PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
August 16, 2023
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley;
Peter Lahmann (via teleconference)
Executive Director: Kyle Heaton
Counsel: Ray Liaw, Van Ness Feldman (via teleconference)
Public: Jan Banevich; Bob Jackins; Brian Dow; Jared Sturdevant; Richard Schnatterly; and Cynthia Mudge, Centralia-Chehalis Chamber of Commerce
Teleconference: Eight unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the amended August 16, 2023, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, commented that she has witnessed unprofessional behavior at the Port meetings over the years and asked the Commissioners to exercise their authority to reprimand whoever is at the table using inappropriate and unprofessional behavior or intimidation.

   Brian Dow, of Centralia, asked if there was an update on using Zoom at Port meetings.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, gave an update on recent Chamber events.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the August 2, 2023, regular meeting minutes. Commissioner Lahmann seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23276 through 23301 with an aggregate amount of $165,574.30. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

a) **Executive Director Report:** Kyle Heaton gave an update on Stage 1 and Stage 2 of the Mellen Street Connector project. He said that WinCo Foods went through the site plan review committee with the City of Centralia and is currently working with the City to make final adjustments. He added that the Port continues to work on the boundary line adjustment with WinCo.

b) **Resolution No. 2023-04 Adoption of Tax Anticipation Line of Credit Notes:** Commissioner Shaffley made a motion to approve Resolution No. 2023-04 Adoption of Tax Anticipation Line of Credit Notes with Umpqua Bank. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

c) **Commissioner Reports:** Commissioner Shaffley reported that she attended the Centralia-Chehalis Chamber of Commerce Board meeting and listened to the Centralia City Council meeting. She added that she had the privilege to attend the introduction of the Dolly Parton's Imagination Library of Washington and Dolly Parton was there.

Commissioner Lahmann reported that he had attended the Board of County Commissioners meeting and the Pacific Mountain Workforce Development Council Priorities Population meeting. He stated he was concerned because he learned in The Chronicle that the Port sent a letter in June regarding the Panattoni project on Reynolds Road and said that he thought that information could get to the Commissioners in a timely manner.

Commissioner Markstrom stated that he did not have anything to report and announced Alumni Night for Centralia Schools on September 29, 2023.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:13 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**