PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
March 6, 2024
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Port Counsel: Ray Liaw, Van Ness Feldman
Public: Gary Odegaard; Scott Tennant; Jan Banevich; Joyce Hoerling; Lindy Waring; and Brian Dow
Teleconference: 6 unknown callers
Absent: Commissioner Peter Lahmann, absence excused

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the March 6, 2024, agenda as submitted. Commissioner Markstrom seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Scott Tennant, of Chehalis, read aloud a letter he received from Commissioner Shaffley regarding a letter to the editor he had written published in The Chronicle.

   Brian Dow, of Centralia, asked about the construction project near Linden Comansa.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the February 7, 2024, regular meeting minutes. Commissioner Markstrom seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23594 through 23644 with an aggregate amount of $608,376.90. Commissioner Markstrom seconded the motion. The motion carried.

6) **New Business:**

   a) **I-5/Mellen St Connector – Stage 2 – Pay Estimate #8:** Commissioner Shaffley made a motion to approve Pay Estimate #8 with Scarsella Brothers in the amount of $96,763.85 for Stage 2 of the I-5/Mellen Street Connector project. Commissioner Markstrom seconded the motion. The motion carried.

      Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

Kyle Heaton reported that WinCo Foods was wrapping up their design work. He also thanked Lewis County Commissioner Sean Swope and Lewis County Director of Public Works Josh Metcalf for working with the Port on traffic impacts from neighboring properties.

b) Commissioner Reports: Commissioner Shaffley announced the upcoming Centralia-Chehalis Chamber of Commerce's Home and Garden Show and the Economic Alliance of Lewis County's Women in Business seminar.

Commissioner Markstrom reported that he attended a meeting with J. Vanderstoep on Chehalis Basic flooding initiatives and announced an upcoming community event benefitting the Centralia Youth Sports Foundation. He thanked Port staff for budgeting for the participation with the Centralia Downtown Association's flower basket project.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:12 p.m. Commissioner Markstrom seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**