PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
October 4, 2023
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley;
Peter Lahmann (via teleconference)
Executive Director: Kyle Heaton
Press: Chad Taylor, The Chronicle
Public: Bob Jackins; Elizabeth Cameron, City of Centralia; Brian Dow;
Jan Banevich; and Cynthia Mudge, Centralia-Chehalis Chamber of Commerce
Teleconference: Six unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the October 4, 2023, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Brian Dow, of Centralia, asked if the Port was involved in the purchase of the Peppertree West Motor Inn and if it had any development ideas for the property since it is being torn down.

   Jan Banevich, of Centralia, submitted her comments as a formal complaint because she believed she was being subjected to discrimination and intimidation by the Port of Centralia, specifically Commissioner Markstrom and Kyle Heaton. She then attempted to give her complaint to the Commissioners. Kyle Heaton thanked Jan Banevich and asked her to give it to Port staff. Jan Banevich said that she was going to give her complaint to the Commissioners. Commissioner Markstrom requested that Jan Banevich step back from the Commissioners' table so he could proceed with the meeting. Kyle Heaton told Jan Banevich to either maintain decorum or to leave the meeting.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced upcoming candidate debates.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the September 20, 2023, regular meeting minutes. Commissioner Lahmann seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23356 through 23378 with an aggregate amount of $306,525.20. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

a) **Executive Director Report:** Kyle Heaton gave an update on the City of Centralia's ongoing Galvin Road paving project. He announced that Furgerson Schmidt has broken ground on their 100,000-square-feet building in Park I. He gave an update on the Mellen Street Connector project for both Stages 1 and 2. He told the Commissioners that they would have a preliminary budget at the next meeting. He added that the boundary line adjustment for WinCo Foods is still ongoing with the City of Centralia.

Commissioner Reports: Commissioner Lahmann reported that he would like the Commissioners to get a line-item preliminary budget and a report from the Port's lobbyist, Lewis Consulting. He asked Commissioner Markstrom when the Commissioners would be doing the annual executive director review, adding that he had brought it up the previous year and it was missed, even though it clearly states in the personnel policy that the Commissioners do the review annually.

Commissioner Shaffley stated she did not have anything to report.

Commissioner Markstrom stated he did not have anything to report.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:11 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**