Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Alan W. Counts
Emily B. Dungan
F. Brent Foster
Lewis Shortt

TOWN OF CHILHOWIE
325 East Lee Highway
P.O. Box 5012
Chilhowie, Virginia 24319
Phone (276) 646-3232
Fax (276) 646-3012
www.chilhowie.org

Town Manager: John E. B. Clark, Jr.
Clerk-Treasurer: Marlene L. Henderson
Police Chief: Stephen W. Price
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes

AGENDA

TOWN OF CHILHOWIE COUNCIL MEETING
MARCH 12, 2020
7:00 P.M.

1. INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL

2. APPROVAL OF MINUTES
Regular February 13, 2020 Meetings

3. CITIZEN TIME

4. OLD BUSINESS

A. Report on February Library Activities – Mr. Lynn Pease/Ms. Heather Carter (See Attachments)

B. Report on Mill Creek Regional Water Treatment Plant Situation – Town Attorney (See Attachments and Manager's Report)

C. Report on I-81 Interchange Modifications – Town Manager/ Works Director (See Attachment and Manager's Report)

D. Report on Farmer's Market Vendor's Meeting and Construction Update – Market Manager/Works Director (See Attachments and Manager's Report)

E. Presentation of Bids on Roof at Stage at Recreation Park – Town Manager/Building Official (See Attachment and Manager's Report)

F. Notice of Executed Contracts on Downtown Facades Project – Town Manager (See Attachment and Manager's Report)

5. NEW BUSINESS

A. Notice of Grant Awards From Mt. Rogers PDC Water and Wastewater Fund and Acceptance of Same – Town Manager (See Attachment)

B. Submission of Requested Funding Letters to Smyth County – Town Manager/Fire Chief

C. Presentation of 2019 Fire/EMS Report – Chief/Assistant Chief

D. Report From Special Events/Recreation Coordinator on Recreation Activities (See Attachments)

E. Notice of Police Officer Vacancy – Police Chief (See Attachments)

F. Notice of VFW Award to Officer Hunter Reedy – Police Chief (See Attachment)

G. Notice of Governor's Fire Service Award to Fire Department – Fire Chief (See Attachment)

H. Presentation of Fire and EMS Memorandum of Understanding with City of Bristol – Fire Chief (See Attachment)

I. Report on Safety Glass Referenced at February Meeting – Town Manager

6. COMMITTEE REPORTS

7. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill

E. Police Chief – Steve Price
F. Public Works Director – Jay Keen
G. Recreation Director/Special Events Coordinator – Ron Cahill
H. Town Attorney – Paul Cassell

8. ANY OTHER COUNCIL BUSINESS

9. CLOSED SESSION

A. Report From Police Committee on personnel in the Police Department – Justification 2.2-3711(a)1 of the Code of Virginia, as amended

B. Report on Economic/Community Development Opportunity – Justification 2.2-3711(a)6 of the Code of Virginia, as amended

10. Adjournment