Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Felicia C. Eller
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING

December 14, 2023

7:00 P.M.

1. **INVOCATION – Mr. Jonah Havens, Youth Pastor, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**
4. **APPROVAL OF MINUTES**

   Regular November 9, 2023 Meeting Minutes
5. **PUBLIC HEARING**

   A. Proposed Bond Issuance of an Estimated Maximum Amount of $1,266,612 for Sewer Infiltration and Inflow (I&I) Work as Part of a $3.2 Million Project – Town Manager/Town Attorney/Clerk (See Attachment and Manager's Report)

6. **SPECIAL PRESENTATION**

   A. Chilhowie Garden Club and Smyth County 4H on Community Garden and Space at Old High School

   B.
7. **CITIZEN TIME**

8. **OLD BUSINESS**

   A. Adoption of Various Resolutions Relating to Issuance of Said Bond – Clerk (See Attachment and Manager's Report)

B. Update on Bidding of Sewer I&I Project and Pre-Construction Conference – Town Manager/Staff (See Attachment and Manager's Report)

C. Approval of Contract for Bond Counsel for Sewer I&I Project Through Spilman, Thomas and Battle – Town Attorney/Town Manager (See Attachment and Manager's Report)

D. Update on Parity Issues in Regards to Sewer I&I Project – Town Manager (See Attachment and Manager's Report)

E. Approval of Pay Request Number 4 on Mill Creek Water Treatment Plant – Town Manager/Staff (See Attachment)

F. Recommendation of Appointment to Circuit Court on Unexpired Term of Mr. Lynn Pease to Board of Zoning Appeals Ending 2/8/2027 – (See Attachment)

G. Report on Transfer of Lots Near Railroad Tracks to Berry Enterprises – Town Attorney (See Attachment)

9. NEW BUSINESS

A. Invitation to Chamber of Commerce Christmas Party – Clerk (See Attachment)

B. Request to Reappoint Mr. Jim Paine to Serve an Additional Four-Year Term on the Planning Commission – Clerk (See Attachment)

10. COMMITTEE REPORTS

A. Report of Finance and Personnel Committee on Transfer of Assets, Remaining American Rescue Plan Act Obligations and Long-Term Financing Plan Through Davenport Public Finance -Staff/Committee (See Attachment)

B. Approval of Bid(s) for Vactoral Truck Financing – Staff/Committee (See Attachment)

11. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr

H. Town Attorney – Paul Cassell

12. ANY OTHER COUNCIL BUSINESS

13. CLOSED SESSION

14. CONTINUANCE OF MEETING

A. Selection of Date of Continued Meeting in January 2024