PORT OF CENTRALIA
Established 1986

3508 Galvin Road · Centralia, WA 98531-9002
Phone 360-736-3527 · Fax 360-330-5666
www.portofcentralia.com

**Minutes**
**Regular Meeting of the**
**PORT OF CENTRALIA**
**September 18, 2024**
**Port of Centralia Administrative Office & Via Teleconference**
**3:00 PM**

Attendees: Commissioners: Kyle Markstrom, Peter Lahmann, and Julie Shaffley
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Public: Scott Tennant; Jan Banevich; Gary Odegaard; Dave Nunn; Jan Banevich; Bob Jackins; Brian Dow; and Cynthia Mudge

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the September 18, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Scott Tennant, of Chehalis, presented images that he had found on Facebook. Commissioner Markstrom asked Scott Tennant to limit his comments to Port business. Scott Tennant replied that the images represented Commissioner Markstrom and Kyle Heaton. Commissioner Markstrom replied that comments need to be directed at Port business.

   Jan Banevich, of Centralia, thanked the Port for accommodating the community with video service. She also commented on a public records request that she had submitted.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, commented on the Chamber's efforts to keep the business community informed on upcoming election issues and announced several upcoming Chamber events.

   Brian Dow, asked if the new video system meant that people viewing from home could ask questions. Commissioner Markstrom replied that the Port was accepting public comment in person and written comment remotely.

   Gary Odegaard, thanked the Port for the video.

4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the September 4, 2024, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23958 through 23987 with an aggregate amount of $50,026.23. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

   a) **Small Works Project #24-17 Eastside Parcels Grading – Park 3:** Commissioner Shaffley made a motion to approve the bid from Sterling Breen Crushing in the amount of $343,594.51 for Small Works Project #24-17 Eastside Parcels Grading – Park 3 and to authorize the executive director to executive the contract documents. Commissioner Lahmann seconded the motion. The motion carried.

   Commissioner Lahmann asked if there was a provision for if the weather delays the project. Kyle Heaton replied that the 75 days should be sufficient.

   Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

   b) **Executive Director Report:** Kyle Heaton reported on a meeting he had with the Lewis County Assessor regarding refund levies. He added that the Port will factor the issue into the budget going forward.

   **Commissioner Reports:** Commissioner Lahmann reported that he attended a Mayor's Meeting, a Southwest Washington Regional Transportation Board meeting, and a Port of Chehalis meeting. He also announced an upcoming community event.

   Commissioner Shaffley reported that she attended an Economic Alliance of Lewis County meeting and announced an upcoming EALC event.

   Commissioner Markstrom reported that he attended a .09 Committee meeting. He also announced an upcoming City of Centralia and Lewis County open house regarding the West Connector project and other road projects in Centralia.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:23 p.m. Commissioner Lahmann seconded the motion. The motion carried.

**COMMISSIONER** **COMMISSIONER**