TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Building, Street & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

February 12, 2026

7:00 P.M.

1. **INVOCATION – Rev. Bobby Dunn, Retired Minister**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular January 8, 2026, Council Meeting Minutes

5. **CITIZEN TIME**

6. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

   B. Update on Sewer Infiltration and Inflow Project, Approval of Final Pay Request Number 15- Town Manager (See Manager's Report and Attachment)

   C. Update on Hurricane Recovery, Approval of Pay Request Number 4 – Town Manager & Clerk Treasurer (See Attachment)

D. Discussion of Surveillance of Town Hall and Recreation Parks – Town Manager

E. Rededication of Chilhowie Dog Park – Chief Moss

7. NEW BUSINESS

A. Update on Town Owned Property, Overlook Drive – Town Manager (See Attached)

B. Discussion of Purchase of Building Inspection Software – Chief Haynes

C. Request to Schedule Public Hearing, Increase Building Inspection Fees – Chief Haynes (See Attachment)

D. Request to Schedule Public Hearing, Increase Fire & EMS Fees – Chief Haynes (See Attachment)

E. Request to Schedule Public Hearing, Increase Fire & EMS Training Center Fees – Chief Haynes (See Attachment)

F. Discussion of Fire & EMS Junior Program – Chief Haynes

G. Surplus of Recreation Football Helmets – Recreation Director (See Attached)

H. Discussion of Wellness & Parks Capital Outlay – Recreation Director (See Attached)

I. Approval 2026 Chilhowie Little League Agreement – Recreation Director (See Attached)

J. Update of Double D Water Project – Town Manager & Public Works Director (See Attached)

K. Discussion of Community Flood Preparedness Fund – Town Manager (See Attachment)

8. COMMITTEE REPORTS

- None

9. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

10. ANY OTHER COUNCIL BUSINESS

11. CLOSED SESSION

None.

12. Adjournment