Virginia: **At the regular meeting of the Council of the Town of Chilhowie held at the Municipal Building, December 14, 2023, at 7:00 p.m.**

Present: **Council Members Bill Clear, Shannon Donnelly, Brent Foster, Bob Jeter, Julie Sturgill, and P.J. Wolfe.**

Absent: **Honorable Gary L. Heninger, Mayor**

Also Present: **Mr. John E.B. Clark, Jr., Town Manager; Mrs. Felicia Eller, CMC, Clerk-Treasurer; Messrs. Paul Cassell, Town Attorney; Andrew Moss, Police Chief; David Haynes, Fire/EMS Chief; Luke Lowe, Chief Wastewater Operator; and Chris Johnson, Foreman Building, Grounds, and Streets.**

Vice Mayor Foster called the meeting to order. Mrs. Stephanie Porter-Nichols gave the Invocation. The Pledge of Allegiance was recited.

Approval of Minutes:

Motion by P.J. Wolfe, second by Shannon Donnelly Council approves the regular November 9, 2023 minutes. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

Public Hearing:

- Proposed Bond Issuance of an Estimated Maximum Amount of $1,266,612 for Sewer Infiltration and Inflow (I&I) Work as Part of $3.2 Million Project - Mrs. Felicia Eller presented the following:

Notice of Public Hearing
Of Proposed Bond Issue,
Town of Chilhowie, Virginia

The Council of the Town of Chilhowie, Virginia (the "Council") will hold a public hearing on the proposed issuance of a bond by the Town of Chilhowie. The estimated maximum amount of the bond is $1,266,612. The general purposes for which the bond is to be issued, and the proposed uses of the proceeds of such bond, are (a) to provide funds to pay the costs of constructing capital improvements to the Town's sewer system as part of its sewer rehabilitation project, for which use and purpose more than 10 percent of the total bond proceeds is expected to be used, and (b) to pay the costs of issuing the bond. The public hearing which may be continued or adjourned, and at which persons may appear and present their views on the proposed bond issue will be held at 7:00 p.m., or as soon

thereafter as the matter may be heard, on December 14, 2023, before the Council in the Council Chambers, Municipal Building, 325 East Lee Highway, Chilhowie, Virginia.

Published in Smyth County News November 30 and December 7, 2023 Editions

Vice Mayor Foster opened the Public Hearing at 7:09 p.m.
No one wished to speak.
Vice Mayor Foster closed the Public Hearing at 7:10 p.m.

Special Presentation:

- Chilhowie Garden Club and Smyth County 4H on Community Garden and Space at Old High School – Ms. Andrea Wann applied for grant funds for a Community Garden. The grant is a collaborative effort from the Chilhowie Public Library, the Chilhowie Garden Club, Marion High School's Agricultural Department, Loaves and Fishes Food Pantry, and Virginia Cooperative Extension Office. A Community Garden will increase access to the residents of Chilhowie to healthy foods, learning opportunities, strengthened communities, promoting healthier lifestyles and increased wellness. Any excess harvest that does not go to community residents will be donated to the Loaves and Fishes Food Pantry. The Community Garden is contingent upon grant approval, the grant will be submitted January 2, 2024.

  Heather Carter, Chilhowie Public Library, assisted with an heirloom seed library approximately three years ago, and having a community garden would be the next evolution in the heirloom seed library. A community garden will be a great teaching tool to help educate the community. The community garden will be located on the east side of the Chilhowie Public Library with six raised garden beds.

  Ms. Susan Johnston, President of the Garden Club, stated the Garden Club will plant seeds in the raised beds. The Garden Club is planning workshops for the community, such as how to make a rain barrel to water the raised garden beds. The Garden Club would like to begin advertising for workshops the first week of January 2024.

  Mr. Chris Johnson, Buildings, Grounds, and Streets, will establish access to water on the east side of the Old High School for the Community Garden. The Town is working towards moving the General Educational Development Class from room 105 to room 106 and the Garden Club will remain in room 106.

Motion by Bob Jeter, second by Bill Clear Council approves the Garden Club to have a Community Garden on the east side of the Old High School. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- FBI LEEDA Agency Trilogy Award Presented to Chilhowie Police Department by the Executive Director of FBI LEEDA Incorporated Mr. Jacques S. Battiste – Chief Moss introduced Executive Director of FBI LEEDA, Mr. Jacques Battiste. Mr. Battiste retired from the FBI after more than 22 years of experience as a Supervisory Special Agent and Unit Chief. During Mr. Battiste's ten years at the FBI he worked internationally to conduct investigations on terrorism suspects, responded to critical incidents, and served as Lead Agent on National Security for special events in the Washington D.C. area. Mr. Battiste is a graduate from Xavier University with a dual degree in Chemistry and Political Science and received a Doctrine from Southern University School of Law. He is an Adjunct Professor and Police Instructor in community policing, cyber-crimes, and critical incident response.

  Mr. Jacques Battiste stated he is privileged and honored to present the Agency Trilogy Award to the Chilhowie Police Department. The Trilogy Award is a commitment for each officer who enrolls to go through three major courses; Executive Leadership, Command Leadership, and Supervisory Leadership. The three courses are designed to give the Officer an understanding and ethics to strive to improve their job duties. The Agency Trilogy Award is awarded once the entire command staff in the department has invested in Leadership Development. Since 2018, when the Agency Trilogy Award was created, only 111 agencies have received the award. The Chilhowie Police Department is one of only four agencies in the Commonwealth of Virginia to be awarded the Agency Trilogy Award.

Citizen Time:

No one wished to speak.

Old Business:

- Adoption of Various Resolutions Relating to Issuance of Said Bond – Mrs. Felicia Eller presented the following:

RESOLUTION

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A GENERAL OBLIGATION AND WATER AND SEWER REVENUE BOND OF THE TOWN OF CHILOIWE, IN AN AMOUNT NOT TO EXCEED $1,266,612, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT

WHEREAS, the Town of Chilhowie (the "Town") is a political subdivision of the Commonwealth of Virginia;

WHEREAS, pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the "Act"), the Council of the Town (the "Council") is authorized to contract debts on behalf of the Town and to issue, as evidence of the debts, bonds, notes or other obligations payable from either or both of a pledge of the revenues from the Town's water and sewer systems and a pledge of the Town's full faith and credit;

WHEREAS, the Council has determined it is necessary and expedient to construct capital improvements to the Town's wastewater treatment facilities and to borrow money and issue bonds for the purpose of financing a portion of the cost of such improvements; and

WHEREAS, on December 14, 2023, the Council held a public hearing on the proposed issuance of the bonds for such purpose, in accordance with Section 15.2-2606 of the Act.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF CHILHOWIE:

Record of vote:

Aye: 6
Nay: 0
Absent: 0

Acknowledged and signed:

_____ _____

Brent Foster, Vice Mayor Felicia Eller, CMC, Clerk-Treasurer

Motion by Bob Jeter, second by Brent Foster Council adopts the Resolution for the issuance and sale of a General Obligation and Water and Sewer Revenue Bond of the Town of Chilhowie, in an amount not to exceed $1,266,612, and providing for the form, details and payment. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Brent Foster	Aye	Lewis Shortt	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

RESOLUTION

AUTHORIZING THE EXECUTION OF AN AMENDED AND RESTATED FINANCING AGREEMENT BETWEEN THE TOWN OF CHILHOWIE AND VIRGINIA RESOURCES AUTHORITY, AS ADMINISTRATOR OF THE VIRGINIA WATER FACILITIES REVOLVING FUND, AND AN AMENDED AND RESTATED BOND TO ADD THE PLEDGE O THE TOWN'S FULL FAITH AND CREDIT TO SECURE ITS PAYMENT (2006 SEWER BOND)

WHEREAS, the Town of Chilhowie (the "Town") has issued to Virginia Resources Authority, an Administrator of the Virginia Water Facilities Revolving Fund ("VRA"), the Town's $992,739 Sewer Revenue Bond, Series 2006 (the "Original Bond") between the Town and VRA; and,

WHEREAS, the Council of the Town (the "Council") with the consent of VRA and the Virginia Department of Environmental Quality ("DEQ"), proposes to amend the Original Financing Agreement to add the pledge of the Town's full faith and credit to the payment of the Original Bond; and,

WHEREAS, A draft of an Amended and Restated Financing Agreement (the "Restated Financing Agreement") between the Town and VRA, which provides, among other things, for the amendment of certain provisions of the Original Financing Agreement regarding the security of the Original Bond, has been presented at this meeting; and

WHEREAS, the form of Amended and Restated Bond (the "Restated Bond") evidencing the amendment of the security of the Original Bond has been presented at this meeting; and,

WHEREAS, it appears to be in the best interest of the Town to amend the Original Financing Agreement as set forth in the Restated Financing Agreement.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF CHILHOWIE:

Record of vote:

Aye: 6
Nay: 0
Absent: 0

Acknowledged and signed:

_____ _____

Brent Foster, Vice Mayor

Felicia Eller, CMC, Clerk-Treasurer

Motion by P.J. Wolfe, second by Shannon Donnelly Council adopts the Resolution Authorizing the Execution of an Amended and Restated Financing Agreement between the Town of Chilhowie and Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund, and an Amended and Restated Bond to add the Pledge of the Town's Full Faith and Credit to Secure its Payment. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Brent Foster	Aye	Lewis Shortt	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

RESOLUTION

RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED AND RESTATED FINANCING AGREEMENT BETWEEN THE TOWN OF CHILHOWIE AND VIRGINIA RESOURCES AUTHORITY, AS ADMINISTRATOR OF THE VIRGINIA WATER FACLITIES REVOLVING FUND, AND AN AMENDED AND RESTATED BOND TO ADD THE PLEDGE OF THE TOWN'S FULL FAITH AND CREDIT TO SECRUE ITS PAYMENT (2008 BOND)

WHEREAS, The Town of Chilhowie (the "Town") has issued to Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund ("VRA"), the Town's $1,584,125 Sewer Revenue Bond, Series 2008 (the "Original Bond") pursuant to a Financing Agreement dated as of April 1, 2008 (the "Original Financing Agreement") between the Town and VRA; and,

WHEREAS, the Council of the Town (the "Council") with the consent of VRA and the Virginia Department of Environmental Quality ("DEQ"), proposes to amend the Original Financing Agreement to add the pledge of the Town's full faith and credit to the payment of the Original Bond; and,

WHEREAS, A draft of an Amended and Restated Financing Agreement (the "Restated Financing Agreement") between the Town and VRA, which provides, among other things, for the amendment of certain provisions of the Original Financing Agreement regarding the security of the Original Bond, has been presented at this meeting; and

WHEREAS, the form of Amended and Restated Bond (the "Restated Bond") evidencing the amendment of the security of the Original Bond has been presented at this meeting; and,

WHEREAS, it appears to be in the best interest of the Town to amend the Original Financing Agreement as set forth in the Restated Financing Agreement.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF CHILHOWIE:

Record of vote:

Aye: 6
Nay: 0
Absent: 0

Acknowledged and signed:

_____ _____

Brent Foster, Vice Mayor Felicia Eller, CMC, Clerk-Treasurer

Motion by Julie Sturgill, second by Bob Jeter Council adopts the Resolution Authorizing the Execution of an Amended and Restated Financing Agreement between the Town of Chilhowie and Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund, and an Amended and Restated Bond to Add the Pledge of the Town's Full Faith and Credit to Secure its Payment. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Brent Foster	Aye	Lewis Shortt	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

RESOLUTION

RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED AND RESTATED FINANCING AGREEMENT BETWEEN THE TOWN OF CHILHOWIE AND VIRGINIA RESOURCES AUTHORITY, AS ADMINISTRATOR OF THE VIRGINIA WATER FACLITIES REVOLVING FUND, AND AN AMENDED AND RESTATED BOND TO ADD THE PLEDGE OF THE TOWN'S FULL FAITH AND CREDIT TO SECRUE ITS PAYMENT (2013 BOND)

WHEREAS, The Town of Chilhowie (the "Town") has issued to Virginia Resources Authority, as Administrator of the Virginia Water Facilities Revolving Fund ("VRA"), the Town's $1,333,500 Sewer Revenue Bond, Series 2013 (the "Original Bond") pursuant to a Financing Agreement dated as of January 1, 2013 (the "Original Financing Agreement") between the Town and VRA; and,

WHEREAS, the Council of the Town (the "Council") with the consent of VRA and the Virginia Department of Environmental Quality ("DEQ"), proposes to amend the Original Financing

Agreement to add the pledge of the Town's full faith and credit to the payment of the Original Bond; and,

WHEREAS, A draft of an Amended and Restated Financing Agreement (the "Restated Financing Agreement") between the Town and VRA, which provides, among other things, for the amendment of certain provisions of the Original Financing Agreement regarding the security of the Original Bond, has been presented at this meeting; and

WHEREAS, the form of Amended and Restated Bond (the "Restated Bond") evidencing the amendment of the security of the Original Bond has been presented at this meeting; and,

WHEREAS, it appears to be in the best interest of the Town to amend the Original Financing Agreement as set forth in the Restated Financing Agreement.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF CHILHOWIE:

Record of vote:

Aye: 6
Nay: 0
Absent: 0

Acknowledged and signed:

_____ _____

Brent Foster, Vice Mayor Felicia Eller, CMC, Clerk-Treasurer

Motion by P.J. Wolfe, second by Julie Sturgill Council adopts the Resolution Authorizing the Execution of an Amended and Restated Financing Agreement between the Town of Chilhowie and Virginia Resources Authority, and Administrator of the Virginia Water Facilities Revolving Fund, and an Amended and Restated Bond to Add the Pledge of the Town's Full Faith and Credit to Secure its Payment. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Brent Foster	Aye	Lewis Shortt	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Update on Bidding of Sewer Infiltration and Inflow Project and Pre-Construction Conference – Hurt and Proffitt advertised for bid in the Roanoke Time and the Bristol Herold Courier for the Infiltration and Inflow Project. A Pre-construction Bid Conference was held at the Town of Chilhowie Wednesday, November 29, 2023. Mr. Luke Lowe, Chief Wastewater Operator, discussed the process of plugging the pipe and the re-lining of

the pipes. Mr. Lowe stated it may be better to do the process during low flow hours, such as at night. The next step in the process would be to recondition the man holes, which will to consist of wiping the inverts and working within the manhole.

- Approval of Contract for Bond Counsel for Sewer Infiltration and Inflow Project Through Spilman, Thomas, and Battle – Bond Council Spillman, Battle and Thomas advertised a Public Hearing Notice for Resolutions regarding financing the $3.2 million Sewer Infiltration and Inflow Project. Spillman, Battle and Thomas fee is $17,000 to represent the Town of Chilhowie in converting the Bonds. The $17,000 will be paid at the time of closing.

Motion by Bob Jeter, second by P.J. Wolfe Council approves the contract for Bond Counsel for the Sewer Infiltration and Inflow Project through Spilman, Thomas and Battle. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Brent Foster	Aye	Lewis Shortt	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Update on Parity Issues in Regards to Sewer Infiltration and Inflow Project – Rural Development submitted, a list of twelve items that need to be completed for Rural Development to grant parity on the new Sewer Bond. The parity provides Rural Development and Virginia Resource Authority assurance that each have an equal footing. Rural Development and Virginia Resource Authority, with the assistance of Mr. Greg Tucker, Bostic and Tucker, the Town has completed all twelve steps. Mr. Clark was informed by Mr. Robert Hilt that the parity will be reviewed at a Federal level as the State Director has retired. The Town must have the Infiltration and Inflow Project closed by March 31, 2024 in order to move forward.

- Approval of Pay Request Number 4 on Mill Creek Water Treatment Plant – Construction on the second chlorine contact tank is almost complete. Once the construction is complete, the tank endure through a sterilization process prior to being used. Pay Request Number 4 is in the amount of $237,120.16 for construction cost. Rural Development has approved Pay Request Number 4.

Motion by Brent Foster, second by Julie Sturgill Council approves and memorialize Pay Request Number 4 in the amount of $237,120.16 for the Mill Creek Chlorine Contact Tank Project. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Recommendation of Appointment to Circuit Court on Unexpired Term of Mr. Lynn Pease to Board of Zoning Appeals Ending 2/8/2027 –Mr. James Bo Bonham has agreed to serve the unexpired term of Mr. Lynn Pease on the Board of Zoning Appeals.

Motion by Brent Foster, second by Julie Sturgill Council recommends Mr. James Bo Bonham to the Circuit Court to serve the unexpired term of Mr. Lynn Pease on the Board of Zoning Appeals. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Report on Transfer of Lots Near Railroad Tracks to Berry Enterprise – The sale of the four lots near Railroad tracks was finalized with Berry Enterprise on December 5, 2023.

New Business:

- Invitation to Chamber of Commerce Christmas Party – The Chamber of Commerce invited Council to the Annual Holiday Party at the Bonham House on December 15, 2023 at 6 p.m.

- Request to Reappoint Mr. Jim Paine to Serve an Additional Four-Year Term on the Planning Commission – Mr. Jim Paine's term on the Planning Commission expires on December 31, 2023. Mr. Paine is very eager and willing to serve an additional four years on the Planning Commission.

Motion by Julie Sturgill, second by Brent Foster Council reappoints Mr. Jim Paine to serve on the Planning Commission. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Report of Finance and Personnel Committee on Transfer of Assets, Remaining American Rescue Plan Act Obligations and Long-Term Financing Plan Through Davenport Public Finance - Mr. John Clark, Town Manager, discussed the spending of the American Rescue Plan Act (ARPA) Funds and obligations. Mr. Clark reviewed the summary of new revenue and unbudgeted revenue.

  The Town advertised for Bids from local banks to finance the Vactor Truck. The closing bid for the Vactor Truck was December 13, 2024.

  Mr. R.T. Taylor, Davenport Public Finance, reviewed two loans the Town currently has, 2009 USDA Loan and 2012C Virginia Resource Authority Bond. Mr. Taylor conducted a deep dive into the Town's finances and found the 2023-2024 Budget has a variance of

$284,081.00, Mr. Taylor presented a Strategic Plan that contains three steps that will help the Town with the variance. The first step is for the Town to preserve cash by financing the Vactor Truck, defer Capital Projects until 2024-2025 fiscal year, and liquidate all CD's. The next step is for the Town to obtain a Revenue Anticipation Note (RAN). A Revenue Anticipation Note is a short-term note, and is an insurance for the Town throughout the Town's twelve-month operating cycle. The final step is for Davenport Public Finance to conduct Comprehensive Financial Review.

The fee structure for Davenport Public Finance is a flat rate of $30,000 for step one and step two. The third step of the Strategic Plan, Comprehensive Financial Review, is based on an hourly rate not to exceed $25,000.

Motion by Brent Foster, second by Julie Sturgill Council authorizes Town Staff to liquidate all CD's. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

Motion by Julie Sturgill, second by Bob Jeter Council approves to defer all Capital Projects until 2024-2025 fiscal year. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

Motion by Bob Jeter, second by Brent Foster Council accepts Davenport Public Finance Agreement with fees not to exceed $30,000 for the Revenue Anticipation Note. The Comprehensive Review will be charged on an hourly rate not to exceed $25,000. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

- Approval of Bid(s) for Vactor Truck Financing– The Town advertised for Bids from local banks to finance the Vactor Truck that is due late December. The bids closed on December 13, 2023 at 2 p.m., with two bids submitted. The Bank of Marion was the lowest bid with a five-year term that includes 5.99% interest rate.

Motion by Julie Sturgill, second by Bill Clear Council accepts low bid from The Bank of Marion and authorizes the Town Manager to negotiate terms of a five-year loan that includes a 5.99% interest rate and execute necessary documents. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

Department Reports:

Mr. Clark reported he applied for a $100,000 from Mount Rogers Planning District Commission Water and Wastewater Fund for the design of the Sewer Infiltration and Inflow Project. The Town has received the funds.

Mr. David Haynes, Fire and EMS Chief, reported on Thursday, December 14, 2023 the Fire Department had a Promotion Ceremony for three new Captains. The Fire Department recently hired two new employees. Chief Haynes reported one new employee worked for Roanoke City and is in Paramedic School. The Candidate has requested $5,960.17 to reimburse Roanoke City for tuition spent. Chief Haynes stated having personnel that is a certified Paramedic allows the department to provide citizens with Advanced Life Support (ALS) during a call. The Finance and Personnel Committee suggested to obtain an agreement with the new hire to prorate the tuition fees.

Motion by Brent Foster, second by Bill Clear Council authorizes reimbursement of $5,960.17 to Roanoke City with the Candidate signing a three-year prorated contract. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

Mr. Andrew Moss, Police Chief, reported there is significant overtime in the Police Department for the month of December, due to four officers on sick leave at the same time due to COVID.

Mr. Brent Foster, reported there are several old vehicles that are sitting at Public Works that are inoperable. Public Works will retrieve information concerning the inoperable vehicles and will advertise the vehicles on GovDeals.com. If the vehicles do not meet the reserve set, the vehicles will be sold to Berry's Iron Metal as scrap.

Any Other Council Business:

The Finance and Personnel Committee reported the Town is looking for a special person to fill the position of Recreation and Special Events Coordinator. The Town will start advertising to fill the position during January 2024.

Continuance of Meeting:

Motion by Brent Foster, second by Julie Sturgill Council continues the meeting until Thursday, January 4, 2024 at 6:30 p.m. The motion was approved with following recorded vote:

Bill Clear	Aye	Shannon Donnelly	Aye
Brent Foster	Aye	Bob Jeter	Aye
Julie Sturgill	Aye	P.J. Wolfe	Aye

_____Mayor
Brent Foster, Vice Mayor

_____Clerk
Felicia Eller, CMC