Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
JULY 13, 2023
7:00 P.M.

1. **INVOCATION -** Cody Sturgill, Chilhowie Baptist Church
   PLEDGE OF ALLEGIANCE
   ROLL CALL OF COUNCIL

2. **APPROVAL OF MINUTES**
   Regular June 8 and Continued June 15, 2023 Meetings

3. **PUBLIC HEARING**

   A. Bid(s) on Four Surplus Lots South End of Church Avenue Near Norfolk Southern Railroad – Town Attorney/Staff (See Attachment and Manager's Report)

4. **CITIZEN TIME**

5. **OLD BUSINESS**

   A. Council Action on Four Surplus Lots Bid – Mayor

   B. Presentation of Lead Service Line Inventory Proposal - Town Manager and Dennis Amos of Hurt and Proffitt (See Attachment and Manager's Report)

   C. Update on $3,318,505 Infiltration and Inflow Project Funding and Closing of Project – Dennis Amos and Staff (See Attachment and Manager's Report)

D. Update on the Splash Pad Project Including Grant Agreement and Contract and Presentation of $125,000 Check from Smyth County Community Foundation – Town Manager/Ms. Lynda Helton, Executive Director (See Attachment and Manager's Report

E. Update on Mill Creek Chlorine Contact Project and Submission of Pay Request Number 3 – Works Director and Staff

F. Update on Dog Park Progress – Staff

G. Report on Cops and Rodders Car Show and Upcoming Night Out Events – Police Chief

6. NEW BUSINESS

A. Report on 2022-23 Highway Safety Initiative and Other Activities – Police Chief (See Attachment)

B. Report on Recreation and Special Events – Recreation and Special Events Coordinator

C. Submission of WDBJ Roanoke Joint Resolution to Comcast – Town Manager

D. Report on Latest Chamber of Commerce and Tourism Association Meetings (See Attachment)

E. Report on Quarterly Meeting of Planning Commission – Deputy Clerk-Treasurer (See Attachment)

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION
None Scheduled

11. ADJOUNMENT