AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
March 12, 2026
7:00 P.M.

1. **INVOCATION – Rev. James Dick, Highlands Fellowship**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular February 12, 2026, Council Meeting Minutes

5. **PUBLIC HEARINGS** –
   A. Proposed Increase In Building Inspection Fees
   B. Proposed Fire, EMS, and Fire & EMS Training Center Fees

6. **CITIZEN TIME**

7. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

   B. Update on Sewer Infiltration and Inflow Project- Town Manager (See Manager's Report)

   C. Update on Hurricane Recovery, Approval of Pay Request Number 5 – Town Manager & Clerk Treasurer (See Attachment)

   D. Discussion of Chilhowie High School Senior Banners – Town Manager

   E. Discussion of Fire & EMS Junior Program – Chief Haynes (See Attachment)

   F. Update of Double D Water Project – Town Manager & Public Works Director

   G. Discussion of Community Flood Preparedness Fund – Town Manager (See Attachment)

8. NEW BUSINESS

A. Council Action, Public Hearing for Proposed Increase In Building Inspection Fees – Town Manager

B. Council Action, Public Hearing for Proposed Fire, EMS and Fire & EMS Training Center Fees - Town Manager

C. Board of Zoning Appeals, Expiring Terms – Clerk Treasurer (See Attachment)

D. Presentation of 2025 Annual Drinking Water Quality Report – Chief Water Operator (See Attachment)

E. Discussion of Alternative Water Sources – Town Manager

F. Discussion of Paper Lawn and Leaf Bags for Removal of Grass Clippings – Public Works Director

G. Discussion of the State of Virginia 250th Celebration – Councilman Clear & Town Manager

H. Student Government Day – Clerk Treasurer (See Attachment)

I. Crooked Road Announcement for Chilhowie – Town Manager (See Attachment)

J. Household Hazardous Waste Collection Day – Town Manager (See Attachment)

9. COMMITTEE REPORTS

- Finance & Personnel Committee – Building Inspection Software

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Discussion of Public Works Personnel, Justification Section 2.2-3711(A)(1), of the Code of Viriginia, as Amended
B. Legal Consultation, Justification Section 2.2-3711(A)(7), of the Code of Viriginia, as Amended

13. Adjournment