PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
January 3, 2024
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom, Peter Lahmann, and Julie Shaffley
Executive Director: Kyle Heaton
Port Counsel: Ray Liaw, Van Ness Feldman
Press: Owen Sexton, The Chronicle
Public: Gary Odegaard; Jan Banevich; Cynthia Mudge, Centralia-Chehalis Chamber of Commerce; Bob Jackins; and Brian Dow
Teleconference: *Technical issue – teleconference not available*

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Industrial Development Corporation Meeting:** Commissioner Markstrom adjourned to the regular meeting of the Industrial Development Corporation at 3:00 p.m.

3) **Reconvene:** Commissioner Markstrom reconvened the regular meeting at 3:02 p.m.

4) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the January 3, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

   Commissioner Lahmann requested adding an executive session to discuss a real estate legal matter. Ray Liaw, Van Ness Feldman, stated that there would need to be a specific RCW cited. Commissioner Lahmann replied that he did not have that.

5) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment. Jan Banevich, of Centralia, shared her ideas on how the Port and public could move forward and requested the Port hold an evening meeting for citizens. Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced several upcoming Chamber events. Brian Dow, of Centralia, commented on his thoughts on Commissioner committee assignments and how they should be distributed.

6) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the December 6, 2023, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

7) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23491 through 23535 with an aggregate amount of $628,610.86. Commissioner Lahmann seconded the motion. The motion carried.

8) New Business:

a) Lease Agreement – 3609 Galvin Road & 3639 Galvin Road: Commissioner Shaffley made a motion to approve the Lease Agreement with Inland Environmental Resources for the buildings located at 3609 Galvin Road and 3639 Galvin Road. Commissioner Lahmann seconded the motion. The motion carried.

b) Resolution No. 2024-01: Commissioner Shaffley made a motion to approve Resolution No. 2024-01 Appointing Commission Officers for the Year 2024. Commissioner Lahmann seconded the motion. The motion carried. The Port of Centralia Commission officers for the year 2024 are as follows: Kyle Markstrom, President; Peter Lahmann, Vice President; and Julie Shaffley, Secretary/Treasurer.

Commissioner Lahmann commented that he would like to see a rotation of Commission officers added to the Port's bylaws. Commissioner Shaffley added that she nominated Commissioner Markstrom as President because she thinks he has been a positive representative of the Port to staff, the City of Centralia, Lewis County, and other elected officials.

Commissioner Markstrom opened the agenda item for public comment. Brian Dow, of Centralia, commented that there should be a more equitable rotation of officers and supported Commissioner Lahmann's recommendation of adding it to the bylaws. Jan Banevich, of Centralia, supported Commissioner Lahmann for Commission President. Gary Odegaard, of Centralia, asked about the Port's current bylaws and supported Commissioner Lahmann for Commission President. Commissioner Markstrom commented that the Legislature does not require a rotation of seats and only requires that the Commission elect officers once a year. He added that there is nothing in the bylaws that require a rotation of seats, which is not unusual in organizations or other government bodies. Bob Jackins, of Chehalis, supported the Commission officials as they are currently configured due to the success of the Centralia Station project and his desire to have it completed in the same manner.

c) Resolution No. 2024-02: Commissioner Lahmann made a motion to approve Resolution No. 2024-02 Authorizing the Expenditure of Funds by Cash Warrants Prior to Commission Approval Claims. Commissioner Shaffley seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

d) Resolution No. 2024-03: Commissioner Shaffley made a motion to approve Resolution No. 2024-03 To Void Warrant #23489. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

e) Committee Assignments: The Commissioners discussed committee assignments for 2024. Commissioner Shaffley stated that she currently represents the Port for the Economic Alliance of Lewis County and the Centralia-Chehalis Chamber of Commerce, and she would like to

continue to do so. Commissioner Lahmann commented that he would like to continue representing the Port at the Mayor's Meetings and the Washington Public Ports Association, but the Southwest Economic Development District conflicts with his schedule. Commissioner Markstrom stated that he enjoys representing the Port on the .09 Committee. He added that he would take the discussion into consideration and would be providing the 2024 committee assignments to Port staff for distribution.

f) **Commissioner Reports:** Commissioner Shaffley wished everyone a happy new year.

Commissioner Lahmann thanked Port staff for their work on Centralia Station and said that the ramp is very nicely done.

Commissioner Markstrom reported that he participated in Business Week and said it was a great experience.

9) **Adjourn:** Commissioner Lahmann made a motion to adjourn the meeting at 3:26 p.m. Commissioner Shaffley seconded the motion. The motion carried.

COMMISSIONER **COMMISSIONER**