TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
P.O. Box 5012
Chilhowie, VA 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

May 8, 2025

7:00 P.M.

1. **INVOCATION – Rev. David Gary, Friendship Baptist & Deer Valley Baptist**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

Regular April 10, 2025, and Continued April 24, 2025, Council Meeting Minutes

5. **SPECIAL PRESENTATION: Resolution of Appreciation for Mr. Bill Rhudy**

6. **CITIZEN TIME**

7. **OLD BUSINESS**

A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager (See Manager's Report)

B. Update on Sewer Infiltration and Inflow Project- Town Manager (See Manager's Report and Attachment)

C. Update on Hurricane Recovery – Town Manager & Clerk Treasurer (See Manager's Report)

D. Board of Zoning Appeals Nomination Mr. Nick Deskins – Clerk Treasurer

E. Update on Aker Avenue Paving Project – Town Manager (Supplemental Agenda)

F. Update on Delinquent Business License – Town Manager

8. NEW BUSINESS

A. Discussion of Proposed Water Meter Tampering Policy – Town Manager (Supplemental)

B. Presentation of Fire & EMS 2024 Annual Report – Chief Haynes (Supplemental)

C. United Way Impact Awards and Dinner – Town Manager

D. Adoption of 2025 Police Week Resolution – Deputy Chief Smith (See Attachment)

E. Surveillance Cameras for Town Hall and Police Department – Town Manager (See Attachment)

F. Discussion of Proposed Monitoring System in Council Chamber – Clerk Treasurer

G. Joint Smyth County Meeting with Finance and Personnel Committee – Town Manager (See Attachment)

H. Beautification of Front of Town Hall – Town Manager

I. Business Appreciation Luncheon, Smyth County Chamber of Commerce – Clerk-Treasurer

J. Virginia Department of Transportation Public Meeting for Six Year Improvement Program – Town Manager (See Attachment)

K. Board of Zoning Appeals Variance Request – Town Manager (See Attachment)

9. COMMITTEE REPORTS

None

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Water and Wastewater Chief Operators – Don Cole/Luke Lowe
H. Buildings and Grounds – Chris Johnson
I. Recreation/Special Events Coordinator – Stephen Fields
J. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Discussion of Public Contract – Justification 2.2-3711(A)(6), as Amended

13. ADJOURNMENT