Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassel & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
JULY 8, 2021
7:00 P.M.

1. **INVOCATION**
   PLEDGE OF ALLEGIANCE
   ROLL CALL

2. **APPROVAL OF MINUTES**

   Regular June 10, 2021 Meeting

3. **CITIZEN TIME**

4. **PUBLIC HEARING**

5. **OLD BUSINESS**

   A. Update on Downtown Project and Presentation of Pay Requests - Town Manager/Building Official (See Attachments)

   B. Presentation of Pay Request Number 2 on East Lee Highway II Pedestrian Project – Town Manager (See Attachment)

   C. Update on Sewer System Evaluation Study (SSES) Grant Application - Town Manager (See Attachment and Manager's Report)

   D. Report of Completion of Fishing Pier – Director Public Works

E. Presentation of 2020-21 Highway Safety Initiative – Police Chief (See Attachment)

6. NEW BUSINESS

A. Introduction of Mr. Jeff Smarr as New Special Events/Recreation Coordinator – Town Manager (See Manager's Report)

B. Approval of Appropriation Resolution for Fiscal Year 2021-2022 – Clerk-Treasurer (See Attachment)

C. Set Tax Levy for 2021-2022 – Clerk-Treasurer (See Attachment)

D. Adoption of all Changes from General Assembly Effective July 1, 2021 – Town Attorney

E. Presentation of Bid Information For Old High School Roof – Town Manager/Building Officials (See Attachment and Manager's Report)

F. Presentation of American Rescue Plan Act (ARPA) – Town Manager/Clerk-Treasurer (See Attachment and Manager's Report)

G. Ratification of American Electric Power Contract – Town Attorney

H. Presentation of Multi-Jurisdictional Household Hazardous Waste Collection Proposal – Town Manager (See Attachment)

I. Transition of Smyth County Chamber of Commerce to Bonham House and Presentation of Lease – Town Manager/Town Attorney

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Andrew K. Moss

F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION

A. Presentation of Mutual Tolling Agreement with Frizzell Construction Company on Water Treatment Plant Project – Town Attorney (See Attachment) Justification Section 2.2-3711(a)7 of the Code of Virginia, as amended

B. Evaluation of Town Manager and Scoring – Mayor, Council, Clerk (See Attachment)
Justification Section 2.2-3711(a)1 of the Code of Virginia, as amended

C. ADJOURNMENT