PORT OF CENTRALIA
Established 1986

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RESOLUTION 2026-02

A RESOLUTION OF THE COMMISSION OF THE PORT OF CENTRALIA LEWIS COUNTY, WASHINGTON AUTHORIZING THE EXPENDITURE OF FUNDS BY CASH WARRANT PRIOR TO COMMISSION APPROVAL CLAIMS

WHEREAS, Resolution 2026-02 amends Resolution 2025-02 authorizing the expenditure of funds for certain operating expenses and other purposes prior to Commission approval of claims, which is frequently made necessary by Federal and State statutes, contractual agreements, and other requirements; and

WHEREAS, the prepayment of such claims will enable the Port to promptly pay its obligations and maintain a quality payment history; and

WHEREAS, the prepayment of such claims will enable the Port to take advantage of discounts by paying within certain timeframes; and

WHEREAS, the prepayment of such claims is specifically authorized by RCW 42.24.180 subject to certain conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE PORT OF CENTRALIA AS FOLLOWS:

The prepayment of claims as listed on Exhibit "A" in estimated monthly amounts and attached hereto is approved for the calendar year 2026, subject to the following conditions:

1. The Port of Centralia shall furnish an official bond for the Port Auditor for the faithful discharge of her duties in an amount not less than $50,000.00.

2. Contracting, hiring, purchasing, and disbursement policies that provide effective internal control shall be maintained.

3. Documentation supporting claims paid and all warrants issued in payment of claims shall be submitted for Commission review and approval at its next regularly scheduled meeting.

4. If, upon review, the Commission disapproves a claim(s), the Auditor and other persons who signed the warrant(s) shall jointly cause the disapproved claim(s) to be recognized as receivables of the Port and shall pursue collection diligently until the amounts disapproved are collected or until the Commission is satisfied and approves the claims.

PASSED by the Port of Centralia this 7th day of January, 2026.

COMMISSIONER

COMMISSIONER

COMMISSIONER

Attested to:

EXHIBIT "A"
RESOLUTION 2026-02

The expenditure of funds by cash warrant prior to Commission approval of claim(s) is authorized for the following purpose(s), and in the estimated maximum monthly amounts shown, for the calendar year 2026 subject to conditions of Resolution 2026-02.

EXPENDITURE	MAXIMUM AMOUNT	
Employee Payroll	$	50,000.00
Employee Benefits	$	25,000.00
941 Deposit	$	15,000.00
Insurance Premiums – Health Care Authority	$	50,000.00
Expense Reimbursement – Staff	$	1,500.00
Expense Reimbursement – Port Commissioners	$	500.00
Office Supplies	$	2,000.00
Postage	$	1,000.00
Travel Expense (subject to prior approval of attendance)	$	500.00
Telecommunications	$	1,000.00
Professional Services	$	50,000.00
Loan Contract Payments	$	15,000.00
Construction Payments (with already approved contracts)	$	100,000.00
Misc. Services/Utilities	$	10,000.00
Quarterly Payroll/LET Taxes	$	50,000.00
Legal Notices	$	1,000.00
Insurance Premiums – Liability & Public Officials	$	60,000.00
Promotional Hosting, Community Relations, Misc. G&A	$	500.00
Landscape Supplies & Gasoline	$	3,000.00
Building Supplies & Maintenance	$	10,000.00
Computer Software & Repairs	$	3,000.00
CERB Payments – Annual	$	60,500.00
Option/ROW Fees	$	10,000.00