Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Ron Cahill
Legal: Cassel & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
FEBRUARY 11, 2021
7:00 P.M.

1. **INVOCATION**
   PLEDGE OF ALLEGIANCE
   ROLL CALL

2. **APPROVAL OF MINUTES**
   Regular January 14, 2021 Meeting

3. **PUBLIC PRESENTATION**
   A. Resolution in Recognition of February Being Black History Month – Community Members (Attachment at Meeting)

4. **CITIZEN TIME**

5. **OLD BUSINESS**

   A. Report on Pay Request Number 1 on Sewer System Evaluation Study (SSES) – Town Manager/Director Public Works

   B. Presentation of Contract For East Lee II Pedestrian Project from Thompson &
   Litton – Tim Mullins of T&L (See Attachments and Manager's Report)

C. Presentation of Contract for East Lee II Pedestrian Project From Mount
Rogers PDC – Town Manager (See Attachment and Manager's Report)

D. Report on Pre-Construction Meeting on Phase II of Downtown Revitalization
Facades Project – Town Manager / Building Official

E. Letter to Frizzell Construction Company Regarding Dispute on Mill Creek
Regional Water Treatment Plant – Town Attorney

6. NEW BUSINESS

A. Request to Hold Migrant Fair – Ms. Kim Stewart, Southwest Virginia Community Health / Special Events Coordinator

B. Vacancy For Meter Reading Position – Director Public Works (See Attachment / Manager's Report

C. Application For Insurance for Biosolids Application and Procedure – Town Manager / Works Director (See Attachment and Manager's Report)

D. Report on Lyons Gap Water Project and T&L Proposed Contract – Town Manager / Works Director / T&L (See Attachment and Manager's Report)

E. Report on 2021-22 Health Insurance Premium – Clerk-Treasurer (See Attachment)

F. Report on Delayed February Water/Sewer Bills – Clerk-Treasurer

G. Report on On-Line Bill Payment and CARES Act Delinquent Bills Relief – Clerk-Treasurer

H. Proposal on Fire Training Building – Fire EMS Chief/ Emergency Services Coordinator

I. Report on COVID Vaccinations Schedule – Fire/EMS Chief

J. Report on Various Police Issues – Police Chief (See Chief's Report)

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Ron Cahill
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION
None Scheduled

11. ADJOURNMENT