Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Brent Foster
Lewis Shortt
Julie Sturgill
P.J. Wolfe

TOWN OF CHILHOWIE
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Town Manager: John E. B. Clark, Jr.
Clerk/Treasurer: Marlene L. Henderson
Police Chief: Andrew K. Moss
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes
Building Official: Randy Sturgill
Director-Recreation/Special Events: Jeff Smarr
Legal: Cassell & Crewe. P.C.

AGENDA
TOWN OF CHILHOWIE COUNCIL MEETING
OCTOBER 13, 2022
7:00 P.M.

1. **INVOCATION – Bobby Dunn, Chilhowie Ministerial Association**
   PLEDGE OF ALLEGIANCE
   ROLL CALL OF COUNCIL

2. **APPROVAL OF MINUTES**

   Regular September 8, 2022 Meeting

3. **CITIZEN TIME**

4. **OLD BUSINESS**

   A. Update on East Lee Highway Pedestrian Project Phase II and Ratification of Extra $7,219 in Town Funding – Town Manager/Director Public Works (See Attachment and Manager's Report)

   B. Update and Presentation of Design Contract for Splash Pad – Town Manager (See Attachment and Manager's Report)

   C. Update on Public Works Buildings Construction at Town Shop and New Vehicles – Director Public Works

   D. Update on Fire/EMS Training Building Construction – Fire/EMS Chief

E. Update on Dog Park Construction – Special Events Coordinator/Staff

F. Update and Recommendation on Christmas Lights Placement -Councilwoman Sturgill

G. Report on Tourism Association Activities for August/September – Councilwoman Blevins (See Attachment)

H. Report on Chamber Activities – Chamber of Commerce Executive Director Sarah Gillespie/Councilwoman Sturgill

I. Update on Speed Monitoring at High School and Middle School – Police Chief

5. NEW BUSINESS

A. Notice of Grant Award from FEMA for Fire Suppression System at Fire Building – Fire/EMS Chief

B. Report on October Quarterly Meeting of Planning Commission – Clerk/Councilwoman Blevins – (See Agenda Cover Sheet)

C. Delivery of 2020 – 2021 Audit – Deputy Clerk/Treasurer (Audit will be Delivered at Meeting)

D. Report on Staffing at Fire/EMS and Public Works Departments - Staff

6. COMMITTEE REPORTS

A. Report and Recommendation from Public Works Committee On:

- 215 Chestnut Avenue – Building Official (See Attachment)

- 315 and 327 Sulphur Springs Road – Staff/Committee Members/Attorney – (See Attachment and Manager's Report)

7. DEPARTMENT REPORTS

A. Town Manager – John E. B. Clark, Jr.
B. Deputy Clerk/Treasurer – Felicia Eller
C. Fire/EMS Chief – David Haynes
D. Building Official – David Haynes
E. Police Chief – Andrew K. Moss
F. Public Works Director – Jay Keen
G. Recreation/Special Events Coordinator – Jeff Smarr
H. Town Attorney – Paul Cassell

8. ANY OTHER COUNCIL BUSINESS

9. CLOSED SESSION

None Scheduled

10. ADJOURNMENT