TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Tyler Keen
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Building, Street & Grounds: Christopher Johnson
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

August 14, 2025

7:00 P.M.

1. **INVOCATION – Rev. John Chapman, Calverey Church of Southwest Virginia**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular July 10, 2025, Council Meeting Minutes

5. **SPECIAL PRESENTATION** – Mr. Juan J. Garcia, HBC Certified Public Accountants, Fiscal Year 2022-2023 Audit

6. **PUBLIC HEARING –**

   A. Proposed Issuance of a Bond, by the Town of Chilhowie, Related to the Seven Mile Ford Project

   B. Proposed Issuance of a Bond, by the Town of Chilhowie, Related to the Seven Mile Ford Project

7. **CITIZEN TIME**

8. **OLD BUSINESS**

A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

B. Update on Sewer Infiltration and Inflow Project - Town Manager (See Manager's Report)

C. Update on Hurricane Recovery – Town Manager & Clerk Treasurer (See Manager's Report)

D. Beautification of Front of Town Hall – Town Manager (See Attachment)

E. Presentation of Expense to Install Surveillance at Police Department, Town Hall and Recreation Park – Clerk -Treasurer (See Attachment)

F. Presentation of Expense to Live Stream Council Meetings – Clerk-Treasurer (See Attachment)

G. Discussion of Council Chambers Renovation – Town Manager

9. NEW BUSINESS

A. Adoption of Resolution for Bond for Seven Mile Ford Project – Town Manager (See Attachment)

B. Adoption of Resolution for Bond for Seven Mile Ford Project – Town Manager (See Attachment)

C. Adoption of Resolution for 2025 Mount Rogers Water/Wastewater Funding Application – Town Manager (See Attachment)

D. Declaration of Surplus Office Supplies – Clerk Treasurer (See Attachment)

E. Approval of HVAC Expense for Public Works – Town Manager (See Attachment)

F. Approval of Water Leak Detector Expense – Town Manager (See Attachment)

G. Approval of Bid for Reconstruction of Aerial Wastewater Crossings – Town Manager (See Town Manager's Report and Attachment)

H. Town and Country Dinner – Clerk Treasurer (See Attachment)

10. COMMITTEE REPORTS

A. Proposal of Air Med Care

11. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Tyler Keen
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

12. ANY OTHER COUNCIL BUSINESS

13. CLOSED SESSION – None

14. Adjournment -