TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: Brian Martin
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Special Events/Recreation: Stephen Fields
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

September 12, 2024

7:00 P.M.

1. **INVOCATION – Mr. Larry Hamm, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular August 8, 2024, and Continued August 15, 2024, Council Meeting Minutes

5. **CITIZEN TIME**

6. **OLD BUSINESS**

   A. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Fire/EMS Chief

   B. Update on Sewer Infiltration and Inflow Project – Town Manager (See Manager's Report)

   C. Update on Lead Service Line Inventory Project – Town Manager (See Manager's Report)

D. Update on Seven Mile Ford Water Line and Meter Replacement Project – Town Manager (See Attachment)

E. Update on Discounted Water Customers – Town Manager

F. Police Starting Salary – Chief Moss (See Attachment)

G. Request for an Individual to Inspection Food Trucks and Food Vendors – Town Manager (See Attachment)

H. Update on Custom Air Filter and Maintenance Agreement – Town Manager

I. Update on Agreement with L-J Pro Rodeo, LLC – Town Manager

J. Update on Letter to the Virginia Department of Transportation – Town Manager (See Attachment)

K. Update on Meeting with Commissioner of Revenue and Staff – Town Manager

7. NEW BUSINESS

A. General Board of Appeals Pending Vacancy – Clerk (See Attachment)

B. Request for Removal of Tree Located at Old High School – Town Manager (See Attachment)

C. District Three Site Control Agreement – Tow Manager (See Attachment)

D. Report on Meeting with Davenport Public Finance – Town Manager/Clerk

E. Update on Proposed United States Postal Service Slowdown– Town Manager (See Attachment)

F. Contribution to Smyth County Community Foundation – Town Manager (See Attachment)

G. Appointment to Mount Rogers Planning District Commission Board – Town Manager

H. Virginia Risk Sharing Association On-Site Training – Town Manager

8. COMMITTEE REPORTS

None.

9. DEPARTMENT REPORTS

A. Town Manager – Brian Martin
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

10. ANY OTHER COUNCIL BUSINESS

11. CLOSED SESSION

None Scheduled

12. ADJOURNMENT