Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
APRIL 14, 2022
7:00 P.M.

1. **INVOCATION - Armand Jalbert**
   PLEDGE OF ALLEGIANCE
   ROLL CALL

2. **APPROVAL OF MINUTES**

   Regular March 10, 2022, Meeting

3. **CITIZEN TIME**

4. **PUBLIC PRESENTATION**

   A. Presentation of Study on Proposed Dog Park – Nathan Brown, Barrington
   Landscape Architecture (See Attachment)

5. **OLD BUSINESS**

   A. Presentation of Memorandum of Understanding between Smyth County and Town on Fire and Rescue Training Building - Town Manager/Fire EMS Chief – Attorney (See Attachment and Manager's Report)

B. Update on Mount Rogers Cigarette Tax Board – Town Manager (See Attachment and Manager's Report)

C. Report on East Lee Highway Phase II Project – Town Manager/Director Public Works (See Manager's Report)

D. Update on 2022-23 Budget Formulation and Selection of Date For Continued Council Budget Meeting -Clerk-Treasurer/Town Manager (See Manager's Report)

E. Representation of 2021 Fire and Emergency Medical Service Report – Chief (Please bring Report From March Meeting)

6. NEW BUSINESS

A. Report on Board of Zoning Appeals Meeting on Keesee Lane Variance Requests – Town Manager (See Attachments and Manager's Report)

B. Report on Planning Commission Quarterly Meeting – Deputy Clerk, Councilwoman Blevins (See Attachment)

C. Report on Yearly Meeting of the General Board of Appeals – Fire/EMS Chief,
Deputy Clerk (See Attachment)

D. Report on Latest Meetings of Smyth Tourism – Councilwoman Blevins
(See Attachment)

E. Report on Latest Meeting of Smyth Chamber – Councilwoman Sturgill
(See Attachment)

F. Report on Transitions at Sewer Treatment Plant, Building Office, Public Works –
Staff (See Attachment)

G. Report on First Quarter Highway Safety Initiative – Police Chief (See Attachment)

H. Report on Vance Drive Issue – Police Chief

I. Request to Name Street off Proposed Fire/EMS Training Building – Fire/EMS Chief (See Attachment)

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION

None Scheduled

11. CONTINUATION OF MEETING