TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
P.O. Box 5012
Chilhowie, VA 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Legal: Cassell & Crewe, P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
November 14, 2024
7:00 P.M.

1. **INVOCATION – Rev. Matthew Chapman, Calvary Church of Southwest Virginia**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

Regular October 10, 2024, Council Meeting Minutes

5. **SPECIAL PRESENTATION – Federal Emergency Management Agency – Small Business Administration**

6. **SPECIAL PRESENTATION - Davenport Public Finance**

7. **CITIZEN TIME**

8. **OLD BUSINESS**

   A. **Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief**

B. Update on Sewer Infiltration and Inflow Project - Town Manager (See Manager's Report)

C. Update on Seven Mile Ford Water Line and Meter Replacement Project – Town Manager (See Manager's Report)

9. NEW BUSINESS

A. Update on Hurricane Relief – Town Manager (See Town Manager's Report)

B. Christmas Bonus – Clerk -Treasurer

C. Celebrity Bagging – Clerk - Treasurer

D. Smyth County Chamber of Commerce Annual Dinner – Clerk - Treasurer

E. Update on Police Department Vacancy – Chief Moss

F. Planning Commission Upcoming Vacancies – Clerk-Treasurer

G. Revision of Personnel Rules and Regulations – Town Manager

10. COMMITTEE REPORTS

A. None.

11. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs

G. **Recreation/Special Events Coordinator – Stephen Fields**
H. **Town Attorney – Paul Cassell**

12. ANY OTHER COUNCIL BUSINESS

13. CLOSED SESSION

None Scheduled

14. ADJOURNMENT