ten-week program in which the participant attends two days of in-person class, has ten weeks to complete all assignments, and attends one final day of in-person class to obtain their certification.

Mr. Clark announced to the Planning Commission that Mr. Randy Sturgill is leaving the position of Building Official and Mr. David Haynes, Fire and EMS Chief, will serve as the interim Building Official.

Having no further business, upon motion by Donna Blevins, second by David Blevins unanimously passed, the Commission adjourned the meeting at 5:55 p.m.

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Felicia Eller, CMC, Secretary