PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
July 2, 2025
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom, Julie Shaffley, and Peter Lahmann
Port Staff: Kyle Heaton, Executive Director
Port Counsel: Ray Liaw, Van Ness Feldman
Public: Theo Pickard; Ally Pickard; Jan Banevich; Elizabeth Cameron; Cynthia Mudge; Charles Snell; and Brian Dow
Teleconference: 7 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the July 2, 2025, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

   Commissioner Lahmann asked how to add items to the agenda. Commissioner Markstrom replied that Commissioner Lahmann can send it to him and asked Commissioner Lahmann if he would like to amend the agenda. Commissioner Lahmann said that he had wanted to add an executive session and had received advice to wait on it. Commissioner Markstrom thought that Port counsel has weighed in on it.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, requested an apology from Executive Director Kyle Heaton for his remark at the previous meeting. Commissioner Markstrom reminded Jan Banevich that the Port's public comment policy required comments to be directed to the Port Commission and not to Port staff. Jan Banevich told Executive Director Kyle Heaton that she would give him three minutes to apologize. Commissioner Markstrom reiterated the public comment policy. Jan Banevich continued that her public comment was a formal ethics complaint against Executive Director Kyle Heaton and asked the Commissioners to add an executive session to the agenda for personnel reasons to discuss what action will be taken against him.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, congratulated Commissioner Shaffley for the 35-year anniversary of her business, Good Health Nutrition Center. She also announced an upcoming Chamber event.

   Brian Dow, of Centralia, commented on disrespectful conduct at Port meetings.

   Bill Ralph, of Centralia, commented on being intimidated by the security officer in the lobby.

4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the June 18, 2025, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

   Commissioner Lahmann stated there was a comment made after Jan Banevich's public comment that he found inappropriate and that he believes Executive Director Kyle Heaton owes Jan Benevich an apology. Commissioner Markstrom asked Commissioner Lahmann if he was making a motion to amend the minutes. Commissioner Lahmann declined.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 24422 through 24445 with an aggregate amount of $97,343.92. Commissioner Lahmann seconded the motion. The motion carried.

   Commissioner Lahmann stated that he had requested to meet with Lewis Consulting and receive a report and Kyle Heaton had said that she would attend a meeting to give a report after the Legislative session had concluded. Kyle Heaton replied that he never said she would attend a meeting, but Lewis Consulting is preparing a report for next meeting.

6) **New Business:**

   a) **Executive Director Report:** Kyle Heaton gave a brief overview of ongoing Port maintenance projects and stated that the Port will have security patrolling Port property over the 4th of July weekend.

   b) **Commissioner Reports:** Commissioner Lahmann asked about the status of the irrigation damage by the City of Centralia's contractor. Kyle Heaton replied that the damage had been repaired and the Port had billed the City for damages.

      Commissioner Shaffley invited the public to Summerfest and said that Port tenant Sierra Pacific Industries sponsored the pancake breakfast for the event.

      Commissioner Markstrom had nothing to report.

      Commissioner Lahmann noted that the Pacific Mountain Workforce Development Council is looking for one to two individuals to fill board positions.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:13 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**