Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
OCTOBER 14, 2021
7:00 P.M.

1. **INVOCATION**
   PLEDGE OF ALLEGIANCE
   ROLL CALL

2. **APPROVAL OF MINUTES**

   Regular September 9 and September 16, 2021, Meetings

3. **CITIZEN TIME**

4. **PUBLIC PRESNTATION**
   Ms. Ginger McMahan on Apple Festival Award for Recreation Program Cheer and Football

5. **PUBLIC HEARINGS**
   A. Amending Sections 22-41, 22-42, 22-43, 22-44, 22-45, and 22-46 of the Code of the Town of Chilhowie and to be Replaced by 22-41 Weed and Clutter Abatement – Town Clerk/Attorney (See Attachments and Manager's Report

   B. Amending and Recreating Section 3.1 and 3.2 of the Charter of the Town of Chilhowie Regarding the Date of Elections – Town Clerk/Attorney (See Attachments and Manager's Report)

6. **OLD BUSINESS**

A. Council/Staff Comments Following Public Hearing on Weed and Clutter and Council Action – Mayor

B. Council/Staff Comments Following Public Hearing on Changing Date of Election and Council Action – Mayor

C. Presentation of East Lee Highway Streetscaping, Planting Proposal – Mr. Nathaniel Brown, Barrington Landscape (See Attachment and Manager's Report)

D. Update on Old High School Roof – Town Manager/Building Official (See Attachment and Manager's Report)

E. Update on Grant Awards and Contract Presentation For Phase II Sewer System Evaluation Study – Town Manager/Director Public Works (See attachments/Manager's Report)

F. Presentation of Pay Request 4 on East Lee Highway Pedestrian II Project – Town Manager (See Attachment)

G. Presentation of Pay Request 16 on Downtown Revitalization Project – Town Manager (See Attachment)

H. Submission of Purchase Orders on Two Fire Trucks and Financing Thereof – Fire Chief, Treasurer, Town manager (See Attachment)

I. Update on Detention Orders Affecting Police/Law Enforcement Departments – Police Chief (See Attachment)

J. Submission of Letter Requesting Assistance at Mile Marker 34 of I-81 – Police and Fire Chiefs (See Attachment)

K. Update on Solid Waste Contract – Town Manager (Attachment at Meeting)

L. Selection of Date for Continued/Special Meeting on American Relief Plan Act Funding – Town Manage/Clerk

M. Review of Quarterly Planning Commission Meeting in October – Councilwoman Blevins/Staff

N. Notice of Flu Shots 8:00 a.m. October 15 – Clerk (See Attachment)

7. NEW BUSINESS

A. Presentation of Potential Debt Refinancing – Treasurer/Mr. R.T. Taylor, Davenport and Company

8. COMMITTEE REPORTS

9. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Clerk/Treasurer – Marlene Henderson
C. Fire/EMS Chief – David Haynes
D. Building Official – Randy Sturgill
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

10. ANY OTHER COUNCIL BUSINESS

11. CLOSED SESSION

Potential Litigation – Justification Section 2.2-3711(A)7 of the Code of Virginia, as amended

12. CONTINUE THIS MEETING UNTIL OCTOBER _____, 2021