Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Alan W. Counts
Emily B. Dungan
F. Brent Foster
Lewis Shortt

TOWN OF CHILHOWIE
325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk-Treasurer: Marlene L. Henderson
Police Chief: Stephen W. Price
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
APRIL 9, 2020
7:00 P.M.

1. INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL

2. APPROVAL OF MINUTES
Regular March 12, 2020 Meetings

3. CITIZEN TIME

4. OLD BUSINESS

A. Update on Mill Creek Regional Water Treatment Plant Completion – Town Attorney

B. Presentation of March Library Progress Report – Library Staff (See Attachment)

C. Report on Standard Operating Procedure on Officer Back Up In Police Department – Police Chief (See Attachment)

D. Update on Downtown Facades Project – Town Manager and Building Official

E. Update on Sidewalk Replacement at 121 East Main Street at Town Parking Lot

5. NEW BUSINESS

A. Presentation of Proposed Mutual Aid Agreement with Washington County – Police Chief (See Attachment)

B. Presentation of Proposed Towns and County Monthly Meetings – Town Manager (See Attachment)

C. Preparation of the 2020-2021 Budget and Setting Date of Council Review – Town Manager/Treasurer (See Manager's Report)

D. Permission to Advertise for Engineer on East Lee Highway II Project – Town Manager

6. COMMITTEE REPORTS

Wellness and Parks Committee on Farmers Market and Other Issues – Committee/Market Manager (See Manager's Report)

7. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Steve Price
F. Public Works Director – Jay Keen
G. Recreation Director/Special Events Coordinator – Ron Cahill
H. Town Attorney – Paul Cassell

8. ANY OTHER COUNCIL BUSINESS

9. CLOSED SESSION

A. Presentation of Police Officer Candidate Applications – Police Chief - Justification 2.2-3711(a)1 of the Code of Virginia, as amended

B. Adjournment