Mayor: Gary L. Heninger
Council: Billy L. Clear
Shannon Donnelly
J. Brent Foster
Bob Jeter
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
MAY 11, 2023
7:00 P.M.

1. **INVOCATION - David Gary, Friendship Baptist Church**
   PLEDGE OF ALLEGIANCE
   ROLL CALL OF COUNCIL

2. **APPROVAL OF MINUTES**
   Regular April 13, 2023 Meeting

3. **CITIZEN TIME**

4. **OLD BUSINESS**

   A. Presentation of 2022 Calendar Year Fire/EMS Report – Chief David Haynes (Bring your Report From April Meeting)

   B. Update on East Lee II Pedestrian Project and Presentation of Pay Request Number 2 in the Amount of $239,383.00 for Construction and $41,470.50 for Engineering – Town Manager/Staff (See Manager's Report and Attachment)

   C. Update on Revamping Town's Website – Deputy Clerk-Treasurer

   D. Update on EMS Situation in Saltville Area – Fire/EMS Chief

E. Update on Violations Regarding Section 22-44 Weed, Trash and Clutter Ordinance at 327 and 315 Sulphur Springs Road – Police Chief and Town Attorney

F. Presentation of Scoring Regarding Request For Proposals on Lead Service Inventory From Engineering Firms – Town Manager (See Attachment and Manager's Report)

G. Report on Pre-Construction Conference at Pathway Park on County Water Improvement Project – Town Manager/Director Public Works (See Manager's Report)

H. Reminder of United Way Dinner – Mayor, Clerk-Treasurer

I. Update on Assembly of Fire Department Aerial Ladder Truck – Fire Chief (See Attachment)

5. NEW BUSINESS

A. Adopt a Resolution authorizing the Mayor or Town Manager to execute any and all documents to sell the property located at 160 River Road.

B. Report on Youth Government Day April 20 – Town Manager/Staff (See Attachment and Manager's Report)

C. Report on Comprehensive Regional Wastewater Study – Town Manager (See Executive Summary Report)

D. Presentation of Contract on Splash Pad – Town Attorney (See Attachment)

E. Consideration of the 2023 Chilhowie Community Apple Festival Master Plan
(Plan will be available at Meeting)

6. COMMITTEE REPORTS

7. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk-Treasurer – Marlene L. Henderson
C. Fire/EMS Chief – David Haynes

D. Building Official – David Haynes
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

8. ANY OTHER COUNCIL BUSINESS

9. CLOSED SESSION
None Scheduled

10. ADJOURNMENT