PORT OF CENTRALIA
Established 1986

3508 Galvin Road · Centralia, WA 98531-9002
Phone 360-736-3527 · Fax 360-330-5666
www.portofcentralia.com

Minutes
Regular Meeting of the
PORT OF CENTRALIA
May 15, 2024
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley; Peter Lahmann via teleconference
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Public: Scott Tennant; Jan Banevich; Gary Odegaard; Dave Nunn; Bob Jackins; Lindy Waring; and Cynthia Mudge
Teleconference: 5 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the May 15, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, commented on a 1994 news article about the Port and thanked Commissioner Markstrom for responding to one of her previous comments.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced an upcoming Chamber event.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the May 1, 2024, regular meeting minutes. Commissioner Lahmann seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23744 through 23772 with an aggregate amount of $80,078.39. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

   a) **I-5/Mellen Street Connector Project – Stage 2 – Pay Request #10:** Commissioner Shaffley made a motion to approve Pay Request #10 with Scarsella Brothers in the amount of $19,392.55 for Stage 2 of the I-5/Mellen Street Connector project. Commissioner Lahmann seconded the motion. The motion carried.

      Commissioner Lahmann thanked Scarsella Brothers and said that they did a very nice job. He added that he looked through their unit prices versus what the actual charges were and where

sometimes they saved money and sometimes they went a little over. He said it was very well done.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

b) **Executive Director Report:** Kyle Heaton gave a brief report on Port maintenance and tenant improvement projects. He said the Port is working through the Yew Street road dedication process with the City of Centralia. He also reported that 4Legz had a small fire at their building.

c) **Commissioner Reports:** Commissioner Shaffley reported that she attended the Rob Fuller Scholarship Banquet hosted by the Centralia-Chehalis Chamber of Commerce.

Commissioner Lahmann reported that he attended the mayors' meeting, the Lewis County Board of County Commissioners meeting, and the Centralia City Council meeting. He also announced an upcoming event at McChord Air Force Base.

Commissioner Markstrom had nothing to report.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:10 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**