PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
September 4, 2024
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom, Peter Lahmann; Julie Shaffley via teleconference
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Press: Owen Sexton, The Chronicle
Public: Gary Odegaard; Dave Nunn; Jan Banevich; Brian Dow; Jennifer West; Cynthia Mudge
Teleconference: 8 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Lahmann made a motion to approve the September 4, 2024, agenda as submitted. Commissioner Shaffley seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, commented on the behavior of Commissioners Markstrom and Shaffley and Kyle Heaton at the previous meeting and said she would be submitting a formal ethics complaint.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced several upcoming Chamber events.

   Brian Dow, of Centralia, commented on using Zoom in Port meetings.

   Gary Odegaard, of Centralia, commented on the behavior of Kyle Heaton.

4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the August 21, 2024, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 23928 through 23957 with an aggregate amount of $98,404.33. Commissioner Shaffley seconded the motion. The motion carried.

6) **New Business:**

a) **Executive Director Report:** Kyle Heaton reported on upcoming budget updates. He also gave an update on ongoing Port projects and a letter received from the Lewis County Assessor regarding property tax refunds.

Commissioner Lahmann asked if Port staff had sent the Lewis County Assessor information to Commissioners. Commissioner Markstrom replied that it had been emailed to Commissioners the day prior.

b) **Commissioner Reports:** Commissioner Shaffley had nothing to report.

Commissioner Lahmann thanked Al Blaser for his continued cleanup work in the Port area. He said that the County Assessor can train the Port on the formula for calculating assessment values. He reported that he would be attending a Mayors Meeting, requested a year-to-date column with the budget, and commented on employment recruitment for the Port and for Port tenants.

Commissioner Markstrom announced an upcoming open house hosted by Lewis County Public Works and the City of Centralia for the West Connector project. He reported that he would be attending a .09 Committee meeting.

7) **Adjourn:** Commissioner Lahmann made a motion to adjourn the meeting at 3:21 p.m. Commissioner Shaffley seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**