TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
P.O. Box 5012
Chilhowie, VA 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

June 13, 2024

7:00 P.M.

1. **INVOCATION – Rev. John Chapman, Calvary Church of Southwest Virginia**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

Regular May 9, 2024, and Continued May 22, 2024 and May 23, 2024 Meeting Minutes

5. **CITIZEN TIME**

6. **Public Hearing**

A. 2024-2025 Budget Proposal – Mayor and Clerk Treasurer (See Attachment and Manager's Report)

7. **OLD BUSINESS**

A. Council/Staff Comments on Budget Public Hearing and Selection of Date for Budget Adoption – Mayor and Clerk Treasurer

B. Report on Application of Bio-Solids (Sludge) on Two Licensed Farms – Staff (See Attachment and Manager's Report)

C. Report on Completed Installation of Ultra Violet Equipment at Sewer Treatment Plant – Staff (See Town Manager's Report)

D. Report on Opening of Splash Pad and Selection of Dedication Date and Dedication of Dog Park – Recreation/Special Events Coordinator (See Attachment and Manager's Report)

E. Discounted Outside Water Rates – Town Manager

F. Presentation of May Accounting – Clerk/Treasurer (See Attachment)

8. NEW BUSINESS

A. Notice of Timetable of Signing up for Town Elections in November – Clerk/Treasurer (See Attachment)

B. Approval of Pay Request Number One on Lead Service Line Inventory – Town Manager (See Attachment)

C. July 5th Additional Holiday Request – Clerk/Treasurer

D. Notice of Compliance Visit From Mr. Richard Rouse, Industrial Hygienist Senior of Virginia Division of Occupational Health Enforcement – Town Manager

9. COMMITTEE REPORTS

None.

10. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Consideration of Memorandum of Understanding for Consulting Services Post Retirement of Town Manager – Justification 2.2-3711(A)(1), as Amended

13. Continue