TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Building, Street & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

July 10, 2025

7:00 P.M.

1. **INVOCATION – Rev. Cody Sturgill, Chilhowie Baptist Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular June 12, 2025, Council Meeting and Continued June 24, 2025, Council Meeting Minutes

5. **PUBLIC HEARING – Proposed Ordinance Prohibiting Camping on Public Property**

6. **CITIZEN TIME**

7. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager (See Manager's Report)

B. Update on Sewer Infiltration and Inflow Project, and Changer Order #3- Town Manager (See Manager's Report and Attachment)

C. Update on Hurricane Recovery – Town Manager & Clerk Treasurer (See Manager's Report and Attachment)

D. Adoption of Proposed Ordinance Prohibiting Camping on Public Property – Town Manager (See Attachment)

E. Update on Aker Avenue Paving and Fire & EMS Training Center Project – Town Manager

F. Beautification of Front of Town Hall – Town Manager

G. Discussion of Apple Festival Sponsorship – Town Manager

H. Presentation of Expense to Install Surveillance at Police Department, Town Hall and Recreation Park – Clerk -Treasurer (See Attachment)

I. Presentation of Expense to Live Stream Council Meetings – Clerk-Treasurer (See Attachment)

8. NEW BUSINESS

A. Discussion of Utilities Disconnection Code Section – Town Manager and Clerk- Treasurer (See Attachment)

B. Adoption of Resolution for Fiscal Year 2025-2026 Tax Levy – Clerk-Treasurer (See Attachment)

C. Adoption of Appropriation of Fiscal Year 2025-2026 – Clerk Treasurer (See Attachment)

D. Quarterly Report for Highway Safety Initiative – Deputy Chief Smith (See Attachment)

E. Discussion of Updates of the Council Chambers – Town Manager

F. HVAC Repair for H.L. Bonham House – Town Manager (See Attachment)

G. Discussion of Proposal of Air Med Care – Town Manager (See Attachment)

9. COMMITTEE REPORTS

A. None

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION –

A. Discussion of Town Manager's Annual Evaluation - Justification 2.2-3711 (A)(1) of the Code of Virginia, as Amended -

13. Adjournment -