TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

325 East Lee Highway
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

May 9, 2024

7:00 P.M.

1. **INVOCATION – Mr. David Gary, Friendship Baptist Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

Regular April 11, 2024 and Continued April 24, 2024 Meeting Minutes

5. **CITIZEN TIME**

6. **SPECIAL PRESENTATION**

A. Town of Chilhowie Proclamation for National Police Week – Chief Moss (See Attachment)

B. Officer of the Year Nomination/Award – Chief Moss (See Attachment)

C. Special Recognition of Ms. Maci Smith – Chief Moss

7. OLD BUSINESS

A. Update on 2024-2025 Budget Proposal and Process – Staff (See Attachment and Manager's Report)

B. Update on Sewer Infiltration and Inflow (I&I) Project and Presentation of Requisition Number 2 of $138,194.29 – Town Manager/Staff (See Attachment and Manager's Report)

C. Update on Installation of New Sewer Meter at Packing House Road Monitoring – Town Manager/Staff (See Attachment)

D. Update on Discounted Outside Water Rated and Need to Continue – Town Manager

E. Update on Burnt Out Structure – Town Manager (See Attachment at Meeting)

8. NEW BUSINESS

A. Promotion of Officer Gage Prater to Master Police Officer – Chief Moss

B. Notice of United Way 2024 Impact Dinner May 14th at 5:30 p.m. – Clerk Treasurer (See Attachment)

C. Notice of Closure of Railroad Crossing at White Top Road – Chiefs Moss and Haynes (See Manager's Report)

D. Update on Fire/Emergency Medical Service Hirings – Chief Haynes

E. Presentation of April Accounting – Clerk Treasurer (See Attachment)

F. Update on Splash Pad Complex – Staff

G. Update and Paving on Dog Park – Staff

H. Update on Garden Club Planting for Arbor Day May 7th – Special Events Coordinator

9. COMMITTEE REPORTS

None.

10. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator – Stephen Fields
H. Town Attorney – Paul Cassell

11. ANY OTHER COUNCIL BUSINESS

12. CLOSED SESSION

A. Presentation of Town Manager Applications – Justification 2.2-3711 (A)(1) of the Code of Virginia, as Amended -

13. Adjournment