TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Building, Street & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

September 11, 2025

7:00 P.M.

1. **INVOCATION – Rev. Larry Hamm, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE IN OBSERVERANCE OF SEPTEMBER 11TH**
4. **ROLL CALL OF COUNCIL**

5. **APPROVAL OF MINUTES**
   Regular August 14, 2025, Council Meeting Minutes

6. **SPECIAL PRESENTATION** – Mr. John Clair, Chief of Blacksburg Police Department, and President of Virginia Association of Chiefs of Police Presentation of Certified Law Enforcement Chief Executive Certification to Chief Andrew Moss

7. **CITIZEN TIME**

8. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

B. Update on Sewer Infiltration and Inflow Project, Approval of Pay Request # 12 - Town Manager (See Manager's Report and Attachment)

C. Update on Hurricane Recovery – Town Manager & Clerk Treasurer (See Manager's Report)

D. Surplus of Computers and Equipment from Old High School Computer Lab – Clerk Treasurer (See Attachment)

9. NEW BUSINESS

A. General Board of Appeals Expiring Terms – Clerk Treasurer (See Attachment)

B. Community Contributions and Appreciation – Town Manager

C. Discussion of Timer for Council Chambers – Town Manager

D. Surplus of Rescue Equipment – Chief Haynes

E. Information of Ambulance Purchase and Ambulance Rental – Town Manager & Chief Haynes

F. Chamber of Commerce, Smyth County, Ribbon Cutting Invitation – Clerk Treasurer

G. Scheduling of Active Shooter Training for Council – Chief Moss

10. COMMITTEE REPORTS

A. Public Works Committee – Beautification of Front of Town hall, Surveillance for Town Hall, Police Department and Recreational Parks, and Live Streaming of Council Meetings

11. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

12. ANY OTHER COUNCIL BUSINESS

13. CLOSED SESSION – None

14. Adjournment -