Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Ron Cahill
Legal: Cassel & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
APRIL 8, 2021
7:00 P.M.

1. INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL

2. APPROVAL OF MINUTES

Regular March 11, 2021 Meeting

3. CITIZEN TIME

4. PUBLIC HEARING

Joining the Mount Rogers Planning District Commission Cigarette Board (See Attachments and Manager's Report)

5. OLD BUSINESS

A. Council Comments/Actions Following Public Hearing – Mayor

B. Presentation of 2020 Fire/Emergency Medical Services Report – Fire/EMS Chief and Staff (Bring Report From March Meeting)

C. Report on Delinquency Relief From CARES Act Funding

D. Update on East Lee Highway Pedestrian Project Phase II – Director Public Works

E. Update on Downtown Facades Phase II Project – Building Official/Town Manager

F. Permission to Bid Lyons Gap Road Project and Schedule – Director Public Works/ Town Manager

G. Selection of Dedication Date For Farmer's Market – Special Events Coordinator/Town Manager

H. Responses From Department of Housing and Community Development on Extension Request and Audit Submittal – Town Manager and Clerk-Treasurer (See Attachment and Manager's Report)

I. Report of Police Chief on Various Issues and First Quarter 2021 Safety Initiative Report – Police Chief

6. NEW BUSINESS

A. Public Notice on Reissuance of Pollutant Discharge Elimination Standard Permit at Sewer Treatment Plant – Director Public Works/Town Manager See Attachments and Manager's Report)

B. Request from Mr. & Mrs. Quirarte on Purchasing Town Lot on River Road – Town Manager/Town Attorney

C. Report on Purdue Pharma Settlement – Town Attorney (See Attachment)

D. Resignation of Planning Commission Member Jason Czelusniak and Planning Commission Recommendation – Deputy Clerk (See Attachment)

E. Recommendations to Smyth County Circuit Court for Appointments/Reappointments to Board of Zoning Appeals – Deputy Clerk/Town Attorney (See Attachment)

F. Resignation and Appointment Expiring 09/30/2021 to General Board of Appeals – Building Official (See Attachment)

G. Presentation of 2020 Water Quality Report – Director Public Works (See Attachment and Manager's Report)

H. Update on 2021-22 Budget Proposal and Date of Continued Budget Meeting – Clerk-Treasurer (See Reports)

7. COMMITTEE REPORTS

A. Finance and Personnel Committee on Town Manager Health Insurance and Junior/Senior Prom on Main Street (See Attachment)

B. Public Works Committee on Hood Street (See Attachment)

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Ron Cahill
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION
None Scheduled

11. CONTINUE MEETING