PORT OF CENTRALIA
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3508 Galvin Road · Centralia, WA 98531-9002
Phone 360-736-3527 · Fax 360-330-5666
www.portofcentralia.com

Minutes
Public Hearing of the
PORT OF CENTRALIA
November 17, 2021
Port of Centralia Administrative Office & Via Teleconference
2:30 PM

Attendees: Commissioners: Julie Shaffley, Peter Lahmann, Kyle Markstrom
Executive Director: Kyle Heaton; Director of Finance & Administration: Amy Graber
Public: Alicia Fox, Centralia-Chehalis Chamber of Commerce; Brian Dow; and Jan Banevich
Teleconference: Matthias Smith, Laborers 252; Naomi Pavlicek, Washington & Northern Idaho District Council of Laborers #252; and two unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Shaffley called the meeting to order at 2:30 p.m.

2) **Review of Proposed 2021 Budget:** Kyle Heaton commended the Lewis County Assessor, Dianne Dorey, for providing the certified property tax values prior to showing the budget. He reviewed the 2022 final budget, stating that the total revenues are $25.1 million and total expenses are $8.7 million. He said that of those expenses, the vast majority is in Centralia Station, IDD No. 3, including the Yew Street extension project. The ramp will likely be under construction under a separate contract as well. For capital expenditures, the maintenance crew needs to replace the 1998 flatbed truck and an equipment trailer. He said the only other item of interest is a $30,000 estimate from Lewis County Public Works to resurface North Park Drive. He said that he appreciated the efforts of Marc Hamilton, the district road supervisor, for reaching out and saying that they will be in the area doing Ives Road and Gallagher Road. He said that there will need to be some sewer taps construction that will need to occur prior to the work, but the Port will coordinate that with the County. Commissioner Lahmann asked if it was going to be an overlay or chip spread. Kyle Heaton replied that it was going to be overlay, or chip seal. He said that North Park Drive's truck traffic is light enough in nature to withstand chip seal, whereas Galvin Road cannot. The City of Centralia was told that. Kuper Road, Harrison Avenue, and Galvin Road have consistent traffic and should be Class A asphalt. He said that Kuper Road will come up in a couple of years to be redone. He said that also included in the budget was an estimated 7% inflation for supply costs.

   Commissioner Markstrom thanked Port staff for their work on the budget and stated that he thought it looked good. Commissioner Shaffley also thanked Port staff and said that the budget looks fabulous.

   Commissioner Lahmann asked if there is an estimated increase in maintenance and office staff salaries. Kyle Heaton replied that he had not done year-end staff evaluations. He said that he had done them mid-year and made adjustments then, but there is ample room in the budget so he will be

able to do that. Commissioner Lahmann said that he asked because people are sniping good employees and he wanted to make sure they were taken care of. Commissioner Shaffley said they better not even think about it. Commissioner Lahmann said that he was going off of the preliminary budget and there had been quite a few changes, but Kyle Heaton had explained them. He asked what the Port was doing with the new community relations section for $50,000. Kyle Heaton replied that Commissioner Markstrom had requested a couple of meetings prior that the Port's website be rebuilt. The community relations money will go toward that project and economic impact studies. Commissioner Lahmann thanked him for the explanations.

Commissioner Shaffley said that the budget looked fabulous, and the numbers looked amazing.

3) **Public Testimony:** Brian Dow, of Centralia, said that the revenues for the Port looked good and more than covered the expenses and he hopes that was taken into consideration when setting the levy for the year.

4) **Adjourn:** With no further public comment, Commissioner Markstrom made a motion to adjourn the meeting at 2:39 p.m. Commissioner Lahmann seconded the motion. The motion carried.

Peter Lahmann
COMMISSIONER

COMMISSIONER