TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
P.O. Box 5012
Chilhowie, VA 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

December 12, 2024

7:00 P.M.

1. **INVOCATION – Pastor Jonah Havens, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

   Regular November 14, 2024, Council Meeting Minutes

5. **SPECIAL PRESENTATION – Licensure and Certification of Wastewater Treatment Plant Operator**

6. **CITIZEN TIME**

7. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief

B. Update on Sewer Infiltration and Inflow Project and Approval of Change Order Number 1- Town Manager (See Manager's Report)

C. Update on Seven Mile Ford Water Line and Meter Replacement Project – Town Manager (See Manager's Report)

D. Update on Hurricane Relief – Town Manager (See Manager's Report)

E. Update on Police Department Vacancy – Chief Moss

F. Planning Commission Vacancy – Town Manager

8. NEW BUSINESS

A. 0First Responders Line of Duty Death Proposed Tax Exemption – Smyth County Commissioner of Revenue, Mr. Bradley Powers

B. High Mileage Drive Through Event - – Smyth County Commissioner of Revenue, Mr. Bradley Powers

C. Hurricane Recovery Line of Credit – Town Manager (Supplemental Agenda)

D. Approval of Request for Qualification for Architecture and Engineering Services – Town Manger (Supplemental Agenda)

E. Approval of Green for Life Contract Renewal – Town Manager

F. Discussion of New PFAS Regulations – Town Manager/Wastewater Plant Operator

G. Designation of Sewer Capital Outlay Line Item – Wastewater Plant Operator

9. COMMITTEE REPORTS

A. Finance and Personnel Committee -Revision of Personnel Rules and Regulations - Chairman Wolfe

10. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Discussion of a Public Contract – Justification 2.2-3711(A)(6), as Amended

B. Consultation with Legal Counsel – Justification 2.2-3711(A)(8), as Amended

13. ADJOURNMENT