Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: C. David Haynes
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
November 10, 2022
7:00 P.M.

1. **INVOCATION – Mathew Chapman, Calvary Church of Southwest Virginia**
   PLEDGE OF ALLEGIANCE
   ROLL CALL OF COUNCIL

2. **APPROVAL OF MINUTES**

   Regular October 13, 2022, Meeting

3. **CITIZEN TIME**

4. **APPOINTMENT OF CLERK-TREASURER – Town Attorney**

5. **OLD BUSINESS**

   A. Update on Notice to Proceed on East Lee Highway Project – Town Manager (See Town Manager's Report)

   B. Presentation of 2020-2021 Audit – Juan Garcia of Hicok, Brown and Company/Clerk-Treasurer (Bring Audit from October Meeting)

C. Approval of Town Commitment using American Rescue Plan Act Funding For Scholle Expansion – Town Manager (See Attachment)

D. Update on Securing 315 and 327 Sulphur Springs Road Per Virginia Property Maintenance Code and Town Code § 22-42 and Following Weed, Trash and Clutter Abatement – Building Official, Town Manager, Town Attorney (See Attachment and Manager's Report)

E. Ratification of Further Funding for Addition of 32x24 Foot Bays at Town Shop – Mayor (See Attachment)

F. Submission of $50,000 Grant to Mount Rogers PDC to go Against Town 45% share of $95,400 for Third Finished Pump at Mill Creek Regional Water Treatment Plant – Town Manager (See Attachment and Manager's Report)

G. Update on Dog Park - Staff

H. Update on Splash Pad - Staff

I. Update on Christmas Lighting – Councilwoman Sturgill/Special Events Coordinator

6. NEW BUSINESS

A. Submission of Proposal to Redesign Town Website – Sarah Gillespie, Smyth County Chamber of Commerce (See Attachment and Manager's Report)

B. Submission of Proposed Franchise Agreement for Atmos Energy – Staff/Town Attorney (See Attachment)

C. Notice of Chamber Annual Dinner November 17 at 2:00 at Holston Hills Community Golf Course – Clerk-Treasurer (See Attachment)

D. Notice of Celebrity Bagging on November 22 Through United Way - Clerk

E. Update on Veteran's Day Program – Special Events Coordinator

F. Annual Budgeted Christmas Gift and Dinner – Clerk-Treasurer

G. Report on Christmas Parade and Bazaar – Special Events Coordinator

7. COMMITTEE REPORTS

8. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Deputy Clerk/Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION

None Scheduled

11. ADJOURNMENT