TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

February 13, 2025

7:00 P.M.

1. **INVOCATION – Pastor Bobby Dunn, Retired Minister**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular January 9, 2025, Continued January 30, 2025 Council Meeting Minutes

5. **PUBLIC HEARING –**Proposed Ordinance, Real Property Tax Exemption for Surviving Spouses of Certain Persons Killed in the Line of Duty

6. **SPECIAL PRESENTATION –** Smyth County Commonwealth Attorney, Phillip Blevins

7. **CITIZEN TIME**

8. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief & Town Manager

B. Update on Sewer Infiltration and Inflow Project and Approval of Pay Request Number 8- Town Manager (See Manager's Report and Attachment)

C. Update on Seven Mile Ford Water Line and Meter Replacement Project – Town Manager (See Manager's Report)

D. Update on Hurricane Recovery – Town Manager & Clerk Treasurer (See Manager's Report)

E. Adoption of Proposed Ordinance, Real Property Tax Exemption for Surviving Spouses of Certain Persons Killed in the Line of Duty – Town Manager (See Attachment)

F. NEW BUSINESS

A. Presentation of Proposed Makerspace for Smyth County to be Located in Old High School – Mrs. Rose Likins & Ms. Heather Carter (See Attachment)

B. Update for Smyth County Tourism Association – Mrs. Amanda Livingston

C. Adoption of Proposed 2025 Mount Rogers Regional Hazard Mitigation Plan- Town Manager (See Attachment)

D. Proposed Change for Disposal of Bio Solids – Town Manager/ Chief Wastewater Operator

E. Presentation of Southwest Virginia Youth Football League – Recreation/Special Events Coordinator (See Attachment)

F. Potential Surplus Equipment - Recreation/Special Events Coordinator (See Attachment)

G. Approval of Amended Memorandum of Understanding – Town Manager (See Attachment)

H. Recognition of Snow Removal Process – Town Manager

I. Amended Police Schedule – Chief Moss (See Attachment)

G. COMMITTEE REPORTS

None

H. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

I. ANY OTHER COUNCIL BUSINESS

J. CLOSED SESSION

A. Discussion of a Personnel Matter within Public Works Department – Justification 2.2-3711(A)(1), as Amended

K. ADJOURNMENT