TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

July 11, 2024

7:00 P.M.

1. **INVOCATION – Rev. Cody Sturgill, Chilhowie Baptist Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

Regular June 13, 2024 and Continued June 20, 2024 Council Meeting Minutes

5. **CITIZEN TIME**

6. **OLD BUSINESS**

A. Update on Notices of Weed, Trash and Clutter Abatement – Town Manager (See Attachment)

B. Update on Removal or Repair of Identifies Unsafe (Burned Out) Structures – Town Manager/Building Official (See Attachment)

C. Update on $3.9 Million Sewer Infiltration and Inflow Project – Town Manager/Public Works

D. Update on Quarterly Meeting of the Planning Commission – Clerk (See Attachment)

E. Update on Splash Pad and Dog Park – Town Manager, Recreation/Special Events Coordinator (See Manager's Report)

F. Report on Letter to Mr. Jeff Harrison of Virginia Department of Transportation on Issues – Town Manager (See Attachment and Manager's Report)

G. Report on Summary of Accomplishments the Past Ten Years – Town Manager (See Manager's Report)

7. NEW BUSINESS

A. Presentation of Hurt and Proffitt Phase III Lead Inventory Project – Town Manager/Water Operations (See Attachment and Manager's Report)

B. Presentation of Junior Appalachian Musicians Program (JAM)-Recreation/Special Events Coordinator (See Attachments)

C. Report on Letter to Restaurants Regarding Increase on Meals Tax From 6.5% to 7% - Town Manager, Clerk Treasurer (See Attachment and Manager's Report)

D. Report on Solicitation of Bond Counsel – Town Manager (See Attachment)

E. Report on Year End Highway Safety Initiative – Police Chief (See Attachment)

F. Report on Cameras at Strategic Locations for Law Enforcement Purposes – Police Chief (See Attachment)

G. Notice of Vacancy in Police Department – Police Chief

8. COMMITTEE REPORTS

A. Recommendations From Public Works Committee on Discounted Water Customers, Damage by Unlicensed Contractor, Leak at

Local Business – Chairwoman Sturgill/Staff/Attorney (See Attachment)

B. Recommendation From Fire and Police Committee on Work at Fire/EMS Building – Chairman Foster (See Attachment)

9. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

10. ANY OTHER COUNCIL BUSINESS

11. CLOSED SESSION

None Scheduled

12. ADJOURNMENT