Virginia: **At the regular meeting of the Chilhowie Planning Commission held Tuesday, January 4, 2022 at 5:30 p.m.**

Present: **David Blevins, Donna Blevins, Jim Bonham, Jim Paine and Lynn Pease.**

Absent: **None.**

Also Present: **John E.B. Clark, Jr., Town Manager/Zoning Administrator; Randy Sturgill, Building Official and Felicia Eller, CMC, Secretary.**

The Planning Commission meeting was held in the Council Chambers of Town Hall and practiced social distancing.

Approval of January 4, 2022 Meeting Minutes:

Motion by Donna Blevins, second by David Blevins Planning Commission approves the October 5, 2021, meeting minutes. The motion was approved with following recorded vote:

David Blevins	Aye	Donna Blevins	Aye
Jim Bonham	Aye	Jim Paine	Aye
Lynn Pease	Aye		

Review of Communications:

The Planning Commission reviewed a plat for Stan Landis for the sale of a property owned by Cathie Gollehon that adjoined the Landis's property. The property included a condemned building that has since been removed.

The Planning Commission also reviewed correspondence between Mr. Adam Sturgill, Special Interest Auto, Mr. Paul Chen, Rainbow Autel property owner and Mr. John Clark, Zoning Administrator. Mr. Sturgill originally requested to relocated Special Interest Auto to 1305 East Lee Highway and provided a lease agreement between Mr. Chen and Mr. Sturgill. 1305 East Lee Highway is zoned as B-2 and does not allow this type of activity. Mr. Sturgill and Mr. Chen were issued a letter giving a notice of the violation of the Zoning Ordinance and was given until December 31, 2021 to remove all vehicles from 1305 East Lee Highway. Mr. Sturgill submitted a Zoning Application to relocate Special Interest Auto to 140 Lyons Gap road. The location of 140 Lyons Gap road is zoned General Business and was approved by Mr. Clark.

Mr. Randy Sturgill, Building Official, reported the Rainbow Autel at 1305 East Lee Highway failed a building inspection with numerous violations but is currently in the process of finalizing the sale of the property. The closing date is set for February. At this time the buyer's intentions for the property is unknown.

The Planning Commission reviewed the Zoning Application for Chilhowie Baptist Church for the installation of a new stand-alone electronic sign that is to be purchased through Bristol Signs. The Planning Commission found no issues with the permits issued.

Any Other Commission Business:

Mr. Clark reviewed the streetscaping with the Planning Commission as well as the Virginia Department of Transportation's intersection and Interstate 81 bridge projects. Both projects are slated to be completed September 2022.

The Planning Commission also discussed the resignation of Cathy Smith from the Board of Zoning Appeals and General Board of Appeals. Mr. Clark requested any suggestions from the Commission to fill the vacant seat for both Boards.

Mr. Jim Paine expressed is appreciation for the crosswalk at the intersection of Highway 11 and Pine Street. He stated there is a need for a yield sign at the Methodist Church. The stop sign at the end of Beattie's Lane behind Greever's Drug Store has been missing for several months.

Having no further business, upon motion by Donna Blevins, second by Jim Bonham unanimously passed, the Commission adjourned the meeting at 6:13 p.m.

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Felicia Eller, CMC, Secretary