Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
September 14, 2023
7:00 P.M.

1. **INVOCATION – Rev Larry Hamm, Chilhowie Christian Church**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular August 10 and Continued August 22, 2023 Meeting

3. **SPECIAL PRESENTATION**

   A. Update on 2023 Apple Festival – Apple Festival Committee Chair Ms. Rebecca Wilkinson-Smith

4. **CITIZEN TIME**

5. **OLD BUSINESS**

   A. Approval of Final Pay Request Number 11 on East Lee Highway II Project and Total Cost of Project – Town Manager/Clerk-Treasurer (See Attachment and Manager's Report)

   B. Update From Police Chief and Attorney on Cannabis Control Act

   C. Presentation of Resolution for Tax Levy for Fiscal Year 2023-24 – Clerk-Treasurer (See Attachment)

D. Update on Resolution on Loitering – Attorney/Police Chief (See Information from VDOT and Town of Abingdon

E. Update on Accounting/Finance Opening Following Retirement of Ms. Kerri McClure – Clerk-Treasurer (See Attachment and Manager's Report)

F. Report on Pre-Construction Conference on Splash Pad Complex – Director Public Works (See Manager's Report)

G. Response From Virginia Resources Authority on Town Manager's August 1 Letter Requesting Permission to Move Forward on Sewer Infiltration and Inflow Project – Town Manager/Clerk-Treasurer (See Attachment)

H. Update on Repairs at Old High School Plus Concert Schedule Update – Recreation/Special Events Coordinator

I. Update on Fire Trucks Inspection and Delivery – Fire/EMS Chief

6. NEW BUSINESS

A. Submission of Contract with Mount Rogers Planning District Commission on Rewriting Comprehensive Plan – Town Manager/Deputy Clerk (See Attachment and Manager's Report)

B. Reappointment of Two Members of General Board of Appeals – Clerk/Building Official (See Attachment)

C. Notice of Chamber of Commerce Town Country Dinner and Reservation – Clerk-Treasurer (See Attachment)

D. Notice of 2023 Virginia Municipal League (VML) Conference in Norfolk – Town Manager/Clerk-Treasurer

E. Council Consideration of Appointment of Saltville Mayor Todd Young to be Appointed as At-Large Member of VML Board – Town Manager (See Attachment)

7. COMMITTEE REPORTS

A. Recommendation of Personnel and Finance Committee on EMS Salaries in Light of Towns/County Agreement and Commensurate Police Salaries – Chairman Brent Foster (See Attachment

B. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

C. ANY OTHER COUNCIL BUSINESS

D. CLOSED SESSION

None Scheduled

E. ADJOUNMENT