Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING
AUGUST 10, 2023
7:00 P.M.

1. **INVOCATION - John Chapman, Calvary Church of SW Virginia**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL**

4. **APPROVAL OF MINUTES**
   Regular July 13, 2023 Meeting

3. **SPECIAL PRESENTATION**
   A. Video Presentation of New Smyth County Video – Ms. Amanda Livingston, Director
   Smyth County Tourism (See Attachment)

   B. Presentation of Mt. Rogers PDC Housing Study and Funding Opportunities Program –
   Mr. Jimmy Moss, Housing Specialist (See Attachment and Manager's Report)

4. **CITIZEN TIME**

5. **OLD BUSINESS**

   A. Situation on Agreement Between Chilhowie (and Marion) on Emergency Medical Services Agreement – Town Manager/ Fire EMS Chief (See Attachments and Manager's Report)

B. Presentation of Bids on Pumper and Aerial Ladder Trucks and Request from County Administrator – Fire/EMS Chief and Town Attorney (See Attachment and Manager's Report)

C. Update on Construction of New Aerial and Pumper Trucks – Fire/EMS Chief

D. Report on Situation of Audit Completions, especially in Light of Sewer and Water Projects – Town manager and Clerk-Treasurer

E. Report on National Night Out – Police Chief

F. Report on Construction at Pathway Part and at Mill Creek Regional Water Treatment
Plant – Public Works Director

G. Report on Virginia Risk Sharing Agency and Virginia Municipal League Meeting in Chilhowie at Old High School – Clerk-Treasurer and Deputy Clerk-Treasurer

6. NEW BUSINESS

A. Update on Widener Tank Repair and Tank Inspections – Director Public Works

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION

A Personnel Transition in Finance Department – Justification Section 2.2-3711(A)1 of the Code of Virginia, as amended

A. Evaluation of Town Manager and Scoring – Mayor, Council, Clerk Justification Section 2.2-3711(A)1 of the Code of Virginia, as amended

11. ADJOUNMENT