TOWN OF CHILHOWIE

Mayor: Gary L. Heninger

Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Felicia Eller
Police Chief: Andrew K. Moss
Director Public Works: Daniel W. Combs
Fire/EMS Chief: C. David Haynes
Building Official: C. David Haynes
Wastewater Operations: Luke A. Lowe
Water Operations: Don Cole, II
Legal: Cassell & Crewe, P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

February 8, 2024

7:00 P.M.

1. **INVOCATION – Mr. Bobby Dunn, Retired Minister**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**

   Regular January 11, 2024 Meeting Minutes

5. **CITIZEN TIME**

6. **OLD BUSINESS**

   A. Request to Sell Boring Machine and Encasement Pipe – Continued from January Meeting – Town Manager/Staff (See Attachment and Manager's Report)

   B. Update on Sewer Infiltration and Inflow Project Including Another $529,610.88 in Grant Funding – Town Manager (See Attachments)

C. Update on Service Line Inventory Project Including Project Converted to All Grant and Hurt and Proffitt Contract – Town Manager/Clerk Treasurer (See Attachments and Manager's Report)

D. Approval of Requestion 5 on Mill Creek Chlorine Contact Tank Project and Funding Options – Town Manager/Clerk Treasurer/Staff (See Attachments)

7. NEW BUSINESS

A. Update on Comprehensive Plan Rewrite Through Planning Commission – Clerk (See Attachment)

B. Presentation of Proposed Lease Agreement on Head Start Building – Town Manager (See Attachment)

C. Update on Emergency Management Services Reimbursement Through December, 2023 – Clerk Treasurer/EMS Chief (See Attachment and Manager's Report)

D. Update on Highway Safety Initiative Through December, 2023 – Police Chief (See Attachment)

E. Report on Richmond Trip for Legislative Day – Councilman Clear

F. Update on Situation with UV Lights at the Sewer Treatment Plant – Town Manager/Staff (See Attachment and Manager's Report)

G. Discussion and Identification of Burnt-Out Buildings in Town – Fire/EMS Chief and Staff

8. COMMITTEE REPORTS

A. Update on Filling Position of Recreation/Special Events Coordinator – Wellness and Parks Chairman/Town Manager

9. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss

F. Public Works Director – Danny Combs
G. Recreation/Special Events Coordinator -
H. Town Attorney – Paul Cassell

10. ANY OTHER COUNCIL BUSINESS

11. CLOSED SESSION

A. Consultation with Town Attorney on Delinquency of Major Utility Customer, Justification Section 2.2-3711 (A)(7) of the Code of Virginia, as Amended

B. Discussion of Administrative Personnel – Justification Section 2.2-3711 (A)(1) of the Code of Virginia, as Amended

12. Adjournment