Virginia: **At the regular meeting of the Council of the Town of Chilhowie held at the Municipal Building, February 13, 2020 at 7:00 p.m.**

Present: **Honorable Gary L. Heninger, Mayor presiding; Councilors Donna S. Blevins, Billy L. Clear, Alan W. Counts, Emily B. Dungan, F. Brent Foster and Lewis W. Shortt, Jr.**

Absent: **None.**

Also Present: **Mr. John E.B. Clark, Jr., Town Manager; Mrs. Marlene L. Henderson, Clerk/Treasurer, MMC; Messrs. Paul Cassell, Town Attorney; Jay Keen, Director Public Works; Stephen W. Price, Police Chief; C. David Haynes, Fire/EMS Chief; C. Randy Sturgill, Building Official and Ron Cahill, Recreation/Special Events Coordinator.**

Mayor Heninger called the meeting to order. Mr. Frank Branson gave the Invocation. The Pledge of Allegiance was recited.

Approval of Minutes:

Motion by Brent Foster, second by Donna Blevins Council adopts the regular January 9, 2020 meeting minutes. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Alan Counts	Aye	Emily Dungan	Aye
Lewis Shortt	Aye	Brent Foster	Aye

Citizens Time:

Lynn Pease, 752 Skyview Drive, appeared before Council to give the Library report for January 2020. The Chilhowie Library was open 20 days in January with 1,854 visitors. Eight story times were presented with 148 children in attendance. The material circulation has increased by 14% compared to January 2019. The Library has received a grant funds of $500 from the Chris Long Foundation to purchase books for the children's programs.

The new Ring Security cameras are now in place. Jeff Pease and Chris Hankla, a Network Engineer, installed the cameras and they are working well. Mr. Pease expressed appreciation to the Town for providing an electrician to install electrical outlets so the cameras could be hard wired.

Rob Farmer, representative of Smyth County Public Libraries, appeared before Council to report the Branch Libraries do not receive as much attention as the Main Branch located in Marion does and he is attempting to remedy that. Mr. Farmer is a full-time employee of the Smyth County Public Libraries and is currently splitting his time between the Chilhowie Library and Saltville

Library branches. Mr. Farmer is currently available at the Chilhowie Library on Monday, Wednesday and alternative Saturdays. Mr. Farmer expressed appreciation to the Town for their support. The Town has recently repaired a leaking pipe within the Library. The patrons of the Library have been steadily increasing. There were 3,000 more visitors in 2019 than there were in 2018. The Library Board meetings have been rescheduled to the third Thursday of each month and Mr. Farmer encouraged Council to attend.

Resolution of Appreciation:

- Resolution of Appreciation for Ms. Barbara McClellan – Councilwoman Donna Blevins presented the following:

RESOLUTION OF APPRECIATION

WHEREAS, Barbara McClellan graduated from Emory & Henry College in 1969 and she received her Master's in Education from the University of Virginia in 1975. Barbara has served the citizens of Smyth County since that time with her expertise in teaching. She taught 3rd grade students at the Marion Primary School for 21 years and ended her career by teaching Title 1 at the Primary school for 12 years. Barbara always used her skills and innovation to teach her children with integrity and dedication to their growth and development as the youth of our future.

WHEREAS, Barbara McClellan, after retiring from the Smyth County School System, worked part time for several years at the Smyth Bland Regional Library. Barbara loved to support the people of Smyth County by sharing her love of reading and promoting the importance of reading to the young patrons of the library. Barbara McClellan finds plenty of things to do with her "spare" time. She currently volunteers at the Smyth County Regional Tourism Center in Chilhowie, the Friends of Hungry Mother State Park, and at the Smyth County Community Hospital's Information Desk and the Cardio-Pulmonary Rehab unit there.

WHEREAS, Barbara McClellan, many times, refers to herself as a "Sunday Painter and Crafts Person" and that title is evidenced by the design and artistic skills she demonstrated when she undertook the project of putting together our new "LOVE" sign here in Chilhowie at the Tourism Center. She took on the project and with the help of Marion Senior High School art teacher, Tim Smith and another artist, Lynn Thompson. They recruited several art students in the county to do the paintings of their own designs that portray unique characteristics of the different areas of the county. As a result, we, in Chilhowie and Smyth County, have a unique and lovely "LOVE" sign to enjoy. Many tourists also think so and love to stop and have their picture taken in front of our sign.

NOW, THEREFORE LET IT BE RESOLVED that the Mayor and Town Council of the Town of Chilhowie both personally and in behalf of the citizens, express their appreciation Barbara McClellan for her many years of honorable and dedicated service and numerous contributions Smyth County and the Town of Chilhowie and be it further resolved that this resolution be formally presented to Barbara McClellan and that a copy be entered into the minutes as a permanent part of the records of the Town of Chilhowie.

RESOLVED THIS 13th DAY OF FEBRUARY 2020 by the Mayor and Chilhowie Town Council.

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Gary L. Heninger, Mayor Marlene L. Henderson, Clerk Treasurer

Motion by Alan Counts, second by Brent Foster Council adopts the Resolution of Appreciation for Mrs. Barbara McClellan. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Alan Counts	Aye	Emily Dungan	Aye
Lewis Shortt	Aye	Brent Foster	Aye

- Ron Thomason, Executive Director of Smyth County Tourism, appeared before Council to share a story of a gentleman who stopped at the H.L. Bonham Tourism Center during the Christmas season. The gentleman communicated with Mr. Thomason via handwritten notes. The gentleman requested Mr. Thomason to take his picture at the LOVE sign and returned the next morning dressed in his Santa Claus suit for additional pictures beside the LOVE sign. Mr. Thomason stated the LOVE sign attracts numerous visitors from Interstate 81.

Old Business:

- Update on Mill Creek Regional Water Treatment Plant – Change Order Number 12 has been fully executed and gives the Contractor 45 more days to meet the requirements of the Owner's Acceptance test in which the plant cannot have an unscheduled failure in a 90-day period. The new date for the beginning of the 90-day test is February 5, 2020 and the ending date is May 5, 2020. Mr. Keen, Director of Public Works, reported the plant performed for two days and failed, but the water plant is producing good water when it is producing. Mr. Cassell, Town Attorney, assured Council appropriate actions are taken to protect the Town's interest and Bonds are in process.

- Update on Facades Project in Relation to Downtown Revitalization Project – A Notice of Award and a Notice to Proceed for March 10, 2020 was given to Wallberg Construction, Inc. The generic copy of the three-way agreement between Town, Contractor and Property Owners was included in the Council packet. The total contract price for the North side of Main Street is in the amount of $80,595. Street closures during construction are not anticipated. Quotes for the South side will be requested mid-summer.

- Update on DMV Grant – Steve Price, Police Chief, reported after review of the grant obligations and upcoming grant cycle the Police Department will apply for DMV Grant funds for the 2020-2021 grant cycle.

New Business:

- Update on Bio Solids Application and Insurance – The Carlock Creek area fields have been utilized for about ten years and their nutrient capacity has been reached. Hurt and Proffitt will implement a Nutrient Management Plan that will test the phosphate and other minerals on the Carlock Creek property for future biosolids application. There is a proposed new field in Fox Valley and it will be tested as well. This property has not had any materials applied as of now. Liability insurance for 2020-2021 Bio Solids Application, provided by CHUBB, is in the amount of $5,369.

- Notice of Bid Advertisement on Stage Roof at Recreation Park – Bid advertisement will be announced in the Smyth County News and Messenger on Saturday, February 15th and Wednesday, February 19th and it is posted at www.chilhowie.org. Four Contractors has expressed interested. Sealed bids are due March 3, 2020.

- Update on Farmers Market Construction and Vendor Meeting – The electrical work is almost finished, rough plumbing is finished, sheetrock is complete in one bathroom and the heaters are in. The pull rails, sinks, toilets, and faucets are ordered. The sewer grinder and pump are to be installed and connect to the line on Chilhowie Street. The vendors meeting is scheduled for Thursday, February 20, 2020.

- Notice of Potential Conditional Use Joint Public Hearing – Ms. Jessica Cilento, TRILEAF, submitted a letter requesting a review of a property for possible placement of a communication tower. TRILEAF has spoken with the property owners. The proposed property is zoned Agriculture – Conservation and a Special Use Permit is required to erect a communication tower at this location. Mr. Clark sent a letter dated February 4,

2020 discussing the requirements, application process and fees. No response has been received at this time.

- Notice of Grant for Fire/EMS Department – David Haynes, Fire Chief, reported the Fire/EMS Department has received grant funds in the amount of $1,499 from FM Global for the purchase of a laptop computer. The Department has also received grant funds in the amount of $3,250 for the purchase of a thermal imaging camera. No match is required for either grant.

Department Reports:

John Clark, Town Manager reported Dickie Kegley with Chilhowie High School Swim Team submitted a letter requesting funds to purchase swimsuits for the student athletes who qualify for the State swim meet. The Town donates funds to Chilhowie Elementary, Chilhowie Middle and Chilhowie High School at the beginning of each school year. It is unknown if the Swim Team has done any fundraising.

Motion by Emily Dungan, second by Donna Blevins Council marks this letter as received and any individuals can donate if they so wish. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Alan Counts	Aye	Emily Dungan	Aye
Lewis Shortt	Aye	Brent Foster	Aye

Stephen Price, Police Chief, reported the Department has received their first vehicle from Enterprise and it is already in service.

Ron Cahill, Recreation/Special Events Coordinator, reported he attended a Census meeting and they have abandoned the Job Fair. The Census Committee is requesting for localities to set up a station in the Municipal Building for citizens to able to use a computer to submit Census information on-line.

Mr. Cahill also attended a Multi-Disciplinary Team meeting that hosts the Older Americans Day in the Recreation Park each May. The MDT Team expressed their appreciation for the Town for all the support provided each year.

Any Other Council Business:

Bill Clear, Council member, reported there are four barrels with grease and cinder blocks at the Lucas Dowell Memorial Park. Mr. Clear inquired as to who is responsible for the barrels. Mr. Cahill stated he would contact the Apple Festival Committee.

Mr. Clear also inquired about a previous discussion for protective glass to be installed at the Town Hall. Mr. Randy Sturgill, Building Official, stated that he had received a quote for bullet proof glass and the pricing was quite substantial.

Lewis Shortt, Council member, thanked the Public Works Department for their assistance with a sewer issue. Mr. Shortt stated the repaired vactor truck is working great.

Motion by Lewis Shortt, second by Brent Foster Council adjourns at 8:01 p.m. The motion was approved with following recorded vote:

Donna Blevins	Aye	Bill Clear	Aye
Alan Counts	Aye	Emily Dungan	Aye
Lewis Shortt	Aye	Brent Foster	Aye

_____Mayor
Gary L. Heninger

_____Clerk
Marlene L. Henderson, MMC